



IGNACIO TOWN BOARD MEETING AGENDA

Monday, May 20, 2019 – 6:30 PM

Abel F. Atencio Community Room

570 Goddard Avenue, Ignacio, CO 81137

- I. **CALL REGULAR MEETING TO ORDER:** Mayor Cox called the meeting to order at 6:34 PM by leading in the pledge of allegiance.
- II. **ROLL CALL**
Present: Mayor Stella Cox, Mayor Pro Tem Alison deKay, Trustee Edward Box III, Trustee Sharon Craig, Trustee Dixie Melton
Absent: Trustee Sandra Maez, Trustee Tom Atencio
Guests: Ron Dunavant, Clark Craig
- III. **PUBLIC COMMENTS**
None
- IV. **CONSENT AGENDA**
 - A. Regular Town Board Meeting Minutes of April 15, 2019
 - B. Financial Records – Check Register for April 2019

Action: Trustee Craig moved to approve the consent agenda; Mayor Pro Tem deKay seconded. The motion passed unanimously by voice vote.
- V. **UNFINISHED BUSINESS**
 - A. ISD 11JT Annexation – Continued from April Meeting

Mr. Garcia stated that we keep this on the agenda since the public hearing last November. There is nothing new to report at this time other than preparation for the joint work session on June 13. Mr. Garcia referred to the plats that were included in the Town Board Packet (Becker Street, High School, the planned housing development, and the Middle School). There is another plat that shows the Town Shop property abutted by the school properties (Price's property will not be included in the annexation, as they do not desire to annex at this time).
- VI. **NEW BUSINESS**
 - A. Building Inspection / Code Enforcement Contract

RFQ is in the packet; ad was placed in Durango Herald and on the Town website. There were two individuals who were interested in the position, but no proposals were received. One person stated they were too busy to meet the need of the Town; Mr. Garcia hopes to hear from the other person who had expressed interest. He will bring this back at a later meeting.
 - B. Planning Commission Appointment – Reappointment of Teresa Campbell

Mr. Garcia stated that Teresa's term expires in June; she has submitted an application for reappointment; she stated at the last meeting that she would not be here this evening but desires the support of the Board.

Action: Trustee Melton moved to reappoint Teresa Campbell to a four-year term, Trustee Box III seconded. The motion passed unanimously by voice vote.

VII. STAFF REPORTS

A. Police Department

Chief absent due to family commitments; Mr. Garcia referenced Chief's written report. Chief and Mr. Garcia worked on gaming grant and added about \$8,000 to the grant application. Gaming impacts are about 20% of departmental expenses. The Town of Victor got funded for "Community Policing." Based on this, the Town of Ignacio added a community gaming piece (based on special events that the Casino has) for \$8,000 to the grant application for a total of \$174,000.

B. Public Works

Mr. Howlett gave a brief report.

Ramco has broken ground and laid about 100' of pipe and have a hydrant in the ground. They cannot work in inclement weather, but should be on schedule.

Sewer system – walked through sewer plant with Hayes from the Southern Ute Utilities; he offered to give the Board a tour as well. He will also show them the water plant if they are interested. Board concurred this would be a good idea.

Trustee Melton asked about the water meters; this is still on hold due to difficulties with the handheld reading device. Treasurer Briar stated that there are also difficulties with the gas readings on the device; may need to buy new handheld.

Mr. Garcia stated that Mr. Olguin requested that the plans for the water pipeline that is being replaced on El Paso be changed so that the water line runs along the perimeter of his property instead of in the right of way. Mr. Garcia stated the Town is open to this suggestion; however, Mr. Olguin would be responsible for any additional expenses.

Mr. Howlett stated that the parks are ready for the season.

Irrigation pump house start-up will be next Tuesday with representative from Denver. Pond is working out well.

The department is doing as much street sweeping as possible.

CDOT traffic count completed; crosswalks painted on east, west and south ends of that intersection and more signs have been ordered.

Mr. Howlett still plans to sell the Vac truck; he will work with Chief on getting it on the auction website.

