

**Regular Meeting  
Town of Ignacio Board of Trustees  
Wednesday, February 15, 2017**

**I. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL:**

Mayor Stella Cox, called the regular meeting to order at 7:01 p.m. **Trustees Present:** Thomas Atencio, Edward Box, Sandra Maez and Dixie Melton. **Staff:** Mark Garcia, Interim Town Manager; Diana Briar, Town Treasurer; Kirk Phillips, Chief of Police; Dan Naiman, Community Development Administrator; Jeremy Schulz, Public Works Director. **Audience:** Raymond Baker, Executive Officer of the Growth Fund, Gina Schulz, Sandy Gurule and Carol McWilliams, Pine River Times.

- II. PUBLIC COMMENT:** Gina Schulz, 335 Shoshone, Growing Partners of the Southwest received a grant from the Colorado Health Foundation for Community Leadership Training. The program is designed to train 30 community advocates from the region including Mancos, Bayfield, Pagosa Springs, Ignacio and Durango, the second Saturday of each month from March through July at no cost. Training in personal development, strategies for creating change and support positive changes. Ignacio will host the April 8 meeting and will offer home grown food at ELHI; 100-150 people from Four Corners area are expected to attend. **(Mayor Protem deKay arrived at 7:08).**

Sandy Gurule, Ignacio Counseling Services introduced herself.

Raymond Baker, Executive Director of Growth Fund, grew up in Ignacio, graduated in Durango, 30 years in Navy; worked for EHS of Growth Fund and has returned home to work for the Tribe. He's been on the job two weeks and is learning the issues, ready to move forward. He will reassess, will work through the correct data; he is a steward of the land and being a Tribal member, is also an ambassador of the Tribe. Mayor Cox thanked him for his military service; the Board is receptive, doors are open, look forward to working with him. Town Manager meets with Chairman Frost monthly and discusses relative issues. Trustee Atencio would like to set up a meeting to discuss utilities. Mr. Baker stated he is working closely with the Chairman and is aware of issues needing to be addressed.

**III. CONSENT AGENDA:**

- A. Regular Town Board Meeting Minutes of January 18, 2017**
- B. Special Town Board Meeting Minutes of February 1, 2017**
- C. Financial Records – Check Register for January, 2017**

**Trustee Melton moved to approve the Consent Agenda. Trustee Box seconded. The motion passed by unanimous voice vote.**

**IV. UNFINISHED BUSINESS:**

**V. NEW BUSINESS:**

- A. **ORDINANCE 327 Backflow Prevention Cross Connection Control** – State law, unfunded mandate that all multifamily units and commercial businesses are required to install the backflow prevention cross connection control. Public Works staff will be trained to do the annual inspections, or can be delegated to other professionals. This regulation is already in the building code, and this Ordinance authorizes staff to enforce State regulations. Customers are being informed through letters and the utility newsletter. There is no grandfather clause and all expenses will be responsibility of the home owner or business at an average of \$300 for the purchase and installation of equipment at the initial inlet into the building. This will be required of any multifamily units, apartment buildings and all commercial customers. The control will be installed where water line enters the building and must be accessible to be tested. Notification to the customers, compliance schedule 40% by May compliance ratio, 100 % compliance by 2020. Identify and inform potential customers, giving ample opportunity to address and time to comply. **Mayor Protem deKay moved to approve Ordinance 327 of the Town of Ignacio establishing the backflow prevention cross connection control Series 2017. Seconded by Trustee Box. The motion passed by unanimous voice vote.**
  
- B. **ORDINANCE 328 – EMERGENCY Snow Route Prohibitions** – Staff has had issues in the removal snow on streets, with nothing in place to inform residents to remove vehicles from streets so PW has safe passage to clear the streets for emergency vehicles, school busses and other vehicles. This Ordinance addresses a section in the Municipal Code to provide for specifications on parking in the snow event. Planning Commission has reviewed the Ordinance. Primary and secondary routes and parking prohibitions have been established. Suggestions to plow to the middle and different hours were discussed. Staff looked at different scenarios; the Ordinance gives the Town authority to enforce parking on the streets; signage will be posted on snow events. **Mayor Protem deKay moved to approve Ordinance 328 of the Town of Ignacio establishing emergency snow routes and establishing snow route prohibitions and posting of emergency snow route signs. Seconded by Trustee Maez. The motion passed by unanimous voice vote.**

**VI. STAFF REPORTS:**

- A. **Police Report:** With snow route Ordinance, our goal is not to tow vehicles, but to notify owners and allow for public safety and safe passage of all vehicles. IPD is now utilizing the federal law enforcement training center in Artesia; it is a good resource for the Town.
  
- B. **Community Development Administrator:** Received a response from Johnny Valdez, owner of Four Corners Motorcycle Rally, stating he will pay the overdue balance of \$2500 in March; we'll see if he follows up. Mr. Larry Tucker has resigned his seat on Planning Commission and the Board of Adjustment due to health reasons. He served as Chair on the PC. A certificate of appreciation for his years of service will be presented to him. Mr. Chris May's wife passed away; a sympathy card will be signed by the Board. Parking revisions are near completion in Chapter Three of the Municipal Code; recommendations will go to the Town Board for approval.

- C. **Treasurer:** Revenue is low in the reports; County will begin remitting sales tax by ACH direct deposit. Irrigation expenses were explained as annual debt payment.
- D. **Public Works:** 2 letters from CDHE, publication notification; streets and alley ways have several potholes due to the wet weather. Site characterization needs attention sooner rather than later, deadline of April 10 to do the Underground Storage Tank.
- E. **Town Manager:**
- Jeremy and staff met with Steve from SGM on the GIS utility mapping; the program provides field data, reports, programming aspects and will be very useful once the system is utilized; user friendly; easy to maintain in the future. There will be a demo at next meeting;
  - C+B design team was in town, met with stakeholders for Branding and Marketing and Signage Plan; Facebook will be used as community outreach; public meetings are being planned, interviews will be held next week, final meeting in October; packets will go out to all stakeholders
  - Capital Improvement Grant work will ramp up when GIS Mapping is completed;
  - Shared the pamphlet from CCCMA Conference attended;
  - Meeting monthly with Chairman Frost;
  - Off next week, traveling to Mexico.

VII. **TRUSTEE REPORT: No Report**

VIII. **MISCELLANEOUS: No Report**

- IX. **ADJOURNMENT:** Being no further business before the Board, Mayor Cox adjourned the meeting at 8:10 p.m. The next regular meeting will be March 15, 2017, at 7:00 p.m. in the Abel F. Atencio Community Center at 540 Goddard Avenue.

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**Stella Cox, Mayor**

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**Date**

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**Attest: Georgann Valdez, Town Clerk**