



Town of Ignacio

P.O. Box 459
540 Goddard Ave
Ignacio, CO 81137

970/563-9494 
townofignacio.com 

Town of Ignacio Planning Commission Meeting Minutes

Wednesday, January 9, 2018 – 6:00 p.m.

Abel F. Atencio Municipal Room, 570 Goddard Ave., Ignacio, CO 81137

I. Call to Order

Chairman Schulz called the meeting to order at 6:05PM.

II. Roll Call

Present: Chairman Gina Schulz; Bill Baird, Member; Teresa Campbell, Member; Clark Craig, Member. Mark Garcia, Town Manager; Dixie Melton, Town Board Representative.

Absent: Pete Vigil, Member; Justin Manley, Member

Guests: Ron Dunavant

III. Public Comments:

None.

IV. Approval of Agenda

Mr. Craig requested that approval of the November 14th Meeting Minutes be added to the agenda. Chairman Schulz asked if the Commissioners wanted to approve the minutes separately or together; Mr. Craig stated that he was fine approving them together, and the rest of the Commissioners concurred.

Action: Mr. Baird moved to approve the Agenda; Ms. Campbell seconded. The motion passed unanimously by voice vote.

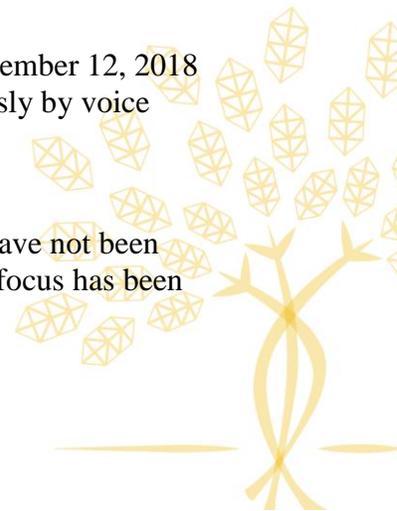
V. Approval of Minutes – November 14 & December 12

Mr. Craig noted that the December 12 minutes have the date of November 14 and requested that be corrected.

Action: Mr. Craig moved to approve the November 14, 2018 and December 12, 2018 Minutes; Ms. Campbell seconded the motion, and it passed unanimously by voice vote.

VI. Staff Report & Permit List

Mr. Garcia stated that he did not prepare a staff report because there have not been any new planning items that have come up since the last meeting; his focus has been on the Municipal Code update.





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Mr. Manley's new position at Farmer's Fresh requires him to work evenings so he will not be able to keep his commitment to the Planning Commission. Mr. Garcia informed him that, once the Municipal Code updates are completed, the Planning Commission would go back to meeting once a month and perhaps he could rejoin at that time. Mr. Manley stated he would check into that possibility.

Mr. Garcia stated there have been no permits issued since the October meeting, so he did not print that list. The only item that has come up has been an excavation on private property and Mr. Garcia stated that we are moving away from excavation permits for private property. Ms. Schulz asked how the new 811 regulations from the State will impact us if we do away with these excavation permits; she stated there could be fines if we are not aware of what is happening in our community. Mr. Garcia stated that he will check with Mr. Howlett, the Public Works Director, regarding any new regulations. The individual will still be required to call in for a line locate. If it were to involve streets, sidewalks or the Town's infrastructure, then we would certainly require them to complete an excavation permit application and possibly even require that they be bonded prior to doing the work.

Ms. Campbell stated that she had heard today that if an individual does an improvement on their house without a permit and then desires to sell the house a few years later they will be charged double when they attempt to sell the house. Mr. Garcia stated that he not aware of this with the Town. Mr. Baird stated that this is the case with the County; also, a bank will not finance a property that has buildings on it that were not properly permitted. Chairman Schulz stated that it can affect the new owner's ability to get a certificate of occupancy if it is not properly permitted.

VII. Old Business

a. Annexations – Update

Mr. Garcia stated there have been discussions with the School District regarding the annexation. There will be a joint work session with the Town Board of Trustees and the School District Board on Thursday, Jan 10, at 6PM at the School Admin Building. There will be discussions about dedications of properties, easements, potential future development up on Candelaria Heights, existing housing, zoning, Goddard & Becker Street Intersection, etc. All of these will be worked into the draft annexation agreement which will be brought to the PC for review and approval.

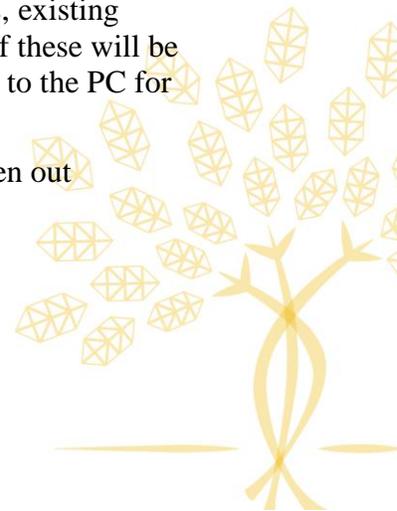
b. Municipal Code Update – December 12 Work Session Report given out

This will be addressed in the Work Session.

VIII. New Business

None.

IX. Other Business





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Mr. Garcia stated that on Wednesday, Jan 23, (which is the next scheduled work session for the PC), there will be a joint work session between the Town Board and the Tribe. He stated that he thinks the Commission should still meet even though he and Ms. Melton will be at the joint work session.

Mr. Garcia stated that the Pine River Times will not be published anymore. Ms. Campbell stated that she thought they would still be online. Ms. Schulz asked what our “newspaper of local circulation” would be for publishing required notices; Mr. Garcia stated it would be the Durango Herald. It is a loss to not have a local paper and for those who worked there to not have jobs and to not have the local representation on our news.

X. Adjourn

Being no further business before the Planning Commission, Chairman Schulz called for a motion to adjourn.

Action: Mr. Baird moved to adjourn the Planning Commission Meeting; Mr. Craig seconded. The motion passed unanimously by voice vote. The meeting was adjourned at 6:25PM.

The next regularly scheduled meeting will be on February 13, 2019 at 6PM in the Abel F. Atencio Community Room at Town Hall, with a work session immediately following.

