



**MINUTES OF THE REGULAR MEETING OF THE
IGNACIO TOWN BOARD
MONDAY, August 20, 2018 – 6:30 PM
570 Goddard Ave – Ignacio Town Hall**

I. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE

Mayor Cox called the meeting to order at 6:35PM and asked Trustee Atencio to lead in the pledge of allegiance.

II. ROLL CALL

Present: Mayor Stella Cox, Mayor Pro Tem Alison deKay, Trustee Tom Atencio, Trustee Edward Box III, Trustee Sharon Craig, Trustee Dixie Melton

Absent: Trustee Sandra Maez

Guests: Ron Dunavant, Clark Craig, Eileen Wasserbach, Preston Rea, Sheigh Pollock, Karley Pollock, Mark & Cindy Pollock, Shirley Briar, Blondie Briar, Ken Briar

III. PUBLIC COMMENTS: Eileen Wasserbach, Executive Director for Southern Ute Community Action Programs. Tribe withdrawing support is a big impact; however, we do not intend to close down. We have quite a number of services that are funded independently from the Tribe, and we intend to fulfill our contracts with those services. Head Start & Peaceful Spirit will close, at least for a time; SUCAP hopes to put the Head Start/child care program back together, working with the school, to meet the need in the community. Various questions were asked and comments made; all were supportive of SUCAP with several Board Members stating that they would work on finding alternative funding options for SUCAP. Both Trustee Box III and Treasurer Briar serve on the SUCAP Board. Eileen expressed appreciation for the support of the Town.

IV. CONSENT AGENDA:

- A. Regular Town Board Meeting Minutes of July 16, 2018
- B. Special Town Board Meeting Minutes of July 23, 2018
- C. Financial Records – Check Register for July 2018

Mayor Pro Tem deKay moved to approve the items on the consent agenda; Trustee Craig seconded the motion. It passed unanimously by voice vote.

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

- A. Certificate of Appreciation – Sheigh Pollock

Mayor Cox read the Certificate of Appreciation for Sheigh; her entire family was present to support and celebrate her. She also received a bonus check.

- B. Board of Adjustments Appointments

Mr. Garcia stated there are some projects that are starting that will be seeking variances. We need a Board of Adjustment in place to address these issues. Planning Commission recommended Clark Craig as primary, Gina Schulz as secondary. Amanda Rockwell applied for the Board; Trustee Melton has been sitting as ex-officio on the PC. All four of these are in consideration for appointment to the Board of Adjustment; it is a 5 member board; 3 would be a quorum. The terms are 3-year terms; perhaps the members can decide who can be staggered.

Trustee Atencio moved to approve the recommended appointments to the Board of Adjustment, with the Board selecting terms at their first meeting; Trustee Box seconded the motion. Trustee Melton stated that she would abstain due to being one of the recommended Board of Adjustment members. The motion passed with 5 ayes and one abstention.

C. Gaming Grant Application

Chief Phillips stated that usually he comes to the Board in April or May of each year to receive approval to apply for this grant; however, the state has been revamping the website and he and Mr. Garcia learned late last week that this grant is due this Friday (August 24). He needs the Board's approval to proceed so that he can apply for \$160,000-\$170,000.

Trustee Melton moved to approve Chief Phillips to apply for the gaming grant; Trustee Craig seconded the motion. The motion passed unanimously by voice vote.

VII. STAFF REPORTS:

A. Police Department

Chief Phillips introduced our new School Resource Officer, Preston Rea, to the Board; he will begin next Monday. He will meet Wednesday morning with the staff of the school to go over safety items.

ISD is planning a reunification drill for end of September. There was an active shooter training last Friday at Los Pinos Fire Training Facility; attendance was good with Rangers, SUPD, Fire Department, and all IPD officers.

2 new flashing radar signs have been ordered for Romero Ave.

Chief Phillips stated that he would discuss a jurisdictional agreement in Executive Session.

B. Public Works

Mr. Howlett gave a detailed report of each area of responsibility: gas, water, sewer, irrigation, street sweeping (should have sweeper back this week), asphalt patch by elementary school and resurfacing of Town Hall parking lot, decorative signs posted and rocks in triangle match rocks at Town Hall, zero turn mower is back from repairs, new full time Maintenance I employee (Orié Rivas) began today, and special activities. Attended gas training seminar in Dallas last week; passed two exams, is now certified (this is a three-year certification) to be a Master Evaluator and a Trainer. Mr. Howlett expressed appreciation for the training and the value that it brings.

C. Treasurer

Mid-Year Report: Expenses are at about 50% except in irrigation because we have not yet received funds for this project. Revenue is also at 50%. Sales tax down almost \$8,000 for month of June from last year. Town revenue for June was down as well. Supplemental budget will be done this year because there are line items that are over budget. Mr. Garcia stated that the asset allocation change in the rate analysis will also be included in the supplemental budget. Ms. Briar stated that she will have a budget for next month's meeting in preparation for the hearing that is needed before October 15. Mr. Garcia stated that he will meet with Ms. Briar to come up with dates for work sessions regarding the budget and present those to the Board. Mr. Atencio asked if we have seen any revenue from the sales tax increase; Ms. Briar responded that we will not see those monies until September. They will be directed to the capital improvement fund and, since this increase was not included in the budget for this year, it will be included in the supplemental budget.

