

**SUBDIVISION EXEMPTION APPLICATION CHECKLIST:** The following information is required for all Subdivision Exemptions, unless waived by the Land Use Administrator. The applicant shall submit \_\_\_ copies of the Subdivision Exemption.

**CRITERIA FOR APPROVAL OF SUBDIVISION EXEMPTIONS:** The following criteria must be met for a Subdivision Exemption to be approved. A statement by the applicant addressing the following criteria must be submitted with the application: *(Reference Article 11 Sections 11.11 and 11.12.)*

- Adequate access, adequate potable water, and adequate sewage treatment facilities are available.
- Proposed parcel boundaries and development shall be suitably located and sized with respect to the physical characteristics of the land, the character of the neighborhood, and the County's goals of preserving agricultural and forestry lands. Proposed building lots and structures shall be suitably sized and located with respect to the character of the neighborhood and shall be appropriately landscaped and screened to minimize the obtrusiveness of structures, and to maximize visual blending with the surrounding topography.
- The design of proposed building lots and the location, size, height, and design of proposed structures shall minimize adverse impacts on streams, areas subject to flooding, drainage, geologic hazards, lakes, high ground water areas, topography, scenic views, vegetative cover, climatology, and other environmental features.

Applicant

Land Use Administrator

<input type="checkbox"/>	<b>Written Description.</b> A written description of the proposed exemption which includes the basis for exemption and the proposed use of the property. The Written Description shall also include the following information:	<input type="checkbox"/>
<input type="checkbox"/>	Demonstrates that the land proposed for exemption will be provided a legal, physical, adequate and dependable potable water supply.	<input type="checkbox"/>
<input type="checkbox"/>	Demonstrates that the land proposed for exemption will be provided a wastewater disposal system in compliance with the applicable County and state regulations.	<input type="checkbox"/>
<input type="checkbox"/>	Demonstrates that the proposed exemption will not create hazards and the lot will contain a safe, adequate building site.	<input type="checkbox"/>
<input type="checkbox"/>	Demonstrates that the proposed exemption complies with applicable approval criteria set forth above.	<input type="checkbox"/>
<input type="checkbox"/>	Demonstrates that the proposed use complies with applicable standards set forth in this Code.	<input type="checkbox"/>
<input type="checkbox"/>	Name, address and telephone number of Owner, Applicant (if not owner), and person who prepared the application. If the owner is not the applicant, the application must be signed by the owner, or a letter authorizing the applicant to submit the application on behalf of the owner must be provided.	<input type="checkbox"/>
<input type="checkbox"/>	<b>Exemption Map.</b> A map that includes the following information:	<input type="checkbox"/>
<input type="checkbox"/>	All boundary survey control points with monument descriptions to locate blocks, lots, rights-of-way and easements.	<input type="checkbox"/>
<input type="checkbox"/>	Purpose, width and location of all easements.	<input type="checkbox"/>
<input type="checkbox"/>	Location of all lots and blocks with accurate dimensions.	<input type="checkbox"/>
<input type="checkbox"/>	Location, identification and dimensions of roads, driveways and trails.	<input type="checkbox"/>
<input type="checkbox"/>	Location and dimensions of open space parcels and preserved areas.	<input type="checkbox"/>
<input type="checkbox"/>	Location of utilities.	<input type="checkbox"/>
<input type="checkbox"/>	Other information deemed necessary by the County for a complete depiction of proposed exemption.	<input type="checkbox"/>