

**Regular Meeting
Town of Ignacio Board of Trustees
Wednesday, August 17, 2016**

WORK SESSION: Joann Spina, Assistant County Manager, and County Commissioners Gwen Lachelt and Julie Westendorff were present for the quarterly joint meeting with the Town Board. Subjects covered included the traffic light, improvements and annexation of CR 320; Mr. Garcia met with Jim Davis and Joe Kirby regarding leasing a portion of the County maintenance yard to relocate the Town maintenance shop. The sales tax exemption issue was a large part of the discussion. Concerns about the impact, the Board feeling unsupported; businesses' compliance with the State law that passed May, 2014. Senator Roberts stated they were not aware of the impact on the Town's revenue. A temporary PILT (payment in lieu of tax) was offered by the Tribe. Other issues of discussion with the Tribe have come to a halt.

CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL:

Mayor Stella Cox called the Regular Meeting to order at 7:13p.m. **Trustees Present:** Alison deKay, Lawrence Bartley, Edward Box, III, Sandra Maez and Dixie Melton. **Staff:** Mark Garcia, Interim Town Manager; Georgann Valdez, Town Clerk; Diana Briar, Town Treasurer; Dan Naiman, Community Development Coordinator and Jeremy Schultz, Public Works Director. **Audience:** Carol McWilliams from Pine River Times, Gina Schulz, WCA General Manager Steve McAffrey and Johnny Valdez, FCMR Owner.

I. PUBLIC COMMENT:

Gina Schulz, representing ELHI, announced upcoming events: Back to School pot luck, where school supplies will be donated; Farmers Market starting this Sunday from 9-1 will run through September; August 28th is the grand opening; Town Board and Tribal Council are invited. Also the Honor Wall in the ELHI building will recognize those who serve in the community, pictures of veterans, police officers and fire fighters will be displayed.

Johnny Valdez, Four Corners Motorcycle Rally Owner was present to ask the Town to participate in the MOU (memorandum of understanding). It is similar to last year's where he will pay the Town \$5000 for the Police and Public Works Department's assistance in the preparation for the Rally.

La Plata County Commissioners Gwen Lachelt and Julie Westendorff asked the Town's support of Ballot Measure 1A County Road and Bridge Mill Levy Question. Property tax revenues are declining drastically due to the low price of oil and gas; road and bridge fund is taking a hit. The plan of action includes a 10-year Road and Bridge improvement plan, at a 2.4 mill levy increase raising 4.4 million with a 10-year sunset. Proposed improvements are in all Districts in the County including Ignacio. Grants help subsidize the money contributed by the taxpayers.

II. CONSENT AGENDA:

- A. Regular Town Board Meeting Minutes of July 20, 2016**
- B. Financial Records – Check Register for July**

Mayor Protem deKay moved to approve the items under the Consent Agenda. Trustee Box seconded. The motion passed by unanimous voice vote.

III. UNFINISHED BUSINESS:

- A. Bank Change Recommendation:** Farmers Fresh Market is considering leasing space out to Vectra Bank in the near future. The move to change banks was put on hold.

IV. NEW BUSINESS:

- A. Transit Waste Contract Proposal:** Steve McCaffrey, WCA General Manager proposed a 10% rate increase for a 5-year term effective December 31, 2016. For an additional 2% one free dump at the land fill for each address per year. All residents will be charged an additional \$5.00 per month for recycling. The Board previously approved a one year contract in June, 2016 with a slight rate increase. Defining the terms will be done for the next Board meeting.
- B. Four Corners Motorcycle Rally:** Mr. Naiman reported the MOU is the same as last year, with two minor changes, the name on the MOU changed from to Johnny Valdez to Four Corner Motor Cycle Rally, LLC. Mr. Valdez neglected to pay the Fire District for their services last year, and has asked the \$5000 be paid after the Rally, Mr. Naiman asked for one-half up front. The gate receipt report requested from him last year was never received. A meeting to finalize and approve the MOU was scheduled for Tuesday, August 23rd at 12:00 noon.

V. STAFF REPORTS:

A. Police Report:

- B. Public Works:** Mr. Schulz reported the gas files stored in the Google Drive have been lost when former employees' emails were deleted. Some have been recovered, but we will have to rebuild those files. The PUC inspection is scheduled for Monday. The files are now being backed up to the internal network drive to avoid this from happening again. Tank removal will be done soon; used up the fuel at the fuel tanks, fuel cards have been ordered; company has done the necessary notifications, they will pull tank and do the soil testing for contamination.

- C. Treasurer:** Draft budget will be presented in September.

- D. Community Development Coordinator:** Highway patch at Family Dollar was accepted by CDOT today; wall mural was put up on the side of Ignacio Floral, nice crowd. Mr. Kowalski at 785 Browning, new owner and builder anticipates building a 4-plex unit. Pottery business questions were answered. Community garden was briefly discussed. At a prior Planning Commission meeting, empty lots for development were discussed and a map was developed.

- E. Town Manager:** Worked with Dan and Vicky Begay at the BIA on the raw water rights. The Town is billed annually for a number of properties, the property owners were not paying their share. We have to work on a strategy to clarify the billing issue.

- Agencies: Working with SWCCOG, RHA undergoing a reorganization; budget season, funding requests.

- Grant work: Asset Management system, map all infrastructure; administrative grant signed by mayor; utility mapping grant; RFP web-based program; work this year.
- Gas Piping Project: \$370,000 funding award letter received with \$219,000 match (budgeted). Ready to go out to bid end of this month.
- Downtown Branding Grant: RFP is out, communication with firms.
- Capital Improvement Grant award: Engineer will be doing that work. Sales tax issue to the voters once the CIP documents outline our needs;
- Staff Evaluations are sitting on my desk and will be addressed soon.
- 2017 Preliminary Budget is being prepared; schedule for budget workshops; Cola and merit raises are in the preliminary budget; Minimum fund balance levels are low.
- Police Department is advertising for vacancy
- Public Works: Removing the fuel tank soon. Seasonal employee moving to full time.
- Policy work: Changes to personnel policy and Land Use Code. Accrued comp time, changes from sick to Personal Time Off
- Sales tax issue, support clarification of intent process
- Utility analysis for rates; we are paying significantly higher than we should. With direction from the Board, letter to SUUD explanation and justification of their rates.

F. Attorney Report: Contacted by attorney Andrew Craig concerning a claim for ownership of part of Sundown Street.

VI. TRUSTEE REPORT: Trustee Box thanked everyone for their participation in the San Ignatius float; Ute Fair Sept 10 another float project. CML District meeting in Silverton in October. Trustee Box will attend and is interested in attending a Board Member’s training with CML.

VII. MISCELLANEOUS:

VIII. EXECUTIVE SESSION: Trustee Maez moved to go into Executive Session under C.R.S. Section 246-402(4)(b) for the purpose of receiving Legal Advice. Trustee Melton seconded. The motion passed by unanimous voice vote. The Regular meeting was closed at 9:15. The Executive Session ended at 9:55 p.m. and was held for the purpose previously stated. No action followed the Executive Session.

IX. ADJOURNMENT: Being no further business before the Board, Mayor Stella Cox adjourned the meeting at 8:16 p.m. The next regular meeting will be September 21, 2016, at 7:00 p.m. with a work session prior to the meeting in the Abel F. Atencio Community Center at 540 Goddard Avenue.

Stella Cox, Mayor

Date

Attest: Georgann Valdez, Town Clerk