Minutes of the Board of County Commissioners Meeting, held on January 10, 2017 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present: Darius Allen, Chair  
Michael Yohn, Vice-Chair  
Helen Sigmond, Commissioner  
Gigi Dennis, County Administrator  
Jason Kelly, County Attorney  
Belina Ramirez, Deputy Clerk  
Melanie Woodward, Clerk & Recorder

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

m/s Sigmond/Yohn motion to approve January 10, 2017 Agenda  
Motion was approved unanimously

Approval of Minutes

m/s Sigmond/Yohn motion to approve December 14, 2017 and December 19, 2017 minutes  
Motion was approved unanimously

Approval of Bills/Obligations

m/s Yohn/Sigmond motion to approve Bills/Obligations  
Motion was approved unanimously

Public Comment

No Comment was made.

Consent Agenda

Clerk & Recorders Report for November

m/s Yohn/Sigmond motion to approve Clerk & Recorder’s Report for November  
Motion was approved unanimously
Public Hearing

**Supplemental Budget Resolution 2017F1**

Brittney DeHerrera was present.

**PLEASE SEE PUBLIC HEARING MINUTES FOR FURTHER INFORMATION**

Commissioner Yohn asked on account 131 the $900,000, is that coming out of the Justice Center Fund and how does that separate from the $1,500,000?

Brittney DeHerrera answered: Yes the $1,500,000 is the total coming out of the Justice Fund and the $900,000 going to Facilities and the $600 is the difference into the General Fund. She doesn’t have to make an adjustment in the General Fund. Anytime any transfer not approved in the budget has to come before the Board for approval.

Commissioner Sigmond asked if the funds in the Facilities Expansion are for the Architect?

Brittney responded: Yes, all the construction, too. We will see another invoice for December. Bob Johnson estimated what it would be.

Commissioner Sigmond asked if the extra went to cover the extra bills for the Sheriff.

Brittney DeHerrera stated yes and the items to Facilities are reimbursed dollar for dollar with invoices.

Commissioner Sigmond asked how the Sheriff’s expense and budget are going.

Brittney DeHerrera stated he was over $60,000. It helps overall the General Fund with transfer.

Commissioner Allen stated the equipment sales were excess equipment they had and were able to sell. We allowed Tim to purchase new equipment with that money. We don’t know how many people will change with insurances.

Gigi Dennis asked about the Marketing District, if those funds are out of their reserves.

Brittney DeHerrera stated: Yes she works with Jamie, but they went over. This does come out of the marketing revenue they receive. It is a violation of State Statute and we would get dinged in Audit if we don’t do this. It is housekeeping.

**m/s Yohn/Sigmond motion to approve Supplemental Budget Appropriations Resolution 2017F1**

Motion was approved unanimously

**Reorganization of the Board**

Commissioners requested to put a list together of Boards they serve.

**m/s Sigmond/Yohn motion to approve Resolution 2017G1 and appoint Darius Allen as Chairman and Michael Yohn as Vice-Chair**

Motion was approved unanimously

January 10, 2017 Minutes
BEFORE THE BOARD OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY

RESOLUTION NO: 2017 - G - 1

RE: 2017 REORGANIZATION OF THE BOARD OF COUNTY COMMISSIONERS

Commissioner _Sigmond___ moved for the adoption of the following resolution. Commissioner _Yohn_______ seconded the motion.

WHEREAS:

To appoint ____ Darius Allen_________ as Chairman of the Board of Alamosa County Commissioners.

To appoint _______ Michael Yohn________ as Vice-Chairman of the Board of Alamosa County Commissioners.

That the Chairman and Vice-Chairman be authorized to sign checks, vouchers and other instruments on behalf of the Board of County Commissioners.

To designate the Alamosa County Service Center and the Alamosa County Office Building per court order as the place to post the County Commissioner’s agenda and other meeting agendas.

To appoint _Gigi Dennis_ as the designated County Administrator

To appoint ___________ Jason Kelly ____________ as the designated County Attorney

To appoint Brittnay DeHerrera as Alamosa County Budget Officer.

To appoint Wall Smith Bateman ____________ as Alamosa County’s auditing firm.

To appoint ALAMOSA STATE BANK, FIRST SOUTHWEST BANK, RIO GRANDE SAVINGS AND LOAN, SAN LUIS VALLEY FEDERAL BANK, AND COLO TRUST, to be designated as the official depositories for Alamosa County funds and COLORADO TRUST, COLORADO STATEWIDE INVESTMENT PROGRAM/PFM ASSET MANAGEMENT, PEAKS/PUBLIC INVESTMENT CONSULTANTS, AND CSAFE as other banks/investment companies.

