



## IGNACIO TOWN BOARD MEETING MINUTES

Thursday, December 13, 2018 – 6:30 PM

570 Goddard Avenue — Ignacio Town Hall

**I. CALL REGULAR MEETING TO ORDER:** Mayor Cox called the meeting to order at 6:32PM by leading in the pledge of allegiance.

### II. ROLL CALL

Present: Mayor Stella Cox, Mayor Pro Tem Alison deKay (arrived at 6:56PM), Trustee Tom Atencio, Trustee Sandra Maez, Trustee Dixie Melton

Absent: Trustee Edward Box III, Trustee Sharon Craig

Guests: None

### III. PUBLIC COMMENTS:

None

### IV. CONSENT AGENDA

A. Regular Town Board Meeting Minutes of November 19, 2018

B. Financial Records – Check Register for November 2018

**Action:** Trustee Maez moved to approve the consent agenda; Trustee Atencio seconded; the motion passed unanimously by voice vote.

### V. UNFINISHED BUSINESS

A. ISD 11JT/Portion of CR 320 Annexations – Continued from November Meeting

Mr. Garcia stated that we will continue this item under unfinished business until the Agreement is completed and signed. Meeting with the school board has been set for January 10 at 6:00PM at the school. Mr. Garcia stated there are seven items in his staff report that need to be discussed: Zoning (one lot agricultural; the other residential – the grant request did not get funded, but will most likely want it to be R1 or R2), Becker Street Dedication to the Town of Ignacio (this would be added to HUTF miles for funding), Town Shop that is on two lots that are owned by the school district and one that is owned by the Town, lot at the end of Becker Street may be deeded to the Town as well, utility easements, Becker/Goddard intersection improvements, future development and fees (the Town may waive the annexation fees) with the stipulation that non-school development permitting needs to go through the Town's regulations (rather than the State), ELHI Plans – could be ideal site for future Town Hall. Dr. Fuschetto is talking with Chief Phillips regarding a possible second SRO position since Tribe is asking too much (\$78,000 instead of \$60,000). Pros and Cons on this – new administration and/or new superintendent may decide they do not want this; the Town would not be able to sustain the position. The other issue is outfitting the officer with uniform, body armor, radio, vehicle, etc. Dr. Fuschetto is willing to donate a vehicle that has 278,000 miles on it (better than the other vehicles in the ISD fleet); Chief is not in favor of this due to the fact that it would be a money pit. Chief Phillips stated that Dr. Fuschetto will make the request for a second SRO

when the Town Board meets with School Board next month. Mr. Garcia stated that the MOU states that the School Board can terminate the SRO agreement with 30 days' notice; perhaps the new MOU for the second SRO should give a one-year minimum notice of termination. Perhaps there should be the requirement that the School bear half the cost of outfitting this second SRO; all of these items can be discussed at the meeting on January 10. Mr. Atencio stated that he feels the State should bear part of this cost as well, not leave it up to just the local community. Why should it be the responsibility of the Town to provide the officer when the Tribe, the State and the School Board are not willing to pitch in to make it possible to have this new position? Mr. Garcia stated that the School could hire their own SRO, but then that individual would be working within the IPD jurisdiction and there could be additional confusion; it is better to have the individual as an employee of the PD rather than of the school district. Trustee Maez also clarified that the school board is paying for the current STO's salary and will be paying for the second SRO salary. Mr. Atencio stated that if the school board agrees to a year, he would reconsider. Mr. Atencio asked about liability. Chief Phillips responded that the Town would be liable for any incident involving the SRO and a student; however, this should not be an issue as the SRO is not responsible for disciplinary actions with students. Mr. Garcia stated that he simply wanted to inform the Board that this discussion would be forthcoming with the school board; he asked specifically if the Board wanted him to bring up the topic of ELHI at the meeting on January 10. The Board consensus was to not include ELHI in this upcoming meeting; they expressed hope to have more meetings in the future.

Mr. Garcia asked for consensus from the Board that we will keep this item on the agenda under unfinished business for future meetings; the Board gave their consensus.

## VI. NEW BUSINESS

### A. Resolution 10-2018 – Mill Levy Certification

**Action:** Trustee Atencio moved to approve Resolution 10-2018, A Resolution to Set Mill Levies Necessary to Determine Property Tax Required to Help Defray the Costs of Government for the Town of Ignacio, Colorado, for the 2019 Budget Year; Trustee Melton seconded. Mayor Cox requested a roll call vote. Mayor Pro Tem deKay arrived at this point. Mr. Garcia stated that we had just had a motion and a second on this resolution and asked Mayor Pro Tem deKay if she wanted to be included in the vote; she said she did. Ms. Dunton called for votes by roll; the motion passed unanimously.

### B. Resolution 11-2018 – Adoption of 2019 Budget

Treasurer Briar stated that a formula for the general fund expenses was incorrect; the actual expenses are \$3,000 higher (for a total budgeted expense of \$1,844,656), which is reflected in the Resolution and will be corrected prior to submitting the budget.

