

**Regular Meeting  
Town of Ignacio Board of Trustees  
Wednesday, November 16, 2016**

**WORK SESSION: 2017 Preliminary Budget Workshop: All Board members were present. Staff: Mark, Jeremy, Dan, Georgann, Diana. Audience: Kasey Correia, Carol McWilliams.**

6:07 This is the last chance to review the budget in advance of the December 7 adoption; changes made included: estimates for sales tax revenue was increased, additional expenditure for fuel tank removal and utility rate increase to citizens; 7.92% for sewer and water at .10 per 1000 gallons incorporated into budget, passing on 2016 and 2017 rate increases from the Tribe; BIA raised rates in irrigation, no increase to the citizens at this time.

General Fund Summary: Projected year end fund balance is \$364k; for 2017, estimated \$51k growth in revenues over expenses; fairly conservative budget ready for adoption December 7. Water and Sewer funds projected revenues reflect the rate increases; operating slightly in the red as operating expenses still higher than revenues in both funds; Rate increase from SUUD annually. Gas Fund is strong. Irrigation Fund is doing better, clearer understanding of the billing from BIA. We have requested a dispute resolution from SUUD and Tribal Council to discuss the rate increases.

Trustee Atencio questioned where the maps and records of the Ignacio Sanitation District dissolution were, saying they were turned over to the Town when the district was dissolved. Can the Town find a way to actually measure the flow into the Tribe's system? The water and water treatment agreements with SUUD and the Tribe were discussed. Increased rates are hard on economic growth and people on fixed incomes can't afford them. A small plant, negotiating the agreements with the Tribe and requesting audits of their data were suggested. Tom suggested start measuring the flow for data to use in negotiations and looking in measuring systems.

Conservation Trust Fund has no activity; Capital Improvement Fund, \$50k planned spending for Capital Improvement Grant; Impact Fee Fund planned spending all on street improvements and park equipment and doing away with Impact Fees. Economic Development Fund was touched on. Holiday event was discussed.

**I. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL:**

Mayor Stella Cox, called the regular meeting to order at 7:03 p.m. **Trustees Present:** Mayor Protem Alison deKay, Thomas Atencio, Lawrence Bartley, Edward Box III, Sandra Maez and Dixie Melton. **Staff:** Mark Garcia, Interim Town Manager; Georgann Valdez, Town Clerk; Diana Briar, Town Treasurer; Dan Naiman, Community Development Coordinator; Jeremy Schulz, Public Works Director. **Audience:** Theresa Campbell, Dug Ward, Eppie Quintana,

Hayes Briskey and Jube Baker from SUUD Tribal Utilities and Carol McWilliams of Pine River Times.

- II. **PUBLIC COMMENT:** Theresa Campbell commented on the procedure to notify the public of Town Board Meetings, Public Hearings and newsletter notices. Several suggestions were made.
- III. **CONSENT AGENDA:**
  - A. **Regular Town Board Meeting Minutes of October 19, 2016**
  - B. **Town Board Workshop Minutes of November 2, 2016**
  - C. **Financial Records – Check Register for October**

**Mayor Protem deKay moved to approve the items under the Consent Agenda. Seconded by Trustee Melton and passed by unanimous voice vote.**

- IV. **UNFINISHED BUSINESS:**
  - A. **Four Corners Motorcycle Rally Report:** No response from Johnny Valdez, owner of Four Corner Motorcycle Rally. A letter to Mr. Valdez was recommended.

- V. **NEW BUSINESS:**
  - A. **Resolution 06-2016 – Utility Rate Increase to Water and Wastewater Rates –** Comments were heard from Eppie Quintana, Kasey Correia and Dug Ward opposing the rate increases. Mayor Protem deKay asked if Mr. Hayes from SUUD could comment on the Town’s request for a meeting with Tribal Council; he was not able to comment. **Trustee Atencio moved to approve Resolution 06-2016 outlining the mechanics to increase the water and wastewater rates to the citizens. Trustee Melton seconded. The motion passed by unanimous voice vote.** For the future, the notice is received from the Tribe in September, and rate increases will be passed on to the customer October 1 to coincide with the rate increases from SUUD.
  - B. **Pinion Liquors Liquor License Renewal: Trustee Melton moved to approve the Pinion Liquors Liquor License. Seconded by Trustee Box. The motion passed by unanimous voice vote.**
  - C. **Dark Fiber Memorandum of Understanding:** The Draft MOU with Southwest Colorado Council of Governments (SWCCOG) details services and fees that are associated with the leasing of the Town’s dark fiber installed under the SCAN grant. The Town has dark fiber assets that are not being utilized; these assets may support Internet Service Provider (ISP) business expansion needs in Ignacio. The COG has the experience in dark fiber lease negotiations and this MOU is intended to define specific roles, requirements and fees with the COG serving as our leasing agent and find ISP’s who may be interested in utilizing our infrastructure. Staff supports this one-year MOU, letting the COG negotiate with ISP’s to utilize the Town’s dark fiber. The Town would get a 25% vs COG 75% of the rate negotiated. Trustee Atencio questioned what the Town is getting from the MOU

and the one year contracts with ISP's. Trustee Atencio wanted the item tabled until these questions were answered.

