

KIT CARSON COUNTY COMMISSIONERS

MINUTES JANUARY 2, 2019

8:00 AM WORK SESSION
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
10:00 AM DAWN JAMES – NORTHEAST HEALTH PARTNERS CONTRACT
10:30 AM TONY RODRIGUEZ – JOB DESCRIPTIONS
11:00 AM JEFF CURE – COUNTY ATTORNEY
12:00 PM LUNCH
1:00 PM NICOLE RICHARDS – EMS DIRECTOR – POWER COT PURCHASE
1:00 PM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW & APPROVE CONSENT AGENDA ITEMS
1:30 PM LORIE HERRERA – VIAERO BROADBAND GRANT SUPPORT LETTER – CONFERENCE CALL
MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

AGENDA:

- Minutes – December 26, 2018
- Accounts Payable

NEW ITEMS:

- Approve Vehicle Bid Purchases for 2019
- ~~Kit Carson County Ambulance Certification – tabled~~
- The Bar – Liquor License Renewal Certificate
- KCC Planning Board Secretary Agreement
- Viareo Support Letter for Broadband Grant
- Appointment Letter – Tony Rodriguez

PUBLIC HEALTH:

- Northeast Health Partners, MOU

PURCHASE ORDERS:

- | | | | | |
|----------|------------------------|---------------------|----------|---|
| • PO#682 | Burlington Home Center | Grounds & Buildings | \$779.00 | Whirlpool Refrigerator @ Annex breakroom |
| • PO#683 | Omnigo Software | Sheriff – Dispatch | \$579.00 | 12 Months of Hosted Service – Colorado Ediscovery |

MONTHLY REPORTS:

OLD ITEMS:

- Review Draft 2019 Reorganization

PERSONNEL ITEMS:

FYI:

TABLED:

The Board of County Commissioners meeting was called to order by Chairman Dave Hornung at 9:54 AM at the Kit Carson County Courthouse – Commissioners’ Room. The Pledge of Allegiance was recited. Those present were Gary Koop, Cory Wall, Dave Hornung, Valerie Boyd, Paula Weeks, and Susan Corliss.

The Board of County Commissioners recessed at 9:54 AM.

Cory Wall moved to open the Board of Public Health meeting at 9:55 AM in the Kit Carson County Courthouse – Commissioners’ Room for the purpose of a contract only, seconded by Gary Koop. The motion was carried by unanimous vote by Dave Hornung. Those present were Dave Hornung, Cory Wall, Gary Koop, Paula Weeks, and Susan Corliss.

NORTHEAST HEALTH PARTNERS, MOU

Valerie Boyd presented and explained the need for the RAE and Healthy Communities Collaboration. The purpose is a regional accountable entity in the State of Colorado to have administrative services by Beacon Health Options to coordinate onboarding and outreach activities for Members in Region 2 which includes Kit Carson County Department of Public Health and Environment (Cheyenne, Kit Carson, and Washington), Northeast Colorado Health Department (Logan, Morgan, Phillips, Sedgwick, Washington, and Yuma counties), and Weld County Health Department that oversee Healthy Communities.

Cory Wall moved to approve the Northeast Health Partners Memorandum of Understanding effective September 1, 2018, seconded by Gary Koop. The motion was carried by unanimous vote by Dave Hornung.

Cory Wall moved to adjourn the Board of Public Health meeting at 10:00 AM, seconded by Gary Koop. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners continued in work session until lunch at 12:00 PM.

The Board of County Commissioners meeting reconvened at 1:05 PM. Those present were Gary Koop, Cory Wall, Dave Hornung, Paula Weeks, and Susan Corliss.

NICOLE RICHARDS – EMS DIRECTOR – POWER COT PURCHASE

Nicole Richards shared comprehensive quotations from Stryker for Power-PRO XT lifts that required signatures for price locks for 2018 by December 27, 2018.

Gary Koop moved to approve the Stryker Comprehensive Quotation 6332291 for a Power-PRO XT lift for the 2019 Ambulance that is being built for a total amount of \$41,460.11 that will have a 10% match, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve the Stryker Comprehensive Quotation 7058691 for a Power-PRO XT lift for the 2018 Transfer Rig for a total amount of \$19,764.01 that will have a \$2,000.00 trade in credit, seconded by Gary Koop. The motion was carried by unanimous vote by Dave Hornung.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of December 26, 2018, and Accounts Payable.

