

**Regular Meeting
of the Town Of Ignacio Board of Trustees
Wednesday, January 20, 2016**

I. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Stella Cox called the Regular Meeting to order at 7:02 p.m. **Trustees Present:** Mayor Protem Alison deKay, Edward Box, III, Thomas Atencio, Dixie Melton and Sandra Maez. **Staff:** Mark Garcia, Interim Town Manager; Georgann Valdez, Town Clerk; Diana Briar, Town Treasurer; Kirk Phillips, Chief of Police and Dan Naiman, Community Development Coordinator. **Audience:** Leonard C. Burch family members: Tyson Thompson, Leona Burch, Irene C. Burch, Leonna Burch, Lynnette Sage, Summer Youngman, Lena M. Burch-Gallegos, Steve Gallegos, Rachel Burch, and Carol McWilliams from the Pine River Times.

II. PUBLIC COMMENT: NONE

III. PROCLAMATION: LEONARD C. BURCH DAY – DECEMBER 10, 2016, Proclamation was read and adopted. Board Members gave comments; Lynnette Sage, on behalf of family stated it was a great honor to see the progress of his hard work and leadership in the community, and thanked the Board for its recognition their father. On behalf of the Tribal Council, Tyson Thompson thanked the Board for recognizing the great leader. Mark Garcia, spoke of planning a kind of ceremony with Tribal Council, with prayer and joint events. The Board and staff were invited to participate in the annual walk on December 10, 2016.

IV. AMEND THE AGENDA: Interim Town Manager requested to amend the Agenda to add an Executive Session to discuss a personnel matter to follow Trustee reports. The Board approved by consensus.

V. CONSENT AGENDA:

A. APPROVAL OF MINUTES:

- i. Regular Town Board Meeting November 18, 2015
- ii. Regular Town Board Meeting December 9, 2015

B. RESOLUTION 01-2016 - Designate Legal Posting Places for 2016

C. RESOLUTION 01-2016 - Designate Town Clerk as Election Official for 2016 Regular Municipal Election

Mr. Garcia explained the changes to the Agenda to include a Consent Agenda which would include minutes, financial, liquor license renewals, items which are to be considered by the Board on a regular basis. Items can be pulled off the Consent Agenda and discussed separately if a Board member deems it necessary, as well as changes to the meeting minutes. **Trustee Melton moved to approve all items under Consent Agenda. Trustee Box seconded. The motion passed by unanimous voice vote.**

VI. UNFINISHED BUSINESS:

VII. NEW BUSINESS:

- A. ORDINANCE 322 – Supplemental Budget for 2015:** Mr. Garcia explained an Ordinance to explain supplemental budgets are required when unanticipated revenues or expenditures occur during the current Budget year. Finance Officer Diana Briar explained the 2015 Budget had \$120,000 budgeted for Overweight permits that never were received and unexpected maintenance costs to Town equipment were not budgeted. Trustee Atencio would like those explanations in the Budget Notes so these can be seen when preparing the next years' budget. **Mayor Protem deKay moved to adopt Ordinance 322 – Supplemental Budget for 2015. Trustee Box seconded. The motion passed by 5-1 with Trustee Atencio voted no.**
- B. IGA with Ignacio Library District for Snow Removal for the 2015 Calendar Year.** Mr. Garcia requested the Board table this item as the IGA was not completed. Snow plowing of the Library's parking lot is being done by the Town's Public Works. Hours are being tracked, the Library is pleased with the work. The IGA will be prepared for the next month's Board meeting.

VIII. TRUSTEE REPORTS:

- A. Police Report:** Department busy with training, end of year reports and meetings. Officer Mason resigned at the end of the year. The Department is seeing a pinch being short an officer when one leaves on training.
- B. Public Works:** There was a brief discussion regarding the Family Dollar construction and the road closures with utility work. A thank you letter, gift card and/or gravel was discussed to Linda and Jack Moore for allowing the use of their property to access the post office during the construction.
- C. Treasurer:** Finance reports requested will be in the Board packets. Mayor Cox thanked Ms. Briar for her hard work. Receiving sales tax revenues from the County was discussed briefly.
- D. Community Development Coordinator:** Mr. Naiman addressed the discussion going around Town that he is creating a difficulty to start up a new business. Dan stated is following the municipal code and statutory requirements and that he treats everyone fairly and equally. The Board supported him in how he is doing his job and the consistency in following the code. Snow routes were briefly addressed and parking of recreational vehicles.
- E. Town Attorney:** No report
- F. Town Manager:** Addressed items in his report: Budget- final copy will be sent to Board, Consent Agenda, Public Comment, La Plata County Commissioners meeting and discussions items, 2016 Municipal Election, Strategy and Visioning Exercise – revenue challenges, sales tax or property tax question on the ballot and which election to present it to the voters (Board agreed the tax issue could be placed on the November ballot); grant work – GIS Mapping, Downtown Improvement Grant and Capital Improvement Plan; discussion with Tribal Utilities; Sales Tax Exemption committee meeting; quarterly meetings with Tribal Council.

IX. TRUSTEE REPORT: Positive comments shared with Mayor Cox from businesses. Letter from Glen Walker regarding his plans for expansion; a meeting is scheduled with staff to discuss the wetland issue. Municipal Court Judge Diane Knutson resigned her position with the Town to relocate.

X. EXECUTIVE SESSION: Mayor Protem deKay moved to go into Executive Session under C.R.S. Section 24-6-402(4)(f) to discuss a personnel matter. Trustee Melton seconded. The motion passed by unanimous voice vote. Mr. Garcia requested staff remain in the executive session, Kirk Phillips, Georgann Valdez and Diana Briar. The Regular meeting was closed at 8:53 p.m. The Executive Session was held for the purpose previously stated. No action followed the Executive Session. The Executive Session concluded at 9:22 p.m.

XI. ADJOURNMENT: Being no further business before the Board, Mayor Cox adjourned the meeting at 9:25 p.m. The next regular meeting will be February 17, 2016, at 7:00 p.m. in the Abel F. Atencio Community Center at 540 Goddard Avenue.

Stella Cox, Mayor

Date

Attest: Georgann Valdez, Town Clerk