- D. **Regional Housing Alliance Intergovernmental Agreement:** The Regional Housing Alliance is suspending its service after several years and this IGA outlines the process. RHA funding from the Town is approved annually and this year the IGA defines a funding plan that will complete the closure and finish various projects by August. Trustee Atencio questioned paying the RHA \$524 for them to go dormant. The IGA outlined their request for funds for audits, transitioning and closing of RHA. Mr. Naiman questioned wording in the Draft IGA. Karen Iverson is waiting on comments from other entities named in the IGA. The item was tabled until the concerns are addressed.
- E. **La Plata Homes Fund – Professional Service Agreement:** THE LPHF PSA is a direct result of the changes with RHA closing. Previously LPHF operated under RHA and received funding from the RHA. Under this PSA, LPHF will function as an independent entity; funding for LPHF housing support functions will now come directly from the Town of Ignacio. This PSA details specific services and associated funding that are to be provided to the Town. Tabled for further clarification.

#### VI. STAFF REPORTS:

- A. **Police Report:** Officers are citing violations to Municipal Court but are violators are opting to pay in advance of the court.
- B. **Public Works:** Storage tanks removed; confirmed release with readings above State acceptable levels; cost for remediation \$26,600. There is a \$10,000 deductible so we can possibly get reimbursed by the State. With a 180-day window to complete the project, the Board recommended getting it done. Gas Line Replacement Phase IV project is underway.
- C. **Treasurer: Nothing additional to report**
- D. **Community Development Coordinator:** Building Permits have increased over 2015. Downtown Development Grant was awarded. Economic Development Summit is held at the Casino annually in October; recommended the Board consider attending next year.
- E. **Town Manager:**
  - Grant Work: Phase IV Gas Pipeline Project has been started by Kave Construction. Work will continue as weather permits.
  - Utility Mapping is underway; staff is reviewing the sample mapping provided by the contractor.
  - Received an email from the Municipal Judge requesting payment when there is no court; the Resolution outlines the terms, payment contingent upon citations. She agreed to study the Town's Code and Ordinances. She was paid for training and travel to a Judge's Conference. The Board agreed to pay for work done as needed.

- Executive Session was requested to discuss possible property acquisition.
- A letter was sent to the SUUD initiating a formal dispute resolution request for mediation.
- Raw Water Rights continuance filed in Water Court.

**VII. TRUSTEE REPORT:** SUCAP Seat is open with Edward Box III's term expiring. **Mayor Protem deKay moved to re-appoint Edward Box to the represent the Town on the SUCAP Board. Trustee Atencio seconded. The motion passed by unanimous voice vote.**

**VIII. MISCELLANEOUS:** Mayor Cox wanted to set the date for the Board's and Staff's Christmas party. Following a discussion, the funds available will be sent out to the Board by Town Treasurer Diana Briar. Dates were discussed and December 16, 2016 was set. The meeting for December 7 will be the only meeting in December. Town Manager Performance Review will be done at 6:00 with the Board Members only. A self-evaluation was suggested. All employee evaluations will be completed by December 7. Mayor Cox thanked all staff for their work and dedication to the Town.

**IX. EXECUTIVE SESSION:** Trustee Atencio moved to go into Executive Session under C.R.S. 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and/or instructing negotiators. Trustee Box seconded. The motion passed by unanimous voice vote. The time was 9:00 and the regular meeting ended. The Executive Session began at 9:07 and was held for the purpose stated and concluded at 9:21 p.m. Trustee Bartley moved to direct staff to continue negotiations with Ignacio Community Church for the purchase of the property at 254 CR 320B. Trustee Atencio seconded. The motion passed by unanimous voice vote.

**X. ADJOURNMENT:** Being no further business before the Board, Mayor Cox adjourned the meeting at 9:24 p.m. The next regular meeting will be December 7, 2016, at 7:00 p.m. in the Abel F. Atencio Community Center at 540 Goddard Avenue.

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**Stella Cox, Mayor**

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**Date**

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**Attest: Georgann Valdez, Town Clerk**