



**COLORADO**  
Division of Homeland Security  
& Emergency Management  
Department of Public Safety

9195 E. Mineral Avenue, Suite 200  
Centennial, CO 80112

## **COLORADO EMERGENCY PLANNING COMMITTEE**

### **MEETING MINUTES**

July 13, 2016

The Colorado Emergency Planning Committee (CEPC) met on Wednesday, July 13, 2016, at the Division of Homeland Security and Emergency Management, 9195 East Mineral Ave., Centennial, CO 80112.

#### **Attendees**

##### **Commission Members Present:**

Greg Stasinis  
Roy Rudisill  
John Shober  
Steve Riner  
Patricia Williams  
Tim Gablehouse  
Barry Cress  
Mark Quick  
Dave Hard (via phone)

##### **Others in Attendance:**

Carol Way, JeffCo LEPC Contractor  
Amy Shish, DHSEM  
Fran Santagata, DHSEM  
Ezzie Michaels, DHSEM  
Derek Boer, CDPHE  
Kathleen Atencio, EPA Region 8  
Lori Reed, EPA Region 8  
Wayne Belohlavy, North Metro Fire  
Mary Beth Vasco, FEMA Region 8

##### **Commission Members Not Present:**

John Hahn

## Welcome

Greg Stasinos called the meeting to order at 1:06 p.m. Roll call proceeded with attendance as noted above.

## Approval of May 11, 2016 Meeting Minutes

Co-Chairs

Motion to approve the minutes from May 11, 2016 with the revisions by Kathie Atencio, by Tim Gablehouse

Motion second by Barry Cress

Motion carries

## Old Business

Tier II Sites on READYColorado Website – Feasibility Report from State, Discussion

Dave Hard

This discussion has to be tabled until November due to issues within DHSEM concerning GIS. Dave will work with the Division and his successors to resolve this and move forward.

2015 Tier II Reports – One Stop Reporting Implementation - Status Update

Tim Gablehouse /Derek Boer

Another round of data has been released to the LEPCs. CDPHE continues to look at improving the reporting process and is being affected by the EPA's Cross-Media Electronic Reporting Rule (CROMERR); this means that CDPHE will see reports via an online website versus through email. It will not change Tier II Submit. It will be a few years before the system will be fully implemented. There were fewer late submittals of data this year versus last year due to an increase in communication/messaging.

CEPC Outreach Meeting – update

Co-Chairs

Carol will contact Summit County for a potential outreach this fall. This discussion will be tabled until the November meeting due to multiple staffing changes at DHSEM and Summit County.

RDD Pilot Progress

Fran Santagata

The Radiological Dispersal Device (RDD) pilot was offered to the state from a combination of FEMA, Department of Defense, and the Department of Homeland Security and is designed to help a jurisdiction put a plan together for the first few hours of a response to an RDD. The first workshop May 26<sup>th</sup> was well attended. The next workshop is scheduled for August 1<sup>st</sup> for the mapping piece of the response, with the goal to have the template completed by the end of that workshop. The third workshop is about polishing the draft plan with the plan to be finished by the end of September and the document is to be shared widely once it is complete. Fran will share the progress of the program at the LEPC Conference. Per Mary Beth Vasco, the template being developed is generic and can be used for an RDD in any jurisdiction.

LEPC Conference Planning

Subcommittee

The documented quote for the venue was reposted on the state website Vendor Self Service (VSS) and will be awarded on Friday July 15<sup>th</sup>. There is a required 7 day protest period after it is awarded before the process can move forward. The procurement had to be reposted due to the language in the original bid not being specific enough. DHSEM's request to the State Controller's Office to use the second lowest bidder was denied. Carol will send the draft agenda to the Commission on July 13<sup>th</sup>; please send suggestions/edits to her as soon as possible. The agenda will include LEPC 101 on Wednesday and multiple topics on Thursday and Friday

morning. Ignite sessions are to be included which are 15 minute roundtable discussions repeated multiple times during the conference. Two members per LEPCs will be permitted to attend this year and are going to be asked to secure their lodging with personal credit cards to prevent last minute cancellations and no-shows. The save-the-date flyer with the draft agenda will be released soon.

### **New Business**

Colorado Tier II Reporting Rulemaking Proposal

Tim Gablehouse

Tim distributed the proposed changes by email to the Commission; the changes are made to the last page of the document and include making several fields mandatory; the legal name of the company owning the facility, the name of the fire district or fire department within whose jurisdiction the facility is located, a limit to the number of characters allowed in the reporting field, and changes to provisions with web access. He would like to get this documents submitted to the CDPS Regulation Coordinator to be placed on the schedule for this fall. Send changes to the rulemaking to Dave. Amy Shish will forward it to Adrienne Loye with CDPS.