**Action:** Trustee Atencio moved to approve Resolution 11-2018, A Resolution Summarizing Budgeted Revenues and Expenditures for all Funds and Adopting a Budget for the Town of Ignacio, Colorado, for the 2019 Calendar Year; Trustee Melton seconded. Mayor Cox requested a roll call vote. Ms. Dunton called for votes by roll; the motion passed unanimously.

### C. Ordinance 335 – 2018 Supplemental Budget

Treasurer Briar stated that this supplemental budget was necessary due to paying off the loan for the water bond, the revenue that was not budgeted for the sales tax increase that is to be used for Capital Improvements, and the transfer to Economic Development from the general fund. Mr. Garcia added the irrigation project that was over budget. Ms. Briar added that there

was a loan to the Tribe that was paid off as well. Mr. Garcia stated that we also paid off a truck. The Board commented how good it feels to pay off these loans.

**Action:** Trustee Atencio moved to approve Ordinance 335, An Ordinance for a 2018 Supplemental Budget for the Town of Ignacio, Colorado (Pursuant to Section 29-1-109, C.R.S.; Trustee Maez seconded. Mayor Cox requested a roll call vote. Ms. Dunton called for votes by roll; the motion passed unanimously.

Mr. Atencio requested that the statement be included in the January newsletter (or local newspaper) that the Town has paid off these loans. Mayor Pro Tem deKay suggested including what has already been accomplished as a result of the sales tax income.

#### D. Ordinance 336 – 2019 Budget Appropriations

Treasurer Briar commented that this Ordinance also reflects the change in the expenses for the general fund that she mentioned above.

**Action:** Trustee Melton moved to approve Ordinance 336, An Ordinance Appropriating Additional Sums of Money to the Various Funds and Spending Agencies, in the Amounts and for the Purposes as set Forth Below, for the Town of Ignacio, Colorado, for the 2019 Budget year; Trustee Maez seconded. Mayor Cox requested a roll call vote. Ms. Dunton called for votes by roll; the motion passed unanimously.

## VII. STAFF REPORTS

### A. Police Department

Chief reported that all work station computers for the IPD have been replaced utilizing gaming grant monies. The Town will have access to a \$150,000 driving simulator that our region received from the State; it should arrive to Ignacio in March. This is what the patrol officers train on for emergency situations. Chief is currently working on year-end reports.

Mayor Pro Tem deKay asked what will happen with the old IPD computers; Chief said they would be disposed of. Mayor Pro Tem deKay asked if they could be donated to the elementary science department; Mr. Howlett stated that his department would be happy to donate two computers as well.

### B. Public Works

Mr. Howlett gave a report on each area of responsibility:

- 12 locates in November; 0 gas incidents; working on reporting for compliance; working on getting gas and water to Mr. Duran's new residence within the next week.
- 20 smart registers now installed and will be tested on this next meter read; if all goes well, will order for the rest of the Town. This will help reduce the time needed to read meters. Mr. Garcia stated that the funds for this acquisition are part of our water project grant.
- Nothing is happening with the sewer system at this time.
- No Park reservations during the winter months; monthly inspections are still taking place.
- Getting the concrete pad poured for the new pump station; working with Sunnyside Gravel for lining of the pond.
- Will flow-fill the trench that will be created when they tie in Mr. Duran's new residence; will do a full repair with asphalt in the spring or summer (once the hot plants are operational).

- Street sweeper is done for the year; 28 tons of salt/sand mix for snow removal operations
- Have the Christmas decorations up and ran the generator for the Taste of Christmas event.

The Board members commented on how nice the decorations look and commended the Public Works team for their work and attitudes.

#### C. Treasurer

The loan pay-offs show on the report now. Still waiting to hear if we will receive the irrigation grant funds this year or next; the project will not be completed until next year and we may need to wait until completion to receive the funds. The holiday schedule goes with the budget.

Mr. Garcia asked about Christmas Eve and New Year's Eve being ½ day holidays or full vacation days for the employee. Mayor Pro Tem deKay stated that there are 11 holidays, and the two half-days would bring the total number of holidays to 11. Mr. Garcia and Ms. Briar stated that was what they had understood as well. Mayor Pro Tem deKay asked if an employee did not want to use vacation (for example on the day after Thanksgiving or, in 2019, the day after Independence Day), what option did they have? Mr. Garcia stated they could work that day but, as far as the public is concerned, the offices are closed.

#### D. Clerk

Ms. Dunton stated there were three items to bring to the attention of the Board:

1. The dates of regular meetings that need to be rescheduled for 2019. Ms. Dunton stated that some communities have a practice of having the meeting on the following business day. The consensus of the Board was that we should adopt this practice as well and the calendar should reflect that. The consensus for the December meeting is that, if the regularly scheduled Board meeting in December falls past the December 15 deadline for budget approval, the meeting will be moved to the Thursday before the 15th (in 2019, that will be December 12).
2. The changes in the Proclamation that was submitted to the Census Bureau. No comment from the Board regarding the Proclamation. Ms. Dunton expressed that she hoped the PDF from the National League of Cities regarding the Census is helpful to the Board.
3. The thank-you letter from Anne Kernan.

