

**Regular Meeting  
Town of Ignacio Board of Trustees  
Wednesday, September 21, 2016**

**WORK SESSION: 6:18 (All Board Members present except Mayor Stella Cox)**

**2017 Preliminary Budget Workshop:** Revenues and Expenses have been estimated through end of 2016. 2017 revenue projected an increase in city sales tax; Gaming grant \$162,000; \$120,000 debt payment paid off in 2016; \$15,000 budgeted for building repairs, roof, new carpet and ADA compliance; Public Safety budgeted for cameras; Public Works will spend impact fees on street repairs and Parks will use \$15,000 from impact fees for sprinklers. Still awaiting quotes from health care providers; cost of living increase (3%) and merit pay increases (2%) are included in the budget; Salaries are overall lower than last year with the 5% increase. October 5 Budget Hearing is scheduled at 7:00 with a work session at 6:15. Latter part of budget is the notes page; additional information. Page 11 has a summary of General Fund revenues and expenses.

Utility rates include the 4% rate increase from the Tribe; water and sewer funds will end in the negative; there was no increase last year; Gas line replacement for next year; needing new gas meters \$15,000 budgeted for 50 meters; Irrigation Fund expenses more than revenue. Larger expenses related to the grants, gas line replacement, the utility mapping out of capital improvements, done well with the grant writing and funding, contracts and RFP's are pending.

Need rate discussion with Tribal Utilities regarding sewer and irrigation. Consider a committee with staff and the Board to discuss rate increases. Meeting tentatively scheduled for October 20 with Tribal Council, these items can be discussed. Suggestion from Trustee Atencio, the Board meets to discuss this at a special meeting; annual sewer rates increases are becoming a problem; rates are too high for the customer; now at \$70. We (the Board) need to do something seriously. The Tribe did reduce the rate increase from 15% to 4% but we are still \$83,000 in the hole at end of 2017. Mr. Garcia suggested a letter to SUUD to discuss the sewer rates, with a deadline of October 12 set for a response. The board agreed to the October 20 dinner meeting at 7:00 with Tribal Council. The Town's October Board meeting is the 19<sup>th</sup> and utility rates will be discussed prior to the Tribal council meeting.

Grants are included in the budget for the Conservation Trust Fund, Capital Improvement Fund and Economic Development Funds. Impact Fees will be transferred and will be expended in 2017.

**Ordinance 308 – Ban and Prohibition of Marijuana Establishments:** Staff has had discussion with interested parties, spoken with a few board members regarding the issue. In taking a consensus from the Board, Trustee Bartley opposed it, Trustee Box favored looking into the possibility and Trustee Atencio agreed it could bring revenue to the Town. Bayfield held a meeting last night; their Town Manager recommended no changes to the three-mile prohibition. La Plata County will uphold the town's direction. Police Chief Phillips is not in favor of commercial sales within the town; Trustee Melton would like to hear what the public has to say. Mayor Protem deKay has a fear that Ignacio would become a border town for New Mexico residents and questioned if we want that kind of traffic. Medical cards were briefly discussed. A public hearing was suggested for

October 5. An individual wants to cultivate it on property within the Town's 3-mile area of influence.

**CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL:**

Mayor Protem Alison deKay called the regular meeting to order at 7:18 p.m. **Trustees Present:** Thomas Atencio, Lawrence Bartley, Edward Box, III, Sandra Maez and Dixie Melton. **Staff:** Mark Garcia, Interim Town Manager; Georgann Valdez, Town Clerk; Diana Briar, Town Treasurer; Kirk Phillips, Chief of Police; Dan Naiman, Community Development Coordinator and Jeremy Schulz, Public Works Director. Audience: Delsey Walker from Transit Waste and Carol McWilliams of Pine River Times.

**I. PUBLIC COMMENT:**

**II. CONSENT AGENDA:**

- A. **Regular Town Board Meeting Minutes of August 17, 2016**
- B. **Special Town Board Meeting Minutes of August 23, 2016**
- C. **Financial Records – Check Register for August**

Trustee Atencio wanted items under the Consent Agenda to be approved separately with individual roll call. Trustee Melton moved to approve the items under the Consent Agenda, the minutes of August 17, 2016, were passed with Trustee Atencio abstaining. The motion to approve the remaining items under the Consent Agenda was seconded by Trustee Box and passed by unanimous voice vote.