Training of staff is happening: Lionel, Colten and Garry have taken flagger safety and hazardous materials courses; Mr. Howlett attended a management class in Farmington and water compliance course in Bayfield.

C. Treasurer

Auditors would like to do the phone report at the June meeting. Trustee Craig will not be here; Trustee Box III may not be here. Mr. Garcia suggested the July Board meeting on the 22nd. The Board requested audit and PowerPoint in advance of that phone call. Mr. Garcia suggested

that the presentation be at the June meeting and approve at the July meeting; this will allow time for questions and responses. The Board concurred.

SoCoCAA – running into some roadblocks with grants through Tribe, but overall doing well.

D. Clerk

Ms. Dunton reviewed upcoming events: CML Spring Outreach tomorrow, which Mr. Garcia and Trustee Craig will attend, LPBCC Joint Work Session on Thursday at 6:30 PM at Willows Café, Joint Work Session with Ignacio School District on June 13, and the CML Annual Conference June 19-21, which Trustee Craig will attend. The Town of Ignacio will receive two awards of Safety Excellence (Workmen’s Compensation and Property Casualty) from CIRSA at their annual meeting on June 17; Trustee Craig will receive these on behalf of the Town.

Family Dollar has submitted their Liquor License Application Packet for FMB Off-Premises. A public hearing has been set for June 17. Trustee Melton asked about a petitioner who came to her door. Oedipus, Inc. has been hired by Family Dollar to survey the community; they will be present at the public hearing, as well as representatives from Family Dollar.

E. Town Manager

Utility Rate & Facility Feasibility Study work is on-going; will talk more in executive session

Grant work – water project underway; irrigation near completion

Code Update – Planning Commission is still working on draft Land Use Code; have complete first draft and will begin reviewing the draft and addressing the “parking lot” items. Mr. Garcia hopes to have final draft to Board at the June meeting. Grant expires at the end of June; will not need to extend the grant even if it has not been approved by the Town Board because all the funds have been expended. Per Statute, there will be a public hearing when the final draft is brought to the Town Board for approval/amendments.

Planning and Building – potential subdivisions, annexations (ISD, Walker, Herrera), Ignacio Community Church addition, Quonset hut remodel, and others. No report on raw water irrigation easement or jurisdictional agreement with Tribe. Becker/Goddard intersection study will advise whether there will be a fully signalized intersection or flashing beacon.

Plant tours with Southern Ute Utilities can be scheduled.

LPBCC – any items to discuss with them? Mr. Garcia will work with Chuck Stevens, the new Administrator, on a few items: annexations from Walker and Herrera; will request impact report waivers. School district working on house at location of a single-wide (modular house to replace single-wide); that property is currently in county (it has not been annexed yet) and Mr. Garcia will ask Mr. Stevens if the Town can take the lead on permitting since the plan is to annex that property into the town. Items to discuss with the La Plata Board of County Commissioners: east-west section of CR 320 (Ms. Melton commented about changing the speed limit there); Mr. Garcia would like to ask about annexing CR 320B; GIS map shows CR 320B widening at Slaughterhouse Property and Mr. Mestas’ single-wide trailers are actually on County right-of-way (Mr. Garcia will ask if the County will take Code Enforcement on these eyesores); discussions of property next to their yard for potential Town Shop site; Mayor Pro Tem deKay suggested mentioning the beginning plans on our utilities; Trustee Craig suggested asking about any marijuana grow properties in the county that are within our three mile area.

Mr. Garcia has attended meetings with the Tribe, ISD Superintendent, Russell Engineering and SWCCOG

F. Attorney

None

VIII. TRUSTEE REPORTS

Trustee Craig reported on the Economic Alliance – person that was offered the position declined; they are starting another search using a firm. Chamber is moving forward with a grant application to be a certified small business development community; the official request has to come from the Town and the deadline is the end of June. Ms. Craig requested, if the Board is in agreement with the Chamber pursuing this, that it be added to the June agenda and a letter of support be written from the Town. Treasurer Briar asked if the Town would simply pass the funds through to Chamber; Chamber will complete the application but needs a letter of support from the Town. Mayor Cox asked if there would be an SBDC office established in the Town; that is the plan, and SBDC would give trainings in Town using the library or other spaces like that.

