



Site Plan Requirements

Site Plan: A site plan prepared at a scale acceptable to the Land Use Administrator, which best conveys the conceptual aspects of the plan and for effective public presentation. The site plan must have the following elements:

1. The name and address of the property owner, applicant if not the owner and the person(s) who prepared the submittal.
2. Date of preparation, revision box, written scale, graphic scale, and north arrow (designed as true north)
3. A complete legal description of the property, including the total size of the parcel.
4. Clearly identified boundary lines, corner pins, dimensions of the subject property, and distance of structures from property lines.
5. Location, dimension of all structures, existing and proposed.
6. Existing and proposed parking areas and driveways.
7. Description of the proposed ISDS including location and size of leach field to serve the proposed use.
8. Description of the source and capacity of the water supply, including location and size of well(s) and /or water lines to serve the proposed use.
9. Verification that the site is a legal building lot under this Code and that legal access from a public road had been obtained.
10. Additional information that may be requested by the Land Use Administrator.