Mayor Cox asked if dispatch has the list of dog licenses so that, if a dog is found, they can contact the owner. Ms. Dunton stated that she makes this information available to the Ignacio Police Department once the renewals are complete (usually some time in January).

#### E. Town Manager

No word on rate analysis from the Tribe yet.

There is a tentative date of Wednesday, Jan 23, for joint Town Board and Tribal Council. Meeting will be at 6:30PM at the Leonard C. Burch Tribal Building. The Board stated that will work for them. Mr. Garcia will confirm with Tribal Council.

Public hearing is required prior to raising rates; Ordinance 237 requires that. We need to wait until we have rates from the Tribe to be able to present at a public hearing. The rates take effect 30 days after adoption; they can be adopted immediately following the public hearing. Mr. Garcia reviewed the various utilities and which rates he anticipates will increase and which ones may be decreased. Hopefully we will be able to get this information at the January 23 joint meeting with Tribal Council if not before.

Mr. Atencio is encouraged by the fact that it may be possible to have our own sewer plant. Mr. Garcia stated he may also approach La Plata Archuleta Water District regarding purchasing water from them rather than the Tribe. Mr. Atencio stated that the Board needs to direct staff to explore other options for sewer and water; this is simply for research purposes. Mr. Garcia stated that this would require an RFP for waste water engineering services; he suggested that we schedule an executive session in February (after January 23 meeting) to discuss this further. Mr. Garcia stated that the current agreement with the Tribe is for 10 years; we may need to look at not renewing the contract or changing the term of the contract to less than 10 years. Ms. Melton stated there are a lot of questions that need to be answered before we break a contract; we need water and sewer. Mr. Garcia brought it back to the rate discussion and stated that Tribal Members are also paying too much and this will be addressed at the joint meeting with the Tribal Council.

Water project report – updated drawings in process; out to bid in January.

Code Grant Work – Planning Commission and consultant working well together. Mr. Garcia commended the Planning Commission for their commitment to the process.

Building Permitting has slowed due to the colder weather; inspections are the main thing now.

Irrigation – conversations with Attorney Liberman regarding annexations. We are waiting on the Tribe right now; we have done our part.

Goddard Crosswalks – working with engineer; attempting to get school to invest financially in this project. Ultimately, in ICAP, it is shown as a signalized intersection. Because the Tribe has two signals, it would seem that the flow would require that it become a signaled intersection now. Consensus of the Board was to pursue this option. CDOT has said they would assist with the cost of the crosswalk installation via reimbursement after installation is complete.

Recycling – a few bumps in the road, but working on the contract; Ms. Briar stated that customer numbers have flattened out...we have lost a couple of customers because of this.

Mr. Garcia stated he is working on evaluations for staff; will have them completed by the end of the year.

#### F. Attorney

Report in Board Packet. He is making progress on irrigation easement.

### VIII. TRUSTEE REPORTS

Mayor Pro Tem deKay expressed appreciation for Ms. Dunton's help in collecting door prizes for the Holiday Party.

Mayor Cox suggested putting together a Meet and Greet for the new La Plata County Commissioner, Church. Mr. Garcia stated he will draft a letter to the Commissioner for the Mayor's signature. She also suggested a request to the Tribe for funding for playground equipment at Shoshone Park. Mr. Garcia stated that he will add this to the list of discussion items for January 23. Mr. Garcia stated that Eric Thayer, Economic Strategist for the Tribe, suggested identifying the top three issues between Town and Tribe so they can be addressed in the coming year. Mayor also stated that she attended the Leonard C Burch Day Celebration and read the Proclamation from 2016; Tribal Chairman Sage requested a copy of the Proclamation. Mr. Garcia stated that he will check with Sunshine Whyte re: exactly what the Chairman would like (copy, original signed proclamation to display, other?).

**IX. MISCELLANEOUS**

Ms. Melton asked if it was time for an evaluation of the Manager. Mr. Garcia stated that he would be open to that. Mayor Pro Tem deKay stated that she likes the annual report that Mr. Garcia does regarding all that was accomplished in the previous year. Mr. Garcia stated that he will have this at the January meeting. He also suggested a retreat with the Board to determine their top priorities; the consensus of the Board was that this may be useful.

**X. ADJOURNMENT**

**Action:** Being no further business before the Board, Mayor Cox adjourned the meeting at 8:01 PM. The next regularly scheduled meeting will be on Tuesday, January 22, 2019, at 6:30 p.m. in the Abel F. Atencio Community Room at 570 Goddard Avenue.

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**Stella Cox, Mayor**

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**Date**

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Attest: Tuggy Dunton, Town Clerk