**III. UNFINISHED BUSINESS:**

- A. **Transit Waste Contract:** Following a discussion with Steven McCaffrey, General Manager of Transit Waste, the 10% increase proposed was more than necessary based on our current contract and will rely on CPI-U for annual increases. Recycling was discussed and it was decided not to pursue as it was too costly. TW is proposing a 2% increase to allow Town customers to dump one 3-yard load per year per household at the Bondad landfill. Trustee Atencio questioned the details of the dump load, frequency and fee. Delsey Walker office manager was present to represent Transit Waste. Mayor Protem deKay asked if every customer would have to pay if they are not using the service; two Town clean ups are offered to the residents which allows for large item dumps. Following further discussion, the item was tabled until Mr. Garcia gets this clarified. We are operating under the existing contract and charges for the landfill fee can begin at the first of the year if the Board is in favor.
- B. **Four Corners Motorcycle Rally Report:** No report was received from Johnny Valdez following several attempts to reach him. The balance of \$2500 has not been delivered. He did sign the contract and he knew the dates for both to be turned in to the Town.

**IV. NEW BUSINESS:**

- A. **Ordinance 308 – Ban and Prohibition of Marijuana Establishments;** Discussion earlier, arrange a public hearing; October 5 at 7 pm. Joshua and Heather, have been in Archuleta County for 18 years and own a landscape company. They are interested in coming in and showing some ideas, numbers and benefits to the Town. Financial benefits and

employment, in support of starting a commercial cultivation as well as one retail and medical dispensary in town. There are several properties they are entertaining. They requested time on the October 5 Agenda for a power point presentation to explain the proposal, basic facts and discuss concerns and benefits.

## **V. STAFF REPORTS:**

- A. Police Report:** Involvement in the Rally is being reduced every year. New officer hired going through field training, Mark Robinson.
- B. Public Works:** PUC inspection/audit; no violations, waiting for final report. New section in report: Repairs and maintenance: Vactor truck needs injectors; new ad for full time maintenance; Town will bid on vehicle with Lift that is listed in CDOT auction; Phase 4 gas pipeline replacement RFP out this week, should be the last phase. Grants, Capital Improvement utility mapping grant RFP is out and due Friday. This will assist in identifying infrastructure, getting it scanned and digitized.
- C. Treasurer:** No sales tax check was received in August; received September so revenue is low. Three months in arrears, contacted the County Manager, may have to contact the Treasurer; Durango, Bayfield have the same issue.
- D. Community Development Coordinator:** County no longer doing inspections; Mr. Naiman contacted State and is in the process to become certified by State to do inspections. Still awaiting on the Quit Claim Deed on County Road. Reviewing town parking requirements; Planning Commission meeting was canceled due to lack of quorum. Spoke with Kasey Correia regarding grant money for an Art District.
- E. Town Manager:**
- Downtown Marketing and Branding Grant, meeting with stakeholder group tomorrow; Committee members: Trustee Box and Mayor Protem deKay, Dr. Rocco Fuschetto (Ignacio School District); Marcia Vining (Library District); Andrea Taylor,(Chamber)and Kasey Correia and Amos Lee (business owners). Review the seven proposals on the RFP.
  - We received an invite to participate in a grant application with Community Builders; great opportunity, grant due tomorrow.
  - Count for the CML Outreach meeting in Silverton; Trustees Box and Atencio will attend.
  - Ignacio Community Church, considering putting property on CR 320B on the market; would entertain an offer from the Town if there was interest. Economic Development Funds left over from Rock Creek sale, 20 acres for \$150,000. Possible uses for future shop site, future utility projects and credits toward development. Dan Naiman stated obtaining this is critical for the town development to extend CR 320B. A meeting will be scheduled with the pastor; the Board gave consensus to proceed. Mr. Naiman stated the property is not contiguous with the town boundaries
  - Utility analysis: Mr. Garcia walked the Board through the utility analysis he did from data gathered from the monthly state's discharge performance report for waste treatment plants; water flow vs flow rate through plant and billing; with water flows equating to sewer flow, the Town's total flow is 22% of total flows through the SUIT plant; sewer

billing based on ERT billing is 43% total flows of the plant; the Town is being billed 20% higher than the flow through the plant, or \$12 per ERT billed more than used. Further discussion followed regarding financials, operating revenues and expenses and depreciation of the plant. A letter to the Tribe was suggested to begin talks.

- A joint meeting with Tribal council is scheduled for October 20 at 5:30 at the Casino.

**F. Town Attorney: No report**

**VI. TRUSTEE REPORT:** Talks with State Representative John Paul Brown and Senator Ellen Roberts regarding the sales tax exemption issue continue.

**VII. MISCELLANEOUS:**

**VIII. ADJOURNMENT:** Being no further business before the Board, Mayor Protem Alison deKay adjourned the meeting at 8:25 p.m. The next regular meeting will be October 5, 2016 at 7:00 p.m. with a work session prior to the meeting in the Abel F. Atencio Community Center at 540 Goddard Avenue.

---

**Stella Cox, Mayor**

---

**Date**

---

**Attest: Georgann Valdez, Town Clerk**