D. Town Clerk

Ms. Dunton stated that her written report had been submitted and she would be happy to answer any questions that the Board may have. She asked if any of the Board members would be

attending the CML District 9 Fall Outreach Meeting on September 26, 4-8 PM, at the Durango Recreation Center. Mayor Pro Tem deKay asked for an email reminder closer to the date; Ms. Dunton agreed to send one out, to ask the Board Members if they want to attend. Trustee Craig, Trustee Atencio, and Trustee Box stated they plan to attend the meeting; Trustee Atencio requested a reminder call the day before the event.

Mayor Cox asked if the business licenses are up, staying the same, or down. Ms. Dunton explained that the only time business licenses change is if there is a new business that opens up; these licenses are due by December 31 each year for the following year. Business Service Licenses are renewed based on the date on the initial application, so these vary based on whether or not a business renews within their one-year time frame. Animal licenses, like business licenses, are due by the end of December for the following year. Ms. Briar stated that the business license revenue is down from last year.

E. Town Manager

Rate analysis continues. Water rates may go up. The hope is to have this completed before October (the beginning of the Tribe's fiscal year). Grant work: water infrastructure grant should be finalized this week. Ramco completed the irrigation bypass line work; we will be bidding out phase 2 of this project, which is the pond liner and pumping apparatus. We may be slightly over budget on the irrigation project, due to the need for the bypass line. To stay within budget, we may need to not expand the pond but simply reline the existing one. Municipal Code Update Grant should be approved by next Board meeting. Gaming grant will be submitted by the end of this week.

Irrigation water – we still do not know how long this will last; nearby ditches are being shut off.

Trustee Melton asked if the capital improvement fund can be used for the irrigation work that would be over budget so that it can be completed per the original plan rather than settling for keeping the pond the way it is now and simply relining it. Mr. Garcia expressed appreciation for that support, as it would be his and Mr. Howlett's desire to get it done right.

Planning and Building update – Tuggy has updated the permit folder on the O Drive; Morgan will be taught the permitting process and will eventually take this over.

CDOT has agreed to work with us for a flashing crosswalk sign at Goddard; Russell Engineering has been retained to do the necessary design work. If we build it, CDOT will maintain it. CDOT has also agreed to allow us to put pedestrian crosswalk signs at certain crosswalk locations.

Economic Development Alliance Annual Summit is October 24, and registration is now open for this event. Mr. Garcia stated that if any of the Board Members would like to attend, the Town will cover their registration cost. Trustee Craig stated that the theme for this year is versatility.

We have advertised the Recycling Program in our newsletter; we have an October start date and it will cost \$6.00 per month for any citizen who elects to participate in the Program.

F. Town Attorney

Mr. Liberman stated that he is looking forward to talking with the Board in Executive Session regarding the two issues at hand. He has done some work with the Tribe regarding irrigation water rights; the Tribe's attorney asked some questions and he will be talking with Mr. Garcia regarding a response. Marijuana Licensing Authority from Denver will do a presentation in Durango next Monday if anyone from the Board would like to attend.

VIII. TRUSTEE REPORTS:

Trustee Craig mentioned the Put a Stop to Bullying event on Thursday evening; Green Chile Fest needs food vendors, so please pass the word along to anyone you might know that would be interested. Mr.

Garcia expressed appreciation for the Craig's investment of energy and time to make this event a success. There is a lot of positive energy around this event.

Mr. Atencio thanked the staff for the sympathy card he received when his dad passed away.

Mayor Cox asked if Trustee Box had an update on SUCAP; he stated that he has not been at the meetings due to scheduling conflicts with his work, but he plans to attend the next meeting.

Mayor Pro Tem deKay asked if there has been much interest in the recycling program yet; Treasurer Briar stated that four people have signed up so far. A few people called with concern that they would be charged; Treasurer Briar clarified that it is a program they have to sign up for. There have been quite a few calls with interest, only four have actually signed up.

IX. MISCELLANEOUS: None

X. EXECUTIVE SESSION: An executive session to determine positions relative to matters that may be subject to negotiations, to develop a strategy for negotiations, and to instruct the negotiators pursuant to CRS 24-6-402(4)(d).

Trustee Melton moved to go into executive session; Trustee Maez seconded. The motion passed unanimously by voice vote.

XI. ADJOURNMENT: At the conclusion of the Executive Session, being no further business before the Board, Mayor Cox adjourned the meeting at 9:36 p.m. The next regularly scheduled meeting will be Monday, September 17, 2018, at 6:30 p.m. in the Abel F. Atencio Community Room at 570 Goddard Avenue.

Stella Cox, Mayor

Date

Attest: Tuggy Dunton, Town Clerk