

SITE PLAN CHECKLIST: The following information is required for all site plans submitted in conjunction with Land Use Permits, unless waived by the Land Use Administrator. The applicant shall submit ____ copies of the Site Plan. (*Reference Article 1, Section 1.130 B.*)

Applicant

Land Use Administrator

- | | | |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <input type="checkbox"/> | Drawing prepared to a scale acceptable to the Land Use Administrator.
(1" = 50', 1" = 30', 1" = 100', etc.) Written and graphic scale. | <input type="checkbox"/> |
| <input type="checkbox"/> | Name, address and telephone number of Owner, Applicant (if not owner), and person who prepared the plan. If the owner is not the applicant, the application must be signed by the owner, or a letter authorizing the applicant to submit the application on behalf of the owner must be provided. | <input type="checkbox"/> |
| <input type="checkbox"/> | North Arrow. | <input type="checkbox"/> |
| <input type="checkbox"/> | Vicinity Map. | <input type="checkbox"/> |
| <input type="checkbox"/> | Legend Showing:
Acreage
Existing zone and proposed zone (if applicable)
Density (for residential only)
Square footage of proposed buildings
Parking provided | <input type="checkbox"/> |
| <input type="checkbox"/> | Existing and proposed contours at 2 foot interval, or at interval acceptable to Land Use Administrator. | <input type="checkbox"/> |
| <input type="checkbox"/> | Existing and proposed improvements including structures, access, parking and vegetation. Structures or improvements to be removed should be shown with dashed lines and so noted. | <input type="checkbox"/> |
| <input type="checkbox"/> | Property Dimensions. | <input type="checkbox"/> |
| <input type="checkbox"/> | Distance of proposed structure to property lines. | <input type="checkbox"/> |
| <input type="checkbox"/> | Existing and proposed roads including ROW width, easements, railroad ROW, irrigation ditches, utility lines, fences. | <input type="checkbox"/> |
| <input type="checkbox"/> | 100 year floodplain, drainage ways, ponds and wetlands. | <input type="checkbox"/> |
| <input type="checkbox"/> | A context map showing adjoining property information within _____ feet to include zoning, roads (existing and proposed), land use. | <input type="checkbox"/> |
| <input type="checkbox"/> | Date of preparation and approximate schedule for development. | <input type="checkbox"/> |
| <input type="checkbox"/> | Statement of how services will be provided (energy, water, wastewater). | <input type="checkbox"/> |
| <input type="checkbox"/> | Legal Description. | <input type="checkbox"/> |
| <input type="checkbox"/> | Additional site specific information may be requested by the Land Use Administrator, to be identified in the pre-application meeting. | <input type="checkbox"/> |