Accessing the DLA Enterprise External Portal

2. Click on “Registered Users Login Here”
You will probably see a warning about the security certificate. Click the option to continue to the website.
Use & Consent Agreement

1. You will select “Accept” for the “Use & Consent Agreement”.

U. S. Government (USG) Information System (IS) - Use and Consent

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See User Agreement for details.

I Accept  I Decline
Enter your User ID and Password that you created during the AMPS Registration process.
You will see links to the applications you have been granted access to. Select “Disposition Services” for RTD.
Click on “Disposition Services” and then on “RTD”
Disable Pop-Up Blocker

If nothing happens when you click “RTD,” then you need to disable the pop-up blocker. Look for a message at the top or bottom of your window. You may need to click “RTD” again after disabling the pop-up blocker.
Select LESO in the “application” drop down, then choose “LESO State/Local Screener” in the “Role” drop down and click “submit”
This is the top of the RTD Registration Form. Some of the data may be pre-populated. Enter your contact information.

Leave these answers the same.
This is the bottom of the RTD Registration Form. Enter the information.

- **Select “State-Local” for the Agency Type.**
- **Select “Screener” for the level.**
- **Weapons and Aircraft POC (Point of Contact) are required. Enter an individual’s name or “NA” if not applicable.**
- **Select “Colorado” for the state.**
- **Click Submit.**
• Continue to answer the questions for your agency that are required*.

• The “weapons” and “aircraft” “point of contact” (POC) do not show as being required* but in fact are. Enter the name of your weapons POC and “NA” in the aircraft field (unless you have an “aircraft” POC). Do not put the / between the N & A or it will not take.

• Be sure the last field shows “Colorado” as your state.

• Then click “submit”
• Hopefully, you will get an email that says your registration is approved and complete in about one day.

• Once approved, you may begin requisitioning 1033 LESO equipment.

• Contact the Colorado 1033 LESO office if you need help or have questions at 303-239-5776.