To appoint THE VALLEY COURIER AND PUEBLO CHIEFTAIN to be designated as the newspaper of record for legal publications by the County of Alamosa to be supplemented by Radio Stations KALQ/KGIW/KRZA/KSPK where appropriate.

To appoint ____________ Michael Yohn________ as Alamosa County’s representative to the San Luis Valley Development Resource Group Board of Directors.

January 10, 2017 Minutes
To appoint **Michael Yohn** as Alamosa County’s representative to the Senior Citizen’s Board.

To appoint **Helen Sigmond** as Alamosa County’s representative to the Home Health Agency Professional Advisory Committee.

To appoint **Helen Sigmond** as Alamosa County’s representative on the Alamosa County Family Preservation Plan Commission.

To appoint **Frank Muniz** as Alamosa County’s representative to Veteran’s Affairs.

To appoint **Helen Sigmond** to San Luis Valley Public Health Partnership.

To appoint **Michael Yohn** as Alamosa County’s representative to the 12th Judicial Community Corrections Board.

To appoint **Brittney DeHerrera** as Alamosa County’s representative for the San Luis Valley Regional DRG Revolving Loan Fund.

To appoint **Michael Yohn** as Alamosa County’s representative to the San Luis Valley Television.

To appoint **Helen Sigmond** as Alamosa County’s representative to the South Central Senior Citizen’s Board.

To appoint **Darius Allen** as Alamosa County’s representative to the San Luis Valley Regional Solid Waste Authority Board.

To appoint **Walter Paulson** and **Michael Yohn** as Alamosa County’s representatives to the San Luis Valley E-911 Telephone Authority Board.

To appoint **Michael Yohn** to the San Luis Valley All Hazards Committee.

To appoint **Helen Sigmond, Michael Yohn, and Darius Allen**, Public Lands, Agriculture, Wildlife and Rural Affairs, Land use and Natural Resources Health and Human Services for Colorado Counties Inc.,


To appoint **Helen Sigmond** to the Board of Directors of the Sangre de Cristo National Heritage Area.

To appoint **Michael Yohn** to Crossroads Turning Points Board of Directors.

To appoint **Helen Sigmond and Catherine Salazar** to the San Luis Valley Community Action Agency Committee.

January 10, 2017 Minutes
To appoint Darius Allen, Michael Yohn and Helen Sigmond to the San Luis Valley County Commissioners Association.

To appoint _______ Helen Sigmond____ to Courtroom Security Advisory Board.

To appoint _______ Helen Sigmond____ on Pre Trial Release Advisory Committee.

To appoint Michael Yohn to TPR/STAC Advisory Committee for Colorado Department of Transportation.

To re-appoint ___Eric Van Giesen_______ to the Alamosa County Planning Commission.

To re-appoint ___Pete Magee_______ to the Alamosa County Planning Commission.

To re-appoint _______ Joe Martinez_______ to the Alamosa County Planning Commission.

To appoint _______ Mike Gibson_______ to the Alamosa County Planning Commission as an alternate.

The standard office hours for Alamosa County are 8:00 AM to 4:30 PM Monday through Friday.

Roll call vote resulting in approval: ___3-0____

DATED: January 10, 2017

BOARD OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY

(S E A L)

Darius Allen, Chairman

ATTEST:

Melanie Woodward, Clerk of the Board

January 10, 2017 Minutes
Colorado Division of Wildlife-SLV

Rick Basagoitia, the Area Wildlife Manager, was present. In the past, the property was owned by the State Land Board and they have had a long term lease. They have merged with the State Parks now—Colorado State Parks and Wildlife. That property he is responsible in servicing. A portion of that has been designated by the State which is north of it. The Wildlife portion was managed by his office when the park was managed out of Walsenburg. In regards to the budget, federal funds are for federal actions, so as a combined agency, they have to keep the dollars separate. Wildlife owns all the water rights. Rio Grande Water Conservation District has water there and they are a component of them. The only change is shifting management from Parks to Wildlife. Parks charge an access charge and a camping fee. State Wildlife—we don’t typically don’t charge. However some infrastructure exists there so we decided to charge an access fee to use the State Park System. They will keep the reservation post for camping. People migrate from the Sand Dunes to camp at the San Luis Lakes. Also a lot of elk hunters come in the winter. They won’t provide fire wood, ice, or water as the State did. The Department of Public Health would require them to update this system. but it was too costly.

Gigi Dennis asked: it was described to her they are stripping all the amenities and making it more rustic.

Rick Basagoitia answered Not at this point. They will take out signage and the stop and pay, but the rest will stay in place.

Gigi Dennis asked: what about long term?

Rick Basagoitia stated, as things wear out, they will look at them to determine if they’re replaceable. Shelters they won’t replace. They will have to figure out how to pay for those uses in the future.

