

**Minutes of the Regular Meeting of the
Town of Ignacio Board of Trustees
Tuesday, February 20, 2018
Minutes Form**

I. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL:

Mayor Stella Cox called the regular meeting to order at 6:32 p.m. by leading in the Pledge of Allegiance.

Trustees Present: Lawrence Bartley, Sandra Maez, Dixie Melton, Thomas Atencio arrived at 6:40 p.m., Mayor Pro Tem Alison deKay arrived at 7:05 p.m.

Staff: Mark Garcia, Interim Town Manager; Jeremy Schulz, Public Works Director, Tuggy Dunton, Administrative Assistant.

Audience: Clark & Sharon Craig, Claire Ninde (left immediately after her presentation at 6:45 p.m.).

Trustees Absent: Edward Box III

II. PUBLIC COMMENT: None

III. CONSENT AGENDA:

A. Regular Town Board Meeting Minutes of January 16, 2018

B. Financial Records – Check Register for January 2018

Trustee Melton moved to approve the items under the Consent Agenda. The motion was seconded by Trustee Bartley and passed by unanimous voice vote.

IV. UNFINISHED BUSINESS: None.

V. NEW BUSINESS:

A. San Juan Basin Public Health – Community Health Assessment – Claire Ninde: Director of Communications at San Juan Basin Public Health (SJBPH). SJBPH is mandated by the State to do a community health assessment every five years; their last one was completed in 2012. They expect to complete this one in 2018. Surveys will be distributed throughout the community (La Plata and Archuleta Counties) to determine priorities; they will do data analysis from information gathered from the State, Local agencies, and their own information gathering process which includes the survey, focus groups, key informant interviews, etc. All of these contribute to the Public Health Improvement Plan that will be published at the end of this year.

B. Resolution 02-2018 – Appointment of Election Official: Trustee Atencio moved to approve Resolution 02-2018, designating Tiffany Parker as the election official regarding the appointment of election judges for our regular 2018 Municipal Election. The motion was seconded by Trustee Melton and passed by unanimous voice vote. Mr. Garcia requested to speak on a couple issues related to the topic of the election; Mayor Cox agreed. Mr. Garcia stated that he handed out a prospectus from DA Davidson, a capital market investment firm. if the tax issue passes, this firm could provide information regarding borrowing capacity based on amount of the income that is bonded (if the Town wanted to bond a particular project or projects) and the length of the loan. The focus of the Capital Improvements Plan is streets.

VI. STAFF REPORTS:

- A. Police Report:** Chief Phillips was not present. Mayor Cox stated that a report is in the Town Board Packet for the Trustees' review.
- B. Public Works:** Mr. Schulz gave a brief presentation. Used Cyclone Services for hydrovac for the two major water leaks this month. Have a conference call with Sensus Technical Support tomorrow to see if we can get the new handheld device to read the meters.
- C. Treasurer:** Ms. Briar was not present. Mr. Garcia stated that he is willing to answer any questions; there were none at this time.
- D. Community Development Administrator:** Mr. Naiman was not present. Mayor Cox stated that she spoke with Morgan Box who works with Shining Mountain; Ms. Box is interested in getting the Tribe to participate with the community garden, and will send an email to Mr. Naiman.
- E. Town Manager:** Mr. Garcia gave an update on the rate analysis from RPI. They are working to create a new rate structure for sewer charges that is based on usage rather than ERT's. They also hope to come up with a rate structure for water charges; this would have a base rate for the first 3,000 gallons or less and then charge for usage after that. Grant work update: Branding & Marketing Project – consultant has been ill and not responsive, but finally got some movement today after being threatened. Tuggy will work on business cards; Mr. Garcia would like to order embroidered shirts with our new logo for each Board Member; Dan will run with signage plan. We lost several months due to the consultant's lack of response to us. Gas Pipeline Project Grant – Need to get meters installed, programmed and functioning. CIP – Added irrigation model to this that includes options for looping, pumps, etc. Water Grant – hearings on March 13-14 in Golden, CO; Ken Charles' replacement at DOLA suggested that Mr. Garcia bring an elected official to these hearings, so Mr. Garcia has asked Mayor Cox to attend with him and opened the invitation to the other Board members as well; should hear back on irrigation grants in March. La Plata Board of County Commissioners meeting on March 8 – Tuggy will call day before to remind the trustees. Sharon Craig was invited to attend as well. Joanne Spina is the new County Administrator; Mr. Garcia will meet with her on Thursday regarding the annexation of CR 320, building inspections, the potential of a shared use agreement on their jet rodder truck, zoning maps, etc. Mayor Pro Tem deKay asked if the trustees should bring up the land use code at the meeting with the County Commissioners; Mr. Garcia stated this is the opportunity to ask any questions the trustees want to ask.
- F. Attorney:** None

VII. TRUSTEE REPORT: Mayor Cox addressed the letter from CDOT; she is interested in inviting Julie Constan, R5 Traffic and Safety Program Engineer, to come and talk with the Board. Mr. Garcia will extend the invitation for the March 19 meeting. Mayor Cox mentioned that a blood drive will take place in our Community Room on Friday, April 6, 10 a.m. to 1 p.m.

VIII. MISCELLANEOUS: Mr. Craig spoke about the Planning Commission deciding to not change the code regarding livestock; anyone who desires to have livestock needs to come to planning commission and request a special use permit.

IX. ADJOURNMENT: Being no further business before the Board, Mayor Cox adjourned the meeting at 7:53 p.m. The next regular meeting will be Monday, March 19, 2018, at 6:30 p.m. in the Abel F. Atencio Community Center at 570 Goddard Avenue.