



## IGNACIO TOWN BOARD MEETING AGENDA

Monday, April 15, 2019 – 6:30 PM

Abel F. Atencio Community Room

570 Goddard Avenue, Ignacio, CO 81137

I. **CALL REGULAR MEETING TO ORDER:** Mayor Cox called the meeting to order at 6:33 PM by leading in the pledge of allegiance.

### II. ROLL CALL

Present: Mayor Stella Cox, Mayor Pro Tem Alison deKay, Trustee Tom Atencio, Trustee Sharon Craig, Trustee Edward Box III

Absent: Trustee Sandra Maez, Trustee Dixie Melton

Guests: Ron Dunavant, Clark Craig, Amos Lee, Teresa Campbell, Mandy Brown, James Brown, Kristin Pulatie, Jessie O'Brien, Kristin Ray

### III. PUBLIC COMMENTS

Teresa Campbell 106 Maple – Why are the draft minutes not in the packet? Mr. Garcia explained that the minutes would not be public until approved. Once approved, they become public document. Mr. Atencio further explained that some things had come out that should not have been public; it was discussion at the Board level. Ms. Campbell expressed appreciation.

### IV. CONSENT AGENDA

A. Regular Town Board Meeting Minutes of March 18, 2019

B. Financial Records – Check Register for March 2019

**Action:** Trustee Craig moved to approve the consent agenda; Mayor Pro Tem deKay seconded. The motion passed unanimously by voice vote.

### V. UNFINISHED BUSINESS

A. ISD 11JT Annexation– Continued from March Meeting

Mr. Garcia stated that this will be on the agenda so that it can be continued until it is completed. Town Board met with School Board last month to discuss land trading, easements, etc. Public Hearing is completed; keeping this item on the agenda allows it to be continued rather than having to start over when the annexation agreement is completed. Next joint work session will be on May 9 at the ISD Administration Building; Mr. Garcia hopes to forward information in advance of that meeting.

### VI. NEW BUSINESS

A. Hemp Industry Presentation – Amos Lee

Mr. Lee stated that he is growing hemp on the farm he lives on (on J Road); La Plata County is well suited to the cultivation of hemp. The potential with hemp is fiber, nutritious oils, and the resin, CBD, is being used to treat a lot of illnesses quite effectively. Hemp was legalized nationally in 2018; it is part of the cannabis family; some of these plants have been developed to be high in THC (this is what gets you stoned); hemp is high in CBD which is effective in treating seizures, mental anxiety and physical pain. There is a lot of economic potential;

predicted to be big. There is a lot of interest in it and a growing market for it. There are a lot of growing pains in this new industry and changes in regulations can be challenging. There are problems with production, extracting, processing, etc., but the potential rewards are great. Mr. Lee would like to bring the question to the table of how the Town of Ignacio can be part of this potential. There are a lot of legal requirements for the growers. Mr. Lee stated that some friends of his bought the feed store on Sawmill Road in Durango and they hope to put an extraction and drying facility in there. Mr. Lee stated this could be really good for the economy of Ignacio if we could figure out how to attract these businesses. Extraction creates a concentrate that can be diluted back down to the legal limit and produces an oil, tincture or cream. The maximum limit of THC in these tinctures, creams and oils is .03% of the dry weight of the flower. These are classified as dietary supplements; no prescription is required. All cannabis plants were outlawed in the 30's; hemp was made legal last year.

There were questions and comments from the Board members; Mr. Lee answered the questions as best as he was able with the explanation that not all the details are figured out yet.

Mayor Pro Tem deKay stated that the Town's Code does not address hemp; it only addresses marijuana. She clarified that the Board would still like to have discussion about this, but it is not prohibited. Mr. Garcia stated that we are in the process of updating our land use code; hemp will be addressed in this process and will most likely end up in an Industrial area with special use or conditional use permits required. He stated that the Town will most likely be able to work through the challenges.

Mr. Lee expressed appreciation to the Town Board for hearing him; the Board expressed appreciation for his bringing this topic to them.

B. Public Health Improvement Plan Presentation – Kristin Pulatie, Director of Assessment and Planning at San Juan Basin Public Health Department

SJBPH covers La Plata and Archuleta counties; they have an annual budget of about 5 million, and a seven-person board that includes one Commissioner from each county, as well as experts from several different health services. This is a statutorily required service (Public Health Act of 2008). Community Health Assessment done every five years; this information is used to write a Public Health Improvement Plan. Assessment survey was conducted Jan thru April last year; it included 20 questions that asked people to prioritize the health issues they were concerned about. Just over 1,000 people completed the survey. Priorities were: mental health, substance abuse, prevention and promotion, health behaviors, water, air, environmental health, and emergency preparedness and response. Ms. Pulatie acknowledged that, because the survey was done Jan through Apr and the fire season had not yet started, air quality may have been higher on the priority list if the survey had been done in June. The top issues were suicide and suicide attempts, affordable housing, substance abuse, poverty and availability of jobs. Our community understands that health is about a lot more than being able to go to the doctor and/or be genetically healthy. Ms. Pulatie handed out the Public Health Improvement Plan (PHIP) for the Board members and attendees to review. People have healthy choices they can make, but it hard to make healthy choices when they are worried about how to pay rent or groceries. Social determinants of health are, therefore, the priority that needs to be addressed. Ms. Pulatie talked through some of the other areas that the PHIP covers, and asked if there were any questions and comments. Various board members expressed appreciation and complimented her on the presentation. Ms. Pulatie expressed appreciation for the opportunity to share the PHIP with the Town Board.

