



Town of Ignacio

P.O. Box 459
540 Goddard Ave
Ignacio, CO 81137

970/563-9494 
townofignacio.com 

Town of Ignacio Planning Commission Meeting Minutes

Wednesday, 6:00 pm, January 10, 2018

Handicapped Accessible

Abel F. Atencio Municipal Room, 570 Goddard Ave., Ignacio, CO 81137

I. Call to Order

Chairman Vigil called the meeting to order at 6:00PM.

II. Roll Call

Members Present: Chair: Pete Vigil; Vice Chair: Gina Schulz; Members: Bernadette Lopez, Teresa Campbell, Bill Baird; Vacant – Alternate (1), Vacant – Alternate (2)

Members Absent:

Others Present: Town Board Representative: Dixie Melton, Trustee; Ignacio Chamber of Commerce Representative: Vacant; Community Development Administrator: Dan Naiman

Guests: Kathryn Kent; Clark & Sharon Craig; Ron Dunavant

III. Public Comments: Comments may be limited to five (5) minutes per person. Please do not comment on items during this time that are listed as an agenda item or as a public hearing. The public will be given the opportunity to speak on agenda items.

None.

IV. Clarification of typographical error for August 23 Planning Commission minutes and re-approval with the corrected date. The Board approved the minutes with an August 16th date rather than the actual August 23rd date.

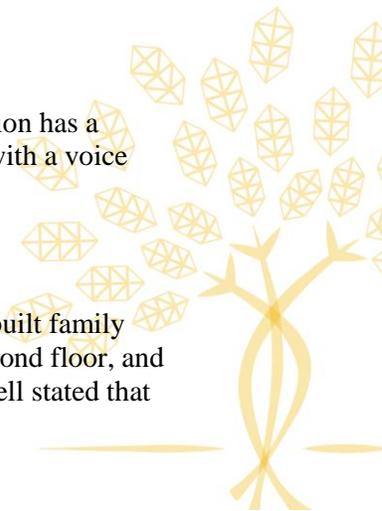
Gina Schulz moved to approve the Town of Ignacio Planning Commission Meeting Minutes with the amended date, changed from August 16 to August 23; Bill Baird seconded the motion. It passed unanimously by voice vote.

V. Approval of Minutes December 13, 2017

Ms. Campbell moved to table the December 13, 2017 Minutes until the Commission has a complete set. Ms. Schulz seconded the motion; the motion passed unanimously with a voice vote.

VI. Staff Report – Dan

Mr. Naiman gave an overview of 2017. 58 permits issued last year; 2 new stick-built family homes completed and a third one begun. 2 additions – 110 Browning added a second floor, and 800 Goddard added onto the back of his house with attached garage. Ms. Campbell stated that





“Edward C. Burch” needs to be corrected to “Leonard C. Burch.” Ms. Schulz asked who to contact regarding the unsafe crossing at Becker and Goddard. Mr. Naiman stated that any concerned citizen can contact CDOT Region 5 in Durango. Mr. Baird expressed concern about the trees on the South side of Becker at Goddard; Mr. Naiman stated that the property owner has been notified that the trees are in violation of the line-of-sight requirements.

VII. Old Business

a. Continuation of discussion pertaining to: Livestock, fowl and swine, within the Town limits.

1.) Discuss concerns (health, safety, and welfare) with allowing limited amounts/types of livestock within Town limits and outside of an Agricultural zone.

Mr. Naiman stated that he has given the Commission Members various documents from other municipalities around the nation that show how they are addressing this issue. He recommended tabling this issue until the Commission Members have had the opportunity to review the various documents.

Ms. Schulz made a motion to table the discussion regarding livestock, fowl and swine within Town until the commissioners have had a chance to review the materials provided. Ms. Campbell seconded the motion; it passed unanimously by voice vote.

b. Sign Code review and comments on draft changes.

