How to Enroll In AMPs
AMPs Website

https://amps.dla.mil/

- If you have any questions while completing this guide please call LESO at 1-800-532-9946 or the AMPs helpdesk at 1-855-352-0001 option number 2.
There is a problem with this website's security certificate.

The security certificate presented by this website was issued for a different website's address.

Security certificate problems may indicate an attempt to fool you or intercept any data you send to the server.

We recommend that you close this webpage and do not continue to this website.

☑ Click here to close this webpage.
☒ Continue to this website (not recommended).
☐ More information

You will probably see a warning about the security certificate. Click the option to continue to the website.
AMPs Website

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

- At any time, the USG may inspect and seize data stored on this IS.

- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.

- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.

- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See User Agreement for details.

Click “OK”
Go to https://amps.dla.mil/OIM

Click "Click HERE for access to AMPS"

If this is your first time in AMPs click “First Time User? Click Here to Register”
AMPs Website

Account Management and Provisioning System (AMPS)

AMPS User Registration

Attention Non-DLA Users: Non-DLA users—also called external users—should choose one of the following User Type buttons:

- I work for another Federal Agency
- I am a Supplier or Vendor to DLA
- I am a member of the Public

This action starts the external user AMPS registration process.

Attention current DLA Users: If you are a current DLA employee, DO NOT CHOOSE any options on this screen. Exit this screen immediately and contact the Enterprise Help Desk at the number listed below for assistance with logging into AMPS.

If you have a CAC or PIV Card: AMPS supports certificate-based authentication using the Common Access Card (CAC) issued by the DoD, or the Personal Identity Verification card (PIV) issued by supported External Certificate Authority (ECA) and Federal Bridge Certificate Authority (FBCA) vendors. To set up your login to AMPS with either of these authentication methods, you must insert your CAC or PIV card in your computer’s Smart Card reader during registration. This action ensures that AMPS can capture and store your authentication credentials from your card. You can then log in to AMPS without a User ID and Password.

Select Your User Type:

<table>
<thead>
<tr>
<th>User Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>I work for another Federal Agency</td>
<td>Non-DLA federal users: click this button if you are a member of the Armed Services, a DoD civilian employee, a DoD contractor, or a member of a Federal Agency. You must provide information about yourself, along with the names and contact information of your Supervisor and Local Security Officer as required by DLA form 2875.</td>
</tr>
<tr>
<td>I am a Supplier or Vendor to DLA</td>
<td>Suppliers and Vendors: click this button if you are a Supplier/Vendor with a Commercial and Government Entity (CAGE) code. Supplier/Vendors work for a company or organization that supplies items or parts to DLA.</td>
</tr>
<tr>
<td>I am a member of the Public</td>
<td>Public: click this button if you are a member of the public who wants access to DLA applications. You will be required to provide a few facts about you and your organization, which will then be available to publicly available DLA applications.</td>
</tr>
</tbody>
</table>

Please contact the Enterprise Help Desk at 855.352.0001 or DLAEnterpriseHelpDesk@dla.mil if you have any questions concerning the use of this System.

Cancel
AMPs Website

Account Management and Provisioning System (AMPS)

DLA Privacy Act Statement


Principal Purpose(s): Information is used to validate a user's request for access into a DLA system, database or network that has its access requests managed by AMPS.

Routine Uses: Data may be provided under any of the DoD “Blanket Routine Uses” published at [http://dpcio.defense.gov/privacy/SORNs/blanket_routine_uses.html](http://dpcio.defense.gov/privacy/SORNs/blanket_routine_uses.html).

Disclosure: Disclosure is voluntary; however, if you fail to supply all the requested information you will not gain access to the DLA - Account Management and Provisioning System (AMPS) database. Your identity/security clearance must be verified prior to gaining access to the AMPS database, and without the requested information verification cannot be accomplished.


Click “Accept”
Go to https://amps.dla.mil/OIM

Click "Click HERE for access to AMPS"

Click "OK"

Click "Public" user type. Even if you are a federal agency you will still click Public. If you click Federal Agency it will cause problems with your access.

Click "Accept"

Enter all of your information next to the asterisks and then click "Next".

