



# ROAD ACCESS PERMIT APPLICATION

400 Gasper St. • P.O. Box 130 • San Luis, CO 81152  
 Phone: (719) 672-9109 • Fax: (719) 672-3003

Application No: \_\_\_\_\_

Fee: \$200.00

*\*If applicant is **not** the owner of the property, then a copy of a contract for sale or lease between application and owner, or a notarized letter from the owner consenting to this application must be submitted.*

*\*A print out of **Legal Description of Land** can be obtained from the Assessor's Office and must be presented with the application.*

**Applicant:** \_\_\_\_\_ **Owner:**    Y    N  
**Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip code** \_\_\_\_\_  
**Physical Address of Development:** \_\_\_\_\_  
**Sub-division or Area:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**ROAD ACCESS INFORMATION** (A detailed **Site Plan** must be attached to this application)

1. The requested access is to be located on the \_\_\_\_\_ side of County Road \_\_\_\_\_.
2. A distance of approximately \_\_\_\_\_ feet from sign post \_\_\_\_\_. (Precise location of the proposed access may be illustrated on site plan or map).
3. Are there existing or dedicated public streets or roads.    Y    N
4. The following documents must be submitted with the application:
  - a. Driveway plan profile
  - b. Drainage plan showing impact of the road-of-way
  - c. Map and letters detailing utility locations before and after development in and long the right-of-way
  - d. Property map indicating proposed access design
  - e. Parcel and ownership maps including easements

**Acknowledgment**

If an access permit is issued pursuant to this application, the terms and conditions of the permit shall be based on the information provided by the applicant. Changes in the use of the permitted road access that are not consistent with the terms and conditions of the permit or the application may be considered a violation if the permit. The applicant shall contact the Road Superintendent to determine if access to be placed in correct area for the purpose of determining correct installation of road access and to determine materials needed for proper installation all at owners expense. **Planning & Zoning shall also notify Road Superintendent of permit sold in the area immediately.** The applicant hereby declares that all the information provided on this application and any submitted attachment(s) for the purposes of obtaining a road access permit, are correct and complete. The applicant acknowledges that providing false information to a government agency is punishable as perjury in the second degree, as well as being punishable under any other applicable state or federal laws.

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Road Superintendent:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Recommendations by Superintendent:** \_\_\_\_\_

**Permit**

In accordance with a resolution duly adopted by the members of the Costilla County Board of Commissioners on the 17th day of December, 2001, the foregoing application and in further consideration of the payment of the required fees and charges, this permit is hereby issued to the applicant for the construction of the access that has been approved and described in the foregoing application. This is promulgated pursuant to section 43-2-147(1). C.R.S as amended authorizes local government to regulate vehicular access to or from public roads under their jurisdiction from private roads or driveways.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_