



IGNACIO TOWN BOARD MEETING MINUTES

Monday, March 18, 2019 – 7:30 PM

570 Goddard Avenue — Ignacio Town Hall

I. **CALL REGULAR MEETING TO ORDER:** Mayor Cox called the meeting to order at 7:44 PM by leading in the pledge of allegiance.

II. ROLL CALL

Present: Mayor Stella Cox, Mayor Pro Tem Alison deKay, Trustee Tom Atencio, Trustee Sharon Craig, Trustee Sandra Maez, Trustee Dixie Melton

Absent: Trustee Edward Box III

Guests: Ron Dunavant, Clark Craig, Oscar Cosio, Dennis Fish

III. PUBLIC COMMENTS:

None

IV. CONSENT AGENDA

A. Regular Town Board Meeting Minutes of February 25, 2019

B. Financial Records – Check Register for February 2019

Action: Trustee Craig moved to approve the consent agenda; Trustee Melton seconded; the motion passed unanimously by voice vote.

V. UNFINISHED BUSINESS

A. ISD 11JT/Portion of CR 320 Annexations – Continued from February Meeting

Working toward the annexation agreement; public hearings have been completed; plat will be done by the school.

B. Resolution 02-2019 – Approval of CAP Cable License Transfer to Zito West Holding, LLC

Concerns were expressed by Trustees at last meeting; the contract items have all been addressed. Zito is a new company; all web-based, internet driven, so there are not a lot of printed materials. Trustee Melton stated that Mr. Fish has come to her home and fixed her TV, so she is very happy. Discussion ensued regarding details of the change – when it will take place, what happens if a customer requires technical support, experiences of service in the process of trying to switch from CenturyLink to Zito, etc. Mayor Pro Tem deKay asked about other options; Mr. Garcia stated that this is a non-exclusive contract. He added that the Community Access Channel is down and Mr. Hillyard (USA Communications) had stated that they are highly unlikely to be willing to bring it back up due to how much it would cost and the low number of customers it would serve. Mr. Garcia stated that franchise fees have gone down, so it would seem the number of subscribers has gone down. Mr. Fish stated that the TV customers have gone down; internet subscribers have gone up.

Action: Trustee Melton moved to approve Resolution 02-2019 with the amendment of changing the extension of the contract from a five-year term to a one-year term; Trustee Atencio seconded. The motion passed unanimously by voice vote.

VI. NEW BUSINESS

A. Developmental Disability Awareness Month Proclamation

Ms. Dunton referenced the visit from Community Connections last November; the Board had voted to support them financially in 2019. They have requested that the Board pass this proclamation to acknowledge this month as Developmental Disability Awareness Month.

Action: Trustee Maez moved to pass the Developmental Disability Awareness Month Proclamation for March 2019; Trustee Craig seconded. The motion passed unanimously by voice vote.

Mr. Garcia stated that presently there is no formal policy or process with regard to proclamations; if, in the future, the Board decides they do not want to pass proclamations, they have the prerogative to not pass them. He stated that, if the Board so desires, the Town staff can write a policy that the Manager communicate with the Mayor in advance if the proclamation should be on the agenda or not.

B. Ignacio Elementary School 2019 Field Day T-Shirts – Oscar Cosio

Mr. Cosio presented last year's t-shirt, toward which the Town had donated funds. He is requesting a \$400.00 donation. The t-shirts are available for purchase; this is a fundraiser for the PE department that goes toward training, equipment, and field day expenses. The department attempts to make the t-shirts affordable for the families, only a few dollars above cost. They also donate to those families that can't afford them or as expressions of appreciation for people who support the department.

Action: Mayor Pro Tem deKay moved to fund the Ignacio Elementary PE Department with the requested \$400; Trustee Maez seconded the motion. The motion passed unanimously by roll call vote.

Action: Trustee Atencio moved to donate an additional \$100 for the t-shirts that will be donated to those kids who can't afford it; Trustee Craig seconded. The motion passed unanimously by roll call vote.

C. SUUD Water and Sewer Rate Discussion

Mr. Garcia reviewed the five points from the joint work session with the Tribe.

1. Overall – Water agreement term has been fulfilled and it has been a year-to-year agreement since 1999; sewer agreement is still active. The Tribe wants to combine these two into one agreement that would begin on 10/1/2019; initial combined agreement would be five years.

2. Rates

Water – Tribe's target rate is \$60 per 6000 gallons (\$10 per 1000 gal, current is 4.10 per 1000 = 82% increase). Will be increasing to their Tribal members as well. Increase to take place incrementally over the next five years. All three master meters for the Town will be billed each month; Mr. Garcia commented to Mr. Howlett that it might be a good idea to run all three master meters simultaneously (they are usually cycled) since we are paying for them. Discussion ensued concerning base rates and usage and rate structure for usage.

