

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
JANUARY 23, 2019**

8:00 AM WORK SESSION
 9:00 AM SICK BANK BOARD
 10:00 AM ENGLISH POWELL – KCC CATTLEWOMEN – PINK CHAPS
 10:30 AM COMMISSIONERS ANNUAL TOUR OF THE COUNTY JAIL
 11:00 AM JEFF CURE – COUNTY ATTORNEY
 12:00 PM LUNCH
 1:00 PM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
 • REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
 1:00 PM JAMES KEEHNE – AIRPORT FUNDING
 1:30 PM TONY RODRIGUEZ – NEW HIRE, APS PURCHASE, ETC.
 MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

AGENDA:

- Minutes – January 16, 2019
- Accounts Payable

NEW ITEMS:

- Fair Contracts
 - Derek Barton – Announcer/Music
- 2019 HUTF Certification
- Office Works Copier Maintenance Agreements
- GOCO Grant Funding

PUBLIC HEALTH:

• PO#690	HP, Inc.Partner State of CO	Public Health	\$1,991.00	HP Thunderbolt dock
• PO#693	Pfizer	Public Health	\$3,600.96	Prevnar
• PO#694	GSK	Public Health	\$1,368.09	Pediarix, Kinrix, Infanrix
• PO#695	Merck	Public Health	\$2,594.32	Pedvax Hib, Rota
• PO#696	Sanofi	Public Health	\$830.59	Adacel, Tubersol, Ipol

PURCHASE ORDERS:

• PO#691	AG Spray Equipment	Capital	\$7,185.00	Tank Unit
• PO#692	T.R. Boyle CFE	Sheriff	\$1,000.00	Training

MONTHLY REPORTS:

- Treasurer – December Report
- Public Trustee December Report

OLD ITEMS:

PERSONNEL ITEMS:

- Lucy Hernandez - *tabled*

FYI:

- March 2 is Witzel's Sale
- Equifax notification of change from Employer's Unity
- Eric Bergman HB1086

TABLED:

- 2019 Fair Concert Rider

ADDITIONAL ITEMS:

- PO#697 GovConnection Admin \$1,870.52 Computer, Monitors, printer

ENGLISH POWELL – KCC CATTLEWOMEN – PINK CHAPS

English Powell visited with the Board of County Commissioners with an update of Pink Chaps for the year 2018. Pink Chaps is in a good position with fifteen people being helped last year with a total of \$22,500. Their only fund raiser last year was at the Kit Carson County Fair Thursday night with Tough Enough to Wear Pink auction and passing the boot. English Powell thanked the Board of County Commissioners for all their help with this project.

JEFF CURE-KITCARSON COUNTY ATTORNEY

Executive Session:

BOARD OF COUNTY COMMISSIONERS EXECUTIVE SESSION UNDER CRS 24-6-402 (4)(b) MOTION TO GO INTO EXECUTIVE SESSION AT 11:05 AM WAS MADE BY DAVE HORNUNG, SECONDED BY GARY KOOP. THE MOTION WAS CARRIED BY UNANIMOUS VOTE BY CORY WALL.

MOTION TO COME OUT OF EXECUTIVE SESSION AT 11:31 AM WAS MADE BY DAVE HORNUNG, SECONDED BY GARY KOOP. THE MOTION WAS CARRIED BY UNANIMOUS VOTE BY CORY WALL.

The Board of County Commissioners recessed for lunch at 12:00 PM for lunch.

The Board of County Commissioners returned for work session at 1:00 PM.

JAMES KEEHNE-AIRPORT FUNDING

James Keehne had a brief describing a project for the Burlington-Kit Carson County Airport through which funding was applied for a taxiway turnaround project that addresses the safety of incoming and outgoing aircraft from our airport. This project has been designed to meet FAA compliance and will place a turnaround area at the South end of the runway to remove aircrafts from the runway in a safe and efficient manner. A project drawing was presented to the Board. A remaining amount of \$16,500.00 is needed to complete this project. Commissioners all stated that this is a worthwhile project. James stated that he will get the project started and return at a later date with needed documents for the completion of this project.

