How to Screen for DOD Excess Property in the new RTD system

Remember, you must be registered and approved in AMPS and RTD before you can screen/requisition 1033 equipment.

Registration instructions are included on the USB drive or contact this office at 303-239-5776.
Go to - https://business.dla.mil
Click on “Registered Users Login here”
Click on “I Accept”
Enter your User ID and Password and click “log on”

Your Username and Password are the same as your AMPS Username and Password
Click on the “Disposition Services” tab, then on “RTD”. A new window should pop up.

If a new window does not pop up, check to see if pop ups are blocked. If so, click on “allow pop ups”
Click on “LESO Search” in the drop down
Make sure this is your agency’s DODAAC

Example only, Do not use this DODAAC
Enter your search criteria and click “search”. Remember we may only screen in the DOD & RTD2 cycles.
If you just want to see what’s at Ft. Carson, select Colo. Springs.
When you find something you want to requisition, click on the shopping cart.
Here’s where you’ll enter your quantity & justification. Then click “save to cart”
You may remove an item by clicking on the shopping cart or you can look at the item by clicking on the DTID.
Clicking on the DTID will bring up the item information. Use your back button to go back to the previous screen.
If you don’t find the item you are looking for, you may schedule a “want list” by clicking here.
Things to look for:
By Clicking on the “?” , you may ask a question about the item. Clicking on the NSN will also give you additional information.

<table>
<thead>
<tr>
<th>Item Name</th>
<th>Quantity Available</th>
<th>Condition</th>
<th>Site</th>
<th>NSN</th>
<th>Hazardous</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRUCK,VAN</td>
<td>1</td>
<td>H</td>
<td>451322770089</td>
<td>DLA D13 COLORADO SPRINGS</td>
<td></td>
</tr>
<tr>
<td>CONTROL,INTERCOMM</td>
<td>3</td>
<td>1</td>
<td>15GK8271F707L</td>
<td>DLA D13 COLORADO SPRINGS</td>
<td>0</td>
</tr>
<tr>
<td>GYM</td>
<td>2</td>
<td>1</td>
<td>FE700023400016</td>
<td>DLA D13 COLORADO SPRINGS</td>
<td>0</td>
</tr>
<tr>
<td>GYM</td>
<td>2</td>
<td>1</td>
<td>FE700023400017</td>
<td>73C03DSGVM0000</td>
<td>0</td>
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<tr>
<td>WRENCH, SOCKET</td>
<td>1</td>
<td>1</td>
<td>FE45132258000</td>
<td>5120015277885</td>
<td>0</td>
</tr>
</tbody>
</table>

Days Left in Cycle: 14
Order: Descending
Sort By: Date Entered Inventory
Hazardous: 0
Container ID: 0
Orig. Acq. Price: 0
Miles from Zip: 1053
Date Entered Inv.: 12/13/2012 12:00:00 AM

Go to Microsoft Internet Explorer provided by Colorado Dept of Public Safety.
Type in your question and click “submit question”
Click on this icon to view similar items.
Clicking on the “Site” will give you contact information for the DRMO. Contact them for additional information, if necessary.
When you are finished screening, click on “Check Out”
That’s it!

• The same approval procedures follow as before.
• You should receive an email when your request(s) have been approved or rejected.
• Once approved, you may then make the necessary arrangements to pick up or have the equipment shipped.
• The time frame to pick up or have items shipped is the same, two weeks.
• If you need an extension, contact the DRMO
Thank you!

• If you have any questions about screening or any other issues or problems, please contact:

  • Alice Huyler @ 303 239-5776
  • 1033 State Point of Contact