Cory Wall moved to approve minutes of December 26, 2018, and to pay the Accounts Payables in the amount of \$49,092.56, seconded by Gary Koop. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE LETTERS

The Board of County Commissioners signed a sympathy card to Kit Carson County employee William Gramm and his family on the passing of his sister. The board signed a Thank You card to MLK Engineering, Mike Ellsberry, for his help with the engineering of the County Road 40 project.

2019 VEHICLE PURCHASES

Cory Wall moved to purchase the following vehicles for the listed departments and appropriate funds noting that the OEM car will come from Capital Funds, seconded by Gary Koop. The motion carried by unanimous vote by Dave Hornung.

<u>2019 - Vehicle Bids</u>					
13-Dec	Vehicle Type	Make	Model	Bid Price	Requesting Department
<u>Burlington Ford and Lincoln</u>					
2019	Reg Cab, 4WD	Ford	F-150, 3.3L, V6	\$ 24,596.68	R&B D3
<u>Vince's GM Center</u>					
2019	1/2 Ton, Regular Cab, Long Box, 4WD	Chevy	Silverado - V8	\$ 26,868.50	R&B D1
2019	Equinox	Chevy	AWD 4 cylinder	\$ 23,485.20	OEM
<u>Front Range Kubota, Inc.</u>					
2019	Tractor with bucket, grapple, sweeper	Kubota		\$ 24,092.98	G&B

LIQUOR LICENSE RENEWAL – THE BAR

The Board of County Commissioners received the Liquor License Renewal from the Colorado Department of Revenue – Liquor Enforcement Division for The Bar.

Gary Koop moved to sign the County Liquor License for The Bar effective December 21, 2018 through December 20, 2019, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

PLANNING BOARD CONTRACT FOR PATTY WITZEL

The Board of County Commissioners reviewed the annual agreement for hourly rate of pay for Planning Board Secretarial work executed by Patty Witzel.

Cory Wall moved to approve the Agreement with Patty Witzel as the Planning Board Secretary at a rate of \$19.59/hour with the approved payout of over time if the hours in the Clerk and Recorder's Office and Planning Board exceed 40 hours per week, and there will be no annual leave, sick leave, or holidays for duties as a Planning Board Secretary, seconded by Gary Koop. The motion was carried by unanimous vote by Dave Hornung.

VIAREO SUPPORT LETTER FOR BROADBAND GRANT

The Board of County Commissioners visited with Lorie Herrera about the Viaero Broadband Fund to improve the wireless broadband throughout its network with new towers that could increase download speed to 25 Mbps and upload of 3 Mbps.

Cory Wall moved to sign a letter of support for the Broadband Fund Application submitted by Viaero Wireless, seconded by Gary Koop. The motion was carried by unanimous vote by Dave Hornung.

APPOINTMENT LETTER – TONY RODRIGUEZ

The Board of County Commissioners received an acceptance letter from Anthony R. Rodriguez.

Gary Koop moved to appoint Anthony (Tony) R. Rodriguez to continue the position of board member for a 1-year term beginning January 8, 2019, to serve on the Centennial Mental Health Board that will expire in January 7, 2020, seconded by Cory Wall. The motion was carried by unanimous vote by Dave Hornung.

PURCHASE ORDERS

Purchase Order #682

Gary Koop moved to approve the Purchase Order #682 for the Grounds & Buildings Department to Burlington Home Center for a Whirlpool refrigerator totaling \$779.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung

Purchase Order #683

Gary Koop moved to approve the Purchase Order #683 for the Sheriff's Dispatch Department to Omingo Invoice #2018-15886 for installation and hosted service through February 29, 2020 totaling \$579.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung

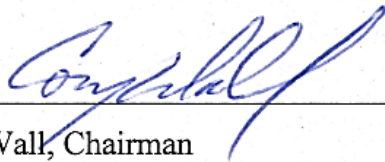
Commissioner Gary Koop left the meeting at 1:25 PM.

REVIEW 2019 REORG

The Board of Commissioners went over changes in the Reorg and Policy Manual for the 2019 reorganization for Kit Carson County. The Board of County Commissioners signed 2019 Orange Sheets for county elected officials and employees that will be receiving a raise.

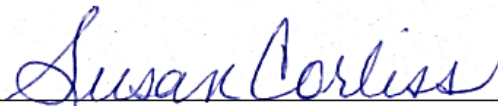
The meeting adjourned at 2:45 PM.

Submitted by: Susan Corliss, County Clerk & Recorder



Cory Wall, Chairman

1/8/2019
Date

Attest:


Susan Corliss, County Clerk and Recorder