The Board of County Commissioners meeting was called to order at 1:30 PM at the Kit Carson County Courthouse – Commissioners’ Room. Those present were Gary Koop, Cory Wall, Dave Hornung, Paula Weeks, and Patty Witzel.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of January 16, 2019, and Accounts Payable.

Dave Hornung moved to approve minutes of January 16, 2019, and to pay the Accounts Payables in the amount of \$180,834.81, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

DEREK BARTON – ANNOUNCER/MUSIC

Dave Hornung moved to sign the PRCA Announcer/Music Director contract with Derek J. Barton for the three 2019 Kit Carson County Pro Rodeos – July 25, 26, & 27, for \$750.00 per performance for a total of \$2,250.00 with motel room for four nights (Wednesday through Saturday nights), equipment and assistance to setup sound, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

2019 H.U.T.F. CERTIFICATION

The Board of County Commissioners reviewed the changes in the roads for the county. There are 1,444.29 miles of arterial streets, 678.51 miles of local streets, 2,122.80 total miles of H.U.T.F. eligible streets, 83.34 miles of non H.U.T.F. eligible streets – Maintained by others, and 162.78 miles of non H.U.T.F. eligible streets – Not maintained as of December 31, 2018.

Gary Koop moved to approve the H.U.T.F. Certification, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

OFFICE WORKS COPIER MAINTENANCE AGREEMENTS

Gary Koop moved to sign the two Copier Maintenance Agreements for Administration Office with Office Works for the Ricoh MPC6003 Color Copier E195M910440 at \$.0196 per black copy with \$.0196 overage rate and color copies at \$.0546 per copy with \$.0546 overage rate, minimum annual billing is 18,000 copies, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

TONY RODRIGUEZ-DHS DIRECTOR

Tony would like the Board of County Commissioners to send an acceptance letter to Shila Adolf for a one year term on the Citizen Review Panel for Child Welfare. Letter was written and signed by Chairman Cory Wall.

The Board of County Commissioners meeting recessed at 1:40 PM.

Dave Hornung moved to open the Board of Public Health meeting at 1:40 PM in the Kit Carson County Courthouse – Commissioners' Room of the purpose of purchase orders only. Those present were Dave Hornung, Cory Wall, Gary Koop, Paula Weeks, and Patty Witzel.

PURCHASE ORDERS

Purchase Order #690

Dave Hornung moved to approve the Purchase Order #690 for Public Health to HP, Inc. PH PO#2915 for HP Thunderbolt dock totaling \$1,991.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Purchase Order #693

Gary Koop moved to approve the Purchase Order #693 for Public Health to Pfizer PH PO#2915 for Prevnar vaccine totaling \$3,600.96, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Purchase Order #694

Dave Hornung moved to approve the Purchase Order #694 for Public Health to GSK PH PO#2915 for Pediarix, Kinrix, and Infanrix vaccines totaling \$1,369.09, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Purchase Order #695

Gary Koop moved to approve the Purchase Order #695 for Public Health to Merck PH PO#2915 for Pedvax Hib & Rota vaccines totaling \$2,594.32, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Purchase Order #696

Dave Hornung moved to approve the Purchase Order #696 for Public Health to Sanofi PH PO#2915 for Adacel, Tubersol, and Ipol vaccines totaling \$830.59, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health meeting at 2:00 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 2:02 PM.

PURCHASE ORDERS

Purchase Order #688

Dave Hornung moved to approve the Purchase Order #688 for CCA Prison Appraisal for the pro view valuation for Assessor totaling \$25,000.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Purchase Order #689

Gary Koop moved to approve the Purchase Order #689 for West Safety Services, Inc. for Sheriff totaling \$6,000.00 for GIS SER-Data System, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Purchase Order #691

Dave Hornung moved to approve the Purchase Order #691 for the Capital fund to AG Spray Equipment for Tank Unit totaling \$7,185.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Purchase Order #692

Gary Koop moved to approve the Purchase Order #692 for the Sheriff’s Department to T. R. Boyle CFE Invoice #4920 for training totaling \$1,000.00, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Purchase Order #697

Dave Hornung moved to approve the Purchase Order #697 for the Admin Department to Gov Connection Invoice #4920 for computer, monitors, and printer totaling \$1,870.52, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

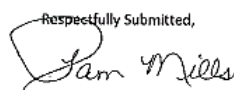
TREASURER – DECEMBER REPORT

The Board of County Commissioners reviewed the December Treasurer’s Report from County Treasurer Pam Mills.