Commissioner Yohn stated: not charging camping fees is not realistic. They will have squatters and people overstaying. Navajo Lake is a 6 month process to stay. People don’t mind camping if there are things there. Water has never been maintained by Federal and State, so if maintained it would be very desirable. It is a gem for Alamosa County. They don’t have to travel so far. It is a beautiful area. Anything we can do to improve area, it would be beneficial. It is desirable. We know from the past. Entrance fees would be difficult. Charging camping fees make more sense.

Rick Basagoitia stated camping fees is the proposal that has to be approved through the Commission. It was presented in November. This was one question brought up so that may come up in that process. We do have limitation on camping. The maximum stay is 7 days. Outside of the season, the maximum stay is 14 days. We will have camp posts during the busy season, but off-season they will be managed by a management system. The new district manager, also known typically as game warden, is James Romero. He will be the primary manager there. In regard to water sources of the Lake is Big Spring Creek and Sand Creek. They are dependent on snow pack and water generated through the system. In the past it was a great fishery. When the Closed Basin Canal brought carp which muddied water. Likely it will not be utilized like that in the future. We don’t have a natural supply of water for the Lake on a consistent basis. They have to supply water to New Mexico.

Commissioner Yohn stated there is an agreement with the State and the Bureau of Reclamation to supply a certain amount of water. Many of the creeks supplying the water have been diverted and taken away from the Lake.
Rick Basagoitia stated Water Resources keeps an eye on that. National Parks are about restoring back to original conditions. The biggest issue is a lack of water supply to the San Luis Lakes.

Commissioner Yohn stated the water level got low, so the moss grew in when they introduced the Carp, but the Carp killed the Trout. Also had the salt issue, where drained the lake so the wind could blow the salt away.

Rick Basagoitia stated it has been a constant circle. This transition will help simplify some of these issues. We meet with other agencies to talk about how to manage the Lakes. This is a mitigation property also. When water supplies are low, they will focus on what is available to get those mitigation requirements available.

Commissioner Yohn stated: if left alone it would have been a natural wonderland.

Commissioner Sigmond asked how we can register our comments.

Rick Basagoitia replied: tell him, email, or testify before commissioning board. He will send you the information.

Gigi Dennis stated you can go to the Wildlife Commission website. They have a good website.

Commissioner Allen stated he was glad to have James Romero back. When you combinec, what do you see as the biggest challenge that we should be aware of.

Rick Basagoitia stated he doesn’t see anything.

Commissioner Allen stated one challenge we have is Road 6 North. We are trying to get a grant so we may be coming forward to request a letter of support or in getting traffic counts.

Gigi Dennis asked what the responsibility of water to recharge the wetlands is. If it is a wetland, what is the County’s responsibility to get water to this area.

Rick Basagoitia stated Water Resources could answer this question best. The issue is maintaining the wetlands themselves, if they fall in the National wetland Inventory. The entire area has been mapped and there may be a requirement there to replace the water. They may have an augmentation responsibility. Wetlands that are natural, or those that are manmade, they would like to see continue. Wetlands in this Valley have been heavily impacted. They supply 99%. Species depend on wetlands for their cycle. We would like to see as many that exist to continue to exist.

Commissioner Yohn stated: it used to be when you make a reservation, the registration fee would go to California. Is that still the practice?

Rick Basagoitia stated: it has not changed at this point. We have a new licensing system called I-pause. The new system will sell permits, issue park passes, conduct drawings, and public hunt drawings. It is not likely rolling out until next year. We use Reserve America for the Parks’ reservation and there is $10 fee to register. Parks passes the fee on to the customer. The proposal is to keep this as it has been.

Commissioner Yohn stated it is amazing Colorado can’t have their own reservation company.
Alamosa County Public Health

Della Cox-Vieira was present.

HealthScope Benefits Contract

Jason requested a modification of language. We were able to get the change in legal under section 2.11 to add “to the extent permitted by law”. Also reference in governing law to change to “Colorado”. Another change was in 8.02 in language “ability to laterally cancel agreement”.

Jason Kelly stated those were the changes he requested to be changed.

m/s Sigmond/Yohn motion to approve HealthScope Benefits Contract with changes corrected
      Motion was approved unanimously

Crib's for Kids Trademark Licensing Agreement

Jason Kelly suggested we make changes of governing laws to “the State of Colorado”. She contacted them by phone and they were comfortable with that. We got additional funding from the State Health Department to support projects to reduce child fatality. Each County in our region is going to have this agreement.

Commissioner Yohn stated he was amazed that Alamosa Regional was the only hospital that delivers babies.