Sewer – Town asked Tribe to move away from ERT model and base their rates on water usage (flow model); the Tribe concurred. There is a base rate on this utility and this rate will

also increase incrementally each year. However, sewer costs may go down if they change to a flow model, especially for businesses that pay for multiple ERT's each month.

3. Changes to Water agreement – remove depreciation from the agreement; remove ability to audit (even though it is in the current agreement that there can be mutual audits of the utilities, their utilities are not broken out from the Growth Fund and they will not disclose the Growth Fund audit to the Town); revise 5/8" to 3/4"; remove "Readiness to Serve" fees (Mr. Garcia commented that he thinks the Town should keep these even though the Tribe will not be charging the Town for these fees anymore); remove abandoned taps provision. Will not reduce plant investment fees (highest in the region).
4. Wastewater – The Town operates on the Tribe's permit; therefore, the Tribe is asking the Town to be responsible for anything from within Town limits (leak, backup, illegal dumping, etc.) that would result in a fine or disciplinary action to the Tribe. Again, the Tribe will not reduce the Plant Investment Fee. Combined water and sewer PIF on new construction is around \$17,000. Trustee Melton commented that this does not promote development in any way.
5. Irrigation – Tribe wants to move their customers from using potable water to being able to tie into the Town's irrigation (raw water) system; this will save their customers money.

Trustee Melton stated that she would like a work session where the utility rates is all that is discussed. Mr. Garcia stated that he would be happy to report on his progress on the directives from the executive session; he restated that the directive was, if the utility rates were going to increase, the Board wanted him to look into alternatives, which he has done and can report on. Mayor Pro Tem deKay stated that she is okay talking about it now, in open session, as she feels it is time to be more open about these possibilities. Mr. Atencio stated that, with the minutes from the last meeting, there is no need for executive session because it has already been discussed in public meeting. The Board concurred.

Mr. Garcia handed out a proposal from Russell Engineering for a feasibility study for a new Waste Water Treatment Plant. Allen Plumbing Associates specializes in waste water treatment plants; they would be the subcontractor to Russell Engineering for this feasibility study. Mr. Garcia would like them to do calculations of the actual pricing for this (including additional staff, etc.); he would like direction from the Board on how to proceed. Discussion ensued regarding costs, approval process with the State, the fact that Shoshone Avenue and Quichas Apartments use the Town's sewer main while Meadowbrook Trailer Park uses the Tribe's sewer main and discussions would need to take place about what they could look like in the future, etc. Mr. Garcia stated this process could take well over two years to work through.

Action: Trustee Melton moved to direct Town staff to ask Allen Plumbing Associates to give an estimate on what a new waste water treatment plant is feasible and what it would cost and, if less than 5 million, move ahead with feasibility study; Mr. Atencio seconded the motion. The motion passed unanimously by roll call vote.

Feasibility study with La Plata Archuleta Water District – no capacity issue; more work here as well. Mr. Garcia is requesting direction to do further work on this. May be around \$6.00 per thousand; but we would have secure water at that point without future capital costs (includes storage tank). Ms. Melton asked where the water is treated; Mr. Garcia stated it is treated in Bayfield. There are customers that are currently on well or cistern that could tie into this new

line, which would also lower our costs potentially. Looking at feasibility studies based on directives received at the last meeting; Tribe does not seem to be bothered by this exploration.

Mayor Pro Tem deKay asked for a date and time for a work session; Mr. Garcia stated he would get suggestions to the Board.

VII. STAFF REPORTS

A. Police Department

Chief will rewrite MOU to include the \$8,000 one-time fee, increase to \$120,000 per year for both SRO's, and include the one school-year (nine-month) notification if the school has to terminate the contract.

Infrastructure needs – Motorola radios; will not be serviceable after about one more year. They were purchased with a state grant about 12 years ago and need to be replaced. Chief will meet with Motorola rep tomorrow. The radios could cost around 80K dollars, but may get grant (fee of \$1500.00 for Motorola to write the grant).

Chief expressed kudos to public works department for snow removal; even short-handed, they stayed on top of it.

Jurisdictional agreement – still in progress; meeting with Tribe on March 21.