Motion to recommend this rulemaking change to the division, by Tim Gablehouse

Motion second by Roy Rudisill

Motion carries

CAMEO Class – June 28 – 30

Carol Way

The class was a huge success with 18 participants. The CSP Hazmat Team has a new member Carrie Jackson; she wants access to the Tier II data for all of the counties that she potentially covers and wants to set it up for the rest of the troopers so that they may access the data. There is continued interest in classes throughout the state; HMEP funds are requested for three additional classes in the new grant cycle.

Tier II Data Sharing with CSP

Carol Way

Tier II data may be shared with CSP under EPCRA. No special request or approval is required.

CEPP/CEPC Chemical Facility Workshop Effort - Update

Patricia Williams

The next round of workshops are being planned with EPA; tentative dates to be negotiated. The itinerary is very specific based on feedback from the first round of workshops. The second round will be a very specific EPA focused program. Four dates are scheduled around the state. More information is to be released in the next few weeks.

### **Standing Reports**

EM Director Update

Dave Hard

Marilyn Gally is the Acting OEM Director; the position has been advertised and interviews are scheduled for July 14<sup>th</sup> with members of the Colorado Emergency Management Association (CEMA) on the interview panel. The State Emergency Operations Center (SEOC) has been activated daily since Saturday July 9<sup>th</sup> for several fires burning around the state. Interviews for the Chief of Staff position were held June 24<sup>th</sup>. A conditional offer letter has been extended to one of the candidates; a formal announcement will be coming soon.

State Hazmat Working Group Update

Captain Hahn

No update.

The 2016/2017 grant application was submitted in April; received feedback with one minor request for clarification. The award letter is expected in mid-August. Three applications have been received; JeffCo, DFPC, and Weld County. They were sent to the review committee the morning of July 13<sup>th</sup> and are waiting for feedback. In the state application, the request from Weld County was not included, Ezzie is debating whether to include in this year or next; he is working with Roy. The 2015/2016 grant is going as planned, RFRs have not been received yet, and all of the funds are expected to be spent. He is going to increase the budget for the LEPC conference next year.

## Presidential EO, Regulatory and Legislative Updates

Tim Gablehouse

The EPA is working to finalize the RMP rule; anticipate that will be done in approximately one month. There will be a big announcement when the rule is issued final. Tim anticipates the final rule will have serious implications for LEPCs. The Western SERC Conference will be in Denver the end of January 2017; more information to follow.

## Tier II Reporting Subcommittee

Co-Chairs

No new updates.

## Oil/Gas Facility &amp; Transportation Information

Roy Rudisill

Drilling is down but pipeline operations continue to be added in the county. Many of the planning meetings with the pipeline companies have been introducing the pipelines companies to the LEPCs, Damage Prevention Council, and other related organizations. Pipelines going into operation continue to pull trucks off the road. The CSP gave a presentation on the number of accidents on the roadway related to oil/gas transportation; Roy is working with the public works department to see what information can be pulled from the accident reports. Storage facilities continue to be built, pipelines are operating, but actual drilling is down.

## Approval of LEPC Memberships

Carol Way

## 2016 Updates

- Jefferson County

Motion to approve JeffCo LEPC Memberships with the removal of John Trentini, Joe Bruce, adding Sgt. Tim Maestas, and Carrie Jackson as submitted, by Tim Gablehouse

Motion second by Steve Riner

Motion carries

**Other**

All

Kathie Atencio – One of the comments from the representatives from Colorado at the Western SERC Conference was the request from the EPA for a one page handout about LEPCs. Kathie will share it with the Commission once they have a draft.

Lori Reed – The Toxics Release Inventory (TRI) Conference is in October.

Mark Quick – DFPC went through an audit recently from the International Fire Service Accreditation Council; they had no recommendations for changes.

Derek Boer – CDPHE published a TRI report online for the State of Colorado using the data that is publically available. They used the Tableau software. It is easy to work with and creates an outstanding product; CDPHE may get server licenses. He will demo the product at the next CEPC meeting in November.

Mary Beth Vasco – She will send a link to the Oil/Chemical Incident Annex to the Federal Interagency Operational Plan for Amy to distribute to the Commission.

Dave Hard – Invitation to Dave’s Retirement Party July 15<sup>th</sup> at 3:00 pm in the Policy Room. Thank you to the Commission, partners, and stakeholders. Hazardous materials and preparedness planning are close to his heart and he will be involved in his LEPCs and will attend the LEPC Conference in September. It has been his honor to work and serve with everyone.

Greg Stasinos – Thank you Dave for your guidance and leadership to the Commission. The rest of the audience joined in this sentiment.

Motion to adjourn, by Tim Gablehouse  
Motion second by Roy Rudisill  
Motion carries

**Adjourn**

Meeting adjourned at 2:47 p.m.

These minutes were approved by the CEPC on 11/9/2016;

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Marilyn Gally (Co-Chair)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Greg Stasinos (Co-Chair)

\_\_\_\_\_  
Date