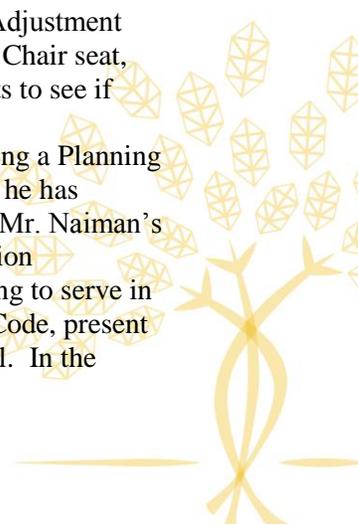
Mr. Naiman stated that he gave the revised sign code to the Commissioners at the December meeting and wondered if, during the holidays, the commissioners had had a chance to review this. The Commissioners had not. Ms. Campbell made a motion to table this item until the next meeting to have time to review the information. Mr. Baird seconded the motion; it passed unanimously by voice vote.

VIII. New Business

a. Board of Adjustment vacancy announcement.

Mr. Naiman stated that, as of this year, three members' terms for the Board of Adjustment have expired. The Board of Adjustment has five seats, and three seats, plus the Chair seat, are vacant. Mr. Naiman stated that he has not approached any of the incumbents to see if they would be interested in continuing to serve.

Mr. Naiman stated that the Municipal Code creates a conflict of interest by having a Planning Commission Member serve as one of the members of the Board of Adjustment; he has mentioned this to the Town Manager, who agreed that it needs to be rewritten. Mr. Naiman's recommendation is that a Town Board Representative and a Planning Commission Representative serve as non-voting members. Mr. Baird said he would be willing to serve in that capacity. Mr. Naiman clarified that he would like to revise the Municipal Code, present that revision to the Planning Commission and then the Town Board for approval. In the





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meantime, if the Planning Commissioners know someone who would be interested in serving on the Board of Adjustment, please send them his way.

b. Goals for 2018.

Ms. Schulz stated that she would appreciate a work session to discuss the Goals for 2018 and the 10-year Vision of Ignacio. Ms. Campbell asked about the goals that were listed in the December 2017 meeting; Mr. Naiman stated that he put this item on the agenda this evening for continuation of the discussion from last month's meeting.

c. 10 year Vision of Ignacio.

Mr. Naiman stated that he desires input from the residents as to what their vision is for Ignacio 10 years from now; this needs to be a dialogue between the citizens and the Planning Commission. Ms. Campbell stated that the Commission needs to determine how we will gather this information from the citizens; once the information is gathered, perhaps there could be a retreat with the Planning Commission, Board of Trustees, Board of Adjustment, and whatever citizens wish to attend. Chairman Vigil stated that the citizens are not interested in these types of discussions anymore, so this will be a difficult task to accomplish. Ms. Kent asked how many of the Planning Commission go door-to-door to talk with the residents. Mr. Vigil and Ms. Schulz both stated that they do. Ms. Schulz also mentioned the Capital Improvements Projects Plan that has been completed and stated that the Commission needs to make sure that they understand this plan before they begin to gather information to work on a different, additional plan. Ms. Schulz moved that the Planning Commission get back to two meetings a month, reaffirm the goals that have already been established, and that we set dates for various goals. Mr. Naiman stated that, if the Commissioners have an item they would like on a meeting agenda, to contact him via email or phone call at any time. He also stated that he understands that the Commission would like to continue to have two meetings each month throughout this year, one being a regular Planning Commission Meeting, the second being a work session. He would like to make the 10-year vision a topic of discussion at the work sessions. Ms. Schulz stated that she would rescind her motion. Mr. Naiman expressed that his desire is that the Commissioners read what he has given them prior to the work session; at the work session there can be discussion; between the work session and the next Planning Commission Meeting he will write a draft ordinance to be reviewed. Then, if it all meets with the approval of the Planning Commission he can take that ordinance to the Town Board for review and approval or amendment.

IX. Adjourn

Ms. Campbell moved to adjourn the meeting. Mr. Baird seconded the motion; it passed unanimously. The work session is set for Wednesday, January 24, at 6:00PM. The next regularly scheduled Planning Commission Meeting is set for Wednesday, February 14, at 6:00PM.