B. Public Works

Mr. Howlett gave a brief update on each area of responsibility; highlights were as follows:

- Gas system reporting completed.
- Still working on compatibility between Black Mountain and Sensus.
- Water main project awarded to Ramco; they will break ground next month, weather permitting.
- Hydrant flushing in April; will flush sewer line at the same time.
- Will pour pad and install irrigation pump house next month. Ramco to hook plumbing up to the pump house when here next month for water main project; after that, all that will be needed is electricity to the pump house. Will complete the liner for the pond when the weather warms up enough to dry the ground.
- Street sweeper serviced to remove sand from the winter.
- Vactor truck – would like to sell at auction. Mr. Garcia interjected that we have sold two other pieces of older equipment and have come out ahead on both. Mr. Howlett explained that we would be saving money if we had our own equipment rather than needing to hire Cyclone or some other company (\$200 per hour, and they have been here 3 days and are still not done). Mayor Cox asked about replacing the lines; Mr. Howlett said that is an option in the future. Annual rooting is not enough; should be done 3 to 4 times per year.
- Two new employees – Lionel Flores and Garry Montoya. No seasonal helper this year. Have been understaffed for quite some time; this is good for the department.
- Colten Smithson is on an additional 3 month probationary period.

Mr. Garcia stated that he concurred with Chief on the compliments to Public Works on snow removal. He told about Mr. Howlett's assistance of a resident whose house flooded from the Goodnight Ditch, which is owned by the Tribe; our response was faster than the BIA.

C. Treasurer

Summary of end of the year; this may change after audit.

Round-up program; waiting to hear back from Black Mountain, will also reach out to Mr. Dunavant.

D. Clerk

Ms. Dunton gave an overview of her various areas of responsibility – licensing, events, website and Facebook page updated, municipal code update, record keeping, and liquor licensing.

Mr. Atencio asked about Family Dollar; there has been no further communication from them.

E. Town Manager

Planning and Building Work – land use code update

Board of Adjustment and Planning Commission – Mr. Garcia has received one application for Board of Adjustment (Christopher McCort); second application for planning commission (Mandy Brown). Draft Land Use Code has recommendation to change Board makeup which would allow two business owners (in the Commission of seven individuals) to sit on planning commission. Rather than fill positions now, perhaps we should wait until after the land use code draft is before the Town Board and changes may be made. Mayor Pro Tem deKay asked if Mr. Garcia would notify the applicants that there may be a delay in getting back to them; he stated he has already spoken with Mr. McCort and will contact Ms. Brown as well. Mayor Pro Tem deKay asked about non-residential property owners as well as business owners; Trustee Melton said she thought the Commission should look at this option as well.

Jurisdictional Agreement meeting with Tribe on Thursday; Chief, Mr. Garcia and Mr. Liberman will all attend this meeting.

SoCoCAA mud issues; Rocco will take care of this.

CML Newsletter Article from National Civic League regarding communities that have solved problems and have been able to thrive. Mr. Garcia suggested a retreat to discuss this in late Spring (maybe in conjunction with the work session). They provide a Civic index with seven elements to consider as the Board assesses our community.

Mayor Cox asked about touring Waste Water Treatment in Bayfield. Mr. Garcia will follow through with that.

Commissioner Church has been invited to a Board Meeting, but has not responded.

Joint meeting with Eric Thayer, new planner for the Tribe; he summarized top five priorities. Bulk of it is the Tribe's.

F. Attorney

No report as he was not present. He will attend Jurisdictional Agreement meeting with Chief and Mr. Garcia.

VIII. TRUSTEE REPORTS

Trustee Craig reported:

- There are two candidates to be interviewed for the Economic Alliance director position; will update when there is more information.

- Lot that Mr. Olguin is selling is 1.7 acres; he is asking \$500,000. Utilities are in place, but tap fees have not been paid.
- Chamber of Commerce had their first “Ignacio Presents” for Pi Day; they had Mary Shepherd from Small Business Development Center to give an overview of their resources that can help businesses in our community.
- Hemp Update – Trustee Craig spoke with Mr. Lee; he will come to next month’s Board Meeting.

Mayor Pro Tem deKay let Mr. Howlett know that the Boy Scouts would like to do a service project to clean graffiti. Mr. Howlett stated that, although he does not currently have graffiti to clean, he has lots of projects.

Mayor Cox reported on the Census 2020 meeting that she and Ms. Dunton had with Brian Meinhart on March 1; they also attended the meeting at the County on March 11 to go over what roles would need to be filled, job opportunities, deadlines, etc.

IX. MISCELLANEOUS

None

- X. EXECUTIVE SESSION: C.R.S. 24-6-402-(4)(e)** – Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and/or instructing negotiators

There was no executive session due to the lack of a motion.

Mr. Garcia commented that Ms. Dunton has updated the citation to the correct C.R.S. section in the motion folders for the Board.

XI. ADJOURNMENT

Action: Being no further business before the Board, Mayor Cox adjourned the meeting at 9:48 PM. The next regularly scheduled meeting will be on Monday, April 15, 2019, at 6:30 PM in the Abel F. Atencio Community Room at 570 Goddard Avenue.

Stella Cox, Mayor

Date

Attest: Tuggy Dunton, Town Clerk