IX. MISCELLANEOUS

Mr. Garcia requested that Mr. Howlett ask the Board about the request regarding irrigation at Waci-ci Trading Company. Mr. Howlett explained that the owner does not use the irrigation water and does not want it anymore, but he is not sure what the policy is regarding this issue. The Board has denied others from opting out in the past; however, there is no written policy currently in place. Various board members gave input as follows: In the past, the statement was that the water goes with the land. There are taps already in place; these stay with the property regardless of who the owner is or if they use the service. Because the system is already in place and the Town has to pay for the irrigation rights and maintenance costs, that needs to be passed on to the property owners; it needs to be an even distribution of the cost of those rights plus the cost of maintenance of the system between all the property owners in the Town. The Board concurred that they wanted to stick with the decision they made in the past that the irrigation goes with the land and there is no opting out. The Board requested that a policy be drafted and adopted at a future meeting. Mr. Garcia stated that staff would follow through on this request.

Mr. Garcia handed out options for Gateway signage. San Juan Signs has submitted a proposal with two renderings; the one on the left would have the tag line backlit. These signs would be posted at the South end of Town, on the triangle at North end of Town, and on an easement (still to be worked out) from the school directly across from Shoshone Street on Highway 151. Grant has to be expended by end of June. Mr. Garcia requested consensus from the Board to move forward with the negotiations and project. Mayor Pro Tem deKay asked about a warranty; Mr. Garcia said he would negotiate for this with the representative from San Juan Signs. Trustee Box III stated that he likes the one on the right because roots are never seen; having it below and not lit covers this symbolism. Mayor Cox asked about funds for the way-finding signs; Mr. Garcia stated we can explore options for that later or we could have only North and South entrance signs and use the remaining funds for way-finding. The consensus of the Board was to do all three Gateway signs; use the rendering on the left (where the tagline is backlit) and request it all be done for \$40,000.

X. **EXECUTIVE SESSION: C.R.S. 24-6-402-(4)(e)(I)** – Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and/or instructing negotiators

Action: Trustee Melton moved to go into executive session; Trustee Craig seconded. Motion passed unanimously.

The Board went into Executive Session at 7:37 PM. Upon returning from Executive Session to Open Session, Mayor Cox read the following statement: The time is now 8:49 PM, and the executive session has concluded. The participants in the executive session were: Mark Garcia, Town Manager; Dixie Melton, Trustee; Alison deKay, Mayor Pro Tem; Sharon Craig, Trustee; Edward Box III, Trustee. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. There were none expressed.

Mr. Garcia stated that, following the Executive Session, he would like the Board to reiterate their direction to him concerning real estate matters. Mayor Cox stated that the Board would like staff to continue negotiations on potential real estate acquisitions. The Board concurred.

Mr. Garcia stated that Dr. Fuschetto had shared with him about grant funding available for community accessible playgrounds, specific to disabilities. The Colorado Health Foundation and a local entity are interested in trying to tap into these grant funds for Ignacio. Dr. Fuschetto suggested that Nighthorse Park would be a good location for this playground. All that the Town would need to do is give Dr. Fuschetto permission to use Nighthorse Park for this equipment; he will pursue the grant writing and all the other requirements. The Board concurred that this would be a good idea.

Mayor Cox asked if the Tribe has been approached about financial assistance to maintain the playground equipment at Shoshone Park. Mr. Garcia stated he has not approached them yet; he will add it to his list of items to address this year.

XI. ADJOURNMENT

Action: Being no further business before the Board, Mayor Cox adjourned the meeting at 8:52 PM. The next regularly scheduled meeting will be on Monday, June 17, 2019, at 6:30 PM in the Abel F. Atencio Community Room at 570 Goddard Avenue.

Stella Cox, Mayor

Date

Attest: Tuggy Dunton, Town Clerk