Phone number will have "." in between numbers. Example 555.555.5555
Click 3 security questions and type in your answers. Then create a password. Please make sure you follow the rules listed to the right. An example for a password is LESO#123leso#123. Once you are finished click Next.
AMPS Website

<table>
<thead>
<tr>
<th>AMPS User Registration - Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>User Information</strong></td>
</tr>
<tr>
<td>First Name: Test</td>
</tr>
<tr>
<td>Middle Name:</td>
</tr>
<tr>
<td>Last Name: Account</td>
</tr>
<tr>
<td>Email: <a href="mailto:test.account@test.com">test.account@test.com</a></td>
</tr>
<tr>
<td>Title: Test</td>
</tr>
<tr>
<td><strong>User Type</strong></td>
</tr>
<tr>
<td>Public</td>
</tr>
<tr>
<td>Country of Citizenship:</td>
</tr>
<tr>
<td>US</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Contact Information</strong></th>
<th><strong>Office/Cube</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Official Telephone: 555.555.5555</td>
<td>Street 74 North Washington Ave</td>
</tr>
<tr>
<td>Official Fax:</td>
<td>PO Box</td>
</tr>
<tr>
<td>DSN Phone:</td>
<td>City Battle Creek</td>
</tr>
<tr>
<td>DSN Fax:</td>
<td>State Michigan</td>
</tr>
<tr>
<td>Mobile:</td>
<td>Postal Code 49037</td>
</tr>
<tr>
<td>Site:</td>
<td>Country UNITED STATES</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Security Information</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Question 1: What is the city of your birth? Answer 1: **</td>
</tr>
<tr>
<td>Question 2: What is your mother’s maiden name? Answer 2: **</td>
</tr>
<tr>
<td>Question 3: What is your favorite color? Answer 3: **</td>
</tr>
</tbody>
</table>

Phone number will have “.” in between numbers. Example 555.555.5555

Click 3 security questions and type in your answers. Then create a password. Please make sure you follow the rules listed to the right. An example for a password is LESO#123leso#123. Once you are finished click Next.

Click “Create Account”
Go to https://amps.dla.mil/OIM

Click “Accept”

You will then receive your username. Make sure to save this. Now click “Login to AMPS”
Welcome to the AMPS Gateway


Click HERE for access to AMPS.
- This link provides access through CAC authentication for CAC-enabled users.
- Other users, vendors, and members of the public will be presented with a login screen.

User Guides and Job Aids
- Right-click a title and click "Save Target As" to save the PDF file to a preferred location and open the document.
- How to Register for an AMPS Account - External Users Only
- AMPS User Guide: Procedures for Users and Administrators Ver. 2.0.0 (1/9/15)
- AMPS: General Information Guide ver. 2.2
- Complete and Submit a Role Request – External User
- Approving an AMPS Role Request – Supervisor (External)
- Approving an AMPS Role Request – Security Officer (External)

See the AMPS Documentation screen—available from the main menu—for a complete list of user documentation, links, and tutorials.

Accessibility/Section 508
No certificate was detected. If you have a valid DoD, Federal Bridge or ECA certificate and were not prompted to provide it, please contact the Enterprise Help Desk for further assistance. Otherwise, you may log in with your User ID and password below.

First Time User? Click Here to Register
Use this option if you have never had a DLA account or if you have access to an existing DLA application but have not registered in AMPS.

Forgot your User ID? Click Here
Use this option if you have registered with AMPS in the past but cannot remember your DLA assigned User ID.

Forgot your Password? Click Here
Use this option if you have registered with AMPS in the past but cannot remember your password.

Type in your User ID and Password and then click “Login”
Requesting Roles

Go to https://amps.dla.mil/OIM

Click "Click HERE for access to AMPS"

Click "OK"

Type in your User ID and Password and then click "Login"

Click "Request Role"
Requesting Roles

Go to https://amps.dla.mil/OIM

Click "Click HERE for access to AMPS"

Click "OK"

Type in your User ID and Password and then click "Login"

Click "Request Role"

Click "Accept"

Click “Accept”
Requesting Roles

Verify all your information is correct and click “Next”. If your information is not correct please correct it and then click “Next”.

Go to https://amps.dla.mil/OIM

Click "Click HERE for access to AMPS"

Click "OK"

Type in your User ID and Password and then click "Login"

Click "Request Role"

Click "Accept"

Verify all your information is correct and click “Next”. If your information is not correct please correct it and then click “Next”.
Click “DLA Enterprise Applications” and the roles will show down below.
Click on "DLA Disposition Prod - RTD Customer DDS-413" on the left, then click the arrow pointing to the right to move it over to the right. Then click Next.
Requesting Roles

Type in your justification. Example: Need for 1033 Program. Then click Next.
Requesting Roles

Click "Submit"