MONTHLY REPORT OF ACTIVITY IN THE VARIOUS COUNTY FUNDS

MONTH ENDING December 31, 2018

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
County General	\$ 3,045,627.12	\$ 367,967.94	\$ (449,403.66)	\$ 2,964,191.40
KCC Public Health Agency	\$ (69,814.31)	\$ 129,111.12	\$ (112,576.97)	\$ (53,280.16)
Contingent	\$ 376,999.54			\$ 376,999.54
Road and Bridge	\$ 2,005,747.61	\$ 75,280.84	\$ (280,787.16)	\$ 1,800,241.29
Ambulance	\$ (253,472.50)	\$ 12,262.84	\$ (29,237.42)	\$ (270,447.08)
Social Services	\$ 212,103.38	\$ 68,952.26	\$ (70,565.26)	\$ 210,490.38
Capital Expenditures	\$ 219,712.80	\$ 2,022.19		\$ 221,734.99
Conservation Trust	\$ 13,186.64	\$ 6,159.31		\$ 19,345.95
Solid Waste	\$ 35,664.98	\$ 24,967.99	\$ (29,340.35)	\$ 31,292.62
E-911	\$ 65,253.12	\$ 13,317.00	\$ (5,530.72)	\$ 73,039.40
KCC Facilities Corp	\$ 3,211.88			\$ 3,211.88

Respectfully Submitted,

 Kit Carson County Treasurer

Gary Koop moved to approve the Treasurer’s December Financials, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

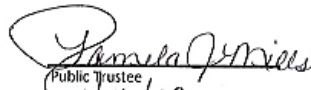
PUBLIC TRUSTEE – DECEMBER REPORT

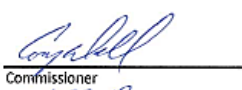
The Board of Commissioners reviewed the December Public Trustee Fee Report:

Pamela J. Mills Treasurer/Public Trustee
TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS
KIT CARSON COUNTY COLORADO
PUBLIC TRUSTEE FEES PAID TO PUBLIC TRUSTEE

Month Ending Dec. 2018

<u>PUBLIC TRUSTEE FEES</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Foreclosures	\$150.00	0	\$0.00
PT Deeds	\$30.00	2	\$60.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	0	\$0.00
Intent to Cure	\$15.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Intent to Redeem	\$50.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	18	\$270.00
Total PT Fees for Nov. 2018			\$330.00


Public Trustee
Date 1/16/19


Commissioner
Date 1-23-19

Dave Hornung moved to approve the Public Trustee’s December Report, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

2019 FAIR CONCERT RIDER

The Board of County Commissioners reviewed the Nitty Gritty Dirt Band Rider for the 2019 Kit Carson County Fair and Pro Rodeo Saturday night entertainment. The contract requires 50% of the contract due at signing of the Rider, and the second payment due and received prior to July 27, 2019. There will be advanced catering with the band.

Dave Hornung moved to approve the signing of the Nitty Gritty Dirt Band Rider for Department 036 – Rodeo for the 2019 Kit Carson County Fair and Pro Rodeo Saturday night entertainment on July 27th, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

BARRY WARD MUSIC CONTRACT

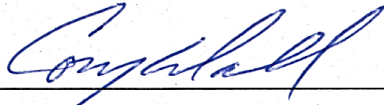
Raymond Dobler presented a contract for Barry Ward for Sunday, July 21, 2019, at 6:00 PM. Payment is a love offering taken with at least a \$500.00 guarantee which Raymond Dobler will take care of. The Board of County Commissioners agreed to sign the contract.

RUSH TRUCK CENTER-2020 PETERBILT MODEL 567

Dave Hornung moved to approve the letter of intent for a 2020 Peterbilt, Model 567 with Rush Truck Center for total of \$130,715.00 for Road & Bridge District 2, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The meeting adjourned at 2:25 P.M.

Submitted by: Patty Witzel, Deputy County Clerk & Recorder



Cory Wall, Chairman

1/30/2019

Date

Attest:



Susan Corliss, County Clerk and Recorder