C. MOU with Ignacio School District for School Resource Officers

Chief Phillips reviewed the changes that were made to the previous MOU: Either party will give 180 days (6 months) of notice if terminating agreement; amount that ISD will provide for two officers is \$120,000 per year; there is a cost escalator included that will help defray the rising cost of salary, health insurance, etc.; ISD will also help with one-time expenses to outfit the new officer. Chief stating he is requesting permission to enter into this MOU that has already been approved by the School District.

**Action:** Mayor Pro Tem deKay moved to approve the MOU with the Ignacio School District concerning the School Resource Officer; Trustee Craig seconded the motion. Mayor Cox asked for a roll call vote; the motion passed unanimously.

D. Planning Commission Appointment

Application submitted by Mandy Brown. Ms. Brown stated that she believes she can be a help to the community and desire to be on the Planning Commission. Trustee Craig stated that Ms. Brown has been attending the Planning Commission meetings. Mr. Craig stated that this application comes with a recommendation of approval from the planning commission, and he is present in support of Ms. Brown.

Mr. Garcia explained that Ms. Brown's appointment will fulfill the vacancy that was created by Mr. Vigil's resignation (2022). At that point, if she desires to continue serving, she can apply for reappointment. Discussion ensued regarding terms of office, number of individuals on the Planning Commission, individuals serving on both the Planning Commission and Board of Adjustment, potential changes to the Land Use Code, etc.

**Action:** Mayor Pro Tem deKay moved to approve Amanda Brown's application to the Planning Commission; Trustee Box III seconded the motion. It passed unanimously by voice vote.

E. TP Lounge Liquor License Renewal

Chief stated that there have been no liquor license violations.

**Action:** Trustee Atencio moved to accept the liquor license renewal application; Trustee Box III seconded the motion. The motion passed unanimously by voice vote.

## VII. STAFF REPORTS

A. Police Department

Each year the Police Department submits an application to the Limited Gaming Impact Grant Board. It is due on May 15 this year, which is prior to the next regularly scheduled Board Meeting; it requires Board approval to submit. Historically we have applied for somewhere between \$140,000 and \$160,000; he is requesting permission to submit this grant application. If that approval is not given this evening, there will need to be a special meeting to approve this. He will report the amount applied for at the May meeting.

**Action:** Mayor Pro Tem deKay moved to give Chief Phillips permission to move forward with the gaming grant and update the Board on the actual amount at the May Board meeting; Trustee Craig seconded. The motion passed unanimously by roll call vote.

CIRSA Optional Coverage Program for Detainee Medical Coverage – if someone is legally detained (even in a traffic stop) and they require medical coverage, the detaining organization

is responsible. Rider would cost \$1,125 for remainder of this year; this will be added to next year's budget. Trustee Atencio asked how many people are detained each month. Chief Phillips stated that there are approximately 45 arrests per month; if traffic stops are included, it could be 100 per month or more.

**Action:** Trustee Craig moved to pay for CIRSA Optional coverage program; Mayor Pro Tem deKay seconded. The motion passed unanimously by roll call vote.

Chief will be involved in Readiness Response exercise with schools in August; reunification drill  
Chief will attend a Table Top Exercise with Bureau of Reclamation.

## B. Public Works

Ramco Development is staging at shop this week and will break ground next week on the water project. They are currently working on the irrigation pump house on Quichas Hill.

We will flush fire hydrants this week.

Irrigation to Town from river; leaks will be repaired. Hope to have irrigation for the Town from the river; irrigation pond will be ready in the next couple of weeks.

Cyclone rooted out drains down Browning; should root two to three times per year to keep up with it. We may need to look into new pipes and infrastructure.

Town's vac truck will be sold at auction; looking at options for replacement.

Street sweeping every other day. Verbal agreement with CDOT that the Town will run street sweeper past the bridge on Hwy 151 and CDOT will help with snow removal from the center of Goddard.

CDOT is currently striping the crosswalk at Goddard and Becker.

On April 23-24 Mr. Flores, Mr. Montoya and Mr. Smithson will attend flagger safety training and a HazOp Training in Pagosa; and on April 24 Mr. Howlett will attend a class in Monte Vista.

Mr. Smithson passed his written CDL test.

Mr. Flores and Mr. Montoya are taking online gas training.

Mayor stated that citizens are very appreciative of the public works department's work in snow removal and the attitude they maintained.

## C. Treasurer

Auditors will be here this week.

Round-up program update: easy pay plan – everything would have to be done manually. Easy option is the round-up program. Mr. Garcia stated that policy and procedure would need to be set up. Round-up will be done manually and each customer would need to sign an agreement. Discussion ensued regarding time for staff, easier ways to donate, discussion on where the money is going, etc. Mayor Pro Tem deKay stated that she believes it is more trouble than it is worth. Mr. Garcia stated that he had set this as one of the items that Ms. Briar would work on, but that it was simply an idea to meet a real need; he stated another option is to put a line item in the budget. Mayor Pro Tem deKay stated there may be some complications with the government entity deciding who gets the financial help or who doesn't. Consensus of the Board was to cross it off her list.

#### D. Clerk

Ms. Dunton mentioned the name badges for each Trustee and showed the magnet that can be used on the Town Car.

She gave a brief overview of licensing.

There is a CML Spring Outreach Meeting in Durango on May 21 at 10:00 AM; the new CML Executive Director will be at that meeting to interact with municipal staff and elected or appointed officials. Trustee Craig and Mr. Garcia are the only ones who will attend this event.

The La Plata Board of County Commissioners has been moved to May 23. All Trustees except Ms. Maez will be able to attend; Mr. Garcia will attend as well.

Mr. Garcia stated that he has reached out to Commissioner Church with an invitation to attend a Town Board Meeting; however, he has not been able to schedule anything yet. The LPBCC Dinner will be the next opportunity for the Board to meet with Commissioner Church.

Ms. Dunton stated that she will be attending Clerk's Institute July 8-12; she has been awarded a \$1,000 scholarship from CIRSA to help with the expenses of this training.

Municipal Clerk's Week is May 5-11 this year; it is the 50<sup>th</sup> anniversary of this event.

Mr. Garcia stated that he had tasked Ms. Dunton with order the magnets, names badges, banner, etc. with the new logo. She checked into the cost of lapel pins, and the least expensive she found was about \$2.00 per pin. He asked the Board's opinion on whether or not these are necessary to order. The consensus of the Board was to not do that at this time.

#### E. Town Manager

Report in packet; utility rate will be discussed in work session.

Code update ongoing – out of funds; will need to appropriate funds to finish that project.

Planning and building – potential subdivisions and annexations; building permit applications coming in.

Jurisdictional agreement – Chief Phillips, Mr. Garcia and Mr. Liberman met with Tribal attorney and staff a couple weeks ago; no draft from Tribe yet.

Goddard crosswalk – predominant traffic pattern caused CDOT to place the crosswalk on the south side of the intersection; crosswalk already existed but CDOT had not maintained it. It is now repainted. Traffic count will be done this spring. If CDOT goes with the flashing beacon option, it would be put on both sides of the intersection; fully signalized intersection a possibility as well.

Waste water treatment plant tour in Bayfield; Mr. Garcia asked for dates, stating that evenings were an option. May 17 at 5PM was suggested; Mr. Garcia stated he would check with Jeremy Schulz to see if that works with him.

July Town Board Meeting – requesting that it be moved to July 22. By consensus, the Board agreed.

Mr. Garcia stated that we received an email from DOLA today requesting a Town Board Member to serve on the review board for gaming grant applications. Volunteer position; all expenses paid if serve on the committee. Trustee Box III expressed interest.

F. Attorney

No report; the attorney was not present.

**VIII. TRUSTEE REPORTS**

Mayor expressed appreciation to all the staff for their work; the community feels safe and knows that the staff work hard in what they do. She desires to give the staff credit and recognition. This comment was followed by applause from all in attendance.

Trustee Craig told about the April Fool’s Joke that they played on the Town staff and the Library staff by putting veggies in Krispy Kreme boxes. She has reserved Park for Sept 21 for Chili Fest. The Economic Alliance has selected an individual to whom they will offer the executive director position. CDOT broadband funding will get over Wolf Creek Pass, but not all the way to Pagosa Springs yet. Doppler radar is up and running on Missionary Ridge; they are still looking for a permanent location. Mary Shepherd with the Small Business Development Center has approached the Chamber of Commerce regarding assisting in applying for a Certified Small Business Community Grant which would help provide a shared workspace implementation somewhere in the Town; this would also provide funding for Mary and her staff to come and offer workshops in the community. Trustee Craig has received a CML Scholarship for Conference in June.

Trustee Box III – Southern Ute Indian Tribe will host their annual Community Easter Egg Hunt on Saturday, April 20. Committee is requesting the Town to make a donation to support this event. This is a community event that is open to the public.

**Action:** Trustee Atencio moved to donate \$200.00 toward this effort; Mayor Pro Tem deKay seconded. Motion passed unanimously by roll call vote.

**IX. MISCELLANEOUS**

Comment from Ms. Campbell – will not be able to attend next month’s Town Board meeting; wants to express her interest in continuing to serve on the Planning Commission.

**X. ADJOURNMENT**

**Action:** Being no further business before the Board, Mayor Cox adjourned the meeting at 8:39 PM. The next regularly scheduled meeting will be on Monday, April 15, 2019, at 6:30 PM in the Abel F. Atencio Community Room at 570 Goddard Avenue.

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**Stella Cox, Mayor**

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**Date**

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**Attest: Tuggy Dunton, Town Clerk**