Della Cox-Vieira stated there are midwives that operate throughout the Valley. If they are licensed, they have agreements with the Hospital that they can transfer if needed.

m/s Yohn/Sigmond motion to approve Crib's for Kids Trademark Licensing Agreement
      Motion was approved unanimously

Master Core Contract

There are no funds tied to this. Typically they sign the Master Contract and as each year comes forward you sign a contract that has funds tied into it with the scope of work.

Jason Kelly stated it is referred as Task Orders when they come yearly.

m/s Sigmond/Yohn motion to approve Master Core Contract
      Motion was approved unanimously

Emergency Operations Plan

A brief summary of the Annexes was presented. Our Medical Advisor did examine these. We make sure we are consistent County to County.

Gigi Dennis asked about law enforcement, if they work together in this plan and who takes the lead?

Della Cox-Vieira stated law enforcement has a different number in this. We might have to support them on things and things they would have to support us. One example would be Evacuation which has to be made by the Sheriff, then we assist him on helping with a list of people that need assistance to be
evacuated. Things, such as security or transportation of material, we would need their assistance. The goal for 2017 is to pull all the MOU’s to review for changes.

Commissioner Yohn stated with this storm, we had residents homebound snowed in. We work well with Road & Bridge and law enforcement. We have people call in to the Emergency Manager wanting assistance. Is there a plan for that?

Della Cox-Vieira stated she doesn’t get calls on this. She doesn’t know if there are any community groups to assist. Home Health Agency talks to their clients about emergency plans to come up with a solution. Some people have neighbors or family members that can assist. Some don’t have anyone and it is a challenge.

Commissioner Yohn stated his response is the Code of the West. They chose to live here and unless there is a medical emergency or welfare check, they need to rely on their own resources.

Commissioner Sigmond agreed.

**m/s Yohn/Sigmond motion to approve Emergency Operations Plan Updates as the Board of Health Motion was approved unanimously**

**Alamosa County Administrator**

**Personnel Handbook**

Gigi Dennis stated this was presented at a previous meeting but we had some changes. Wilma sent this out to the Department Heads & Elected Officials for any changes. They did get some requests. She would like to have this adopted at the next Commissioners’ Meeting.

The Commissioners requested a Worksession for further review prior to the next Commissioners’ meeting.

**Repeal Resolution 2001-G-012**

Jason Kelly stated this should wait until you adopt the Personnel Handbook.

Commissioner Allen stated the history behind this was there was a department head that was released and the Commissioners did not know what was going on, so they adopted this resolution. We were going through an Administrator change at the time as well.

**Worksession**

**Alamosa County Land Use**

**CO-OP Landfill**

**Board/Staff Updates**

**Adjourn**

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.
ATTEST:

Belina Ramirez, Deputy Clerk

Darius Allen, Chairman

Michael Yohn, Vice Chair

Helen Sigmond, County Commissioner

Note:
These minutes summarize the final decision made by the Board at the referenced meeting. This meeting was also audio recorded and that recording is available for review. In the event there is confusion as to what the final decision of the Board is, the Board will rely on the audio tape to interpret the Board’s intent. The audio tape shall act as an official record of these proceedings for any necessary purpose when, in the opinion of the Board, the minutes are in any way insufficient. An audio copy of the Board of County Commissioners’ proceedings is available by contacting the Deputy Clerk to the Board located at the Alamosa County Service Center, (719) 589-4848, or email to bramirez@alamosacounty.org.
Minutes of the Public Hearing for Supplemental Budget Resolution 2017-F-1 was held on January 10, 2017 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:
Darius Allen, Chair
Michael Yohn, Vice-Chair
Helen Sigmond, Commissioner
Gigi Dennis, County Administrator
Jason Kelly, County Attorney
Brittney DeHerrera, Chief Financial Officer
Belina Ramirez, Office Manager

Brittney DeHerrera was present.

Basically this is to keep up with Statutes. We had a couple of funds that had some things that we didn’t budget for so we need to make changes. This is for the Board to authorize the excess spending that wasn’t originally appropriated when we adopted the budget a year ago. The Road & Bridge which is additional Capital Outlay purchases which was related to the equipment sales that was done. We had equipment sold and was used for the purchases so this supplement is done to account for those transactions. The Justice Center Fund: authorize transfer of funds to General Fund for the reimbursement of Sheriff’s operating expenses and Facilities Expansion Fund for the construction expenditures we are going to have through 2016. The other is the Facilities Expansion to authorize the spending of the transfer from the Justice Fund for those expenditures. When she originally did the budget, she thought she was going to account for all the construction under the Justice Center Fund and thanks to GATSBY she has to account for these under the Facilities Expansion. This supplement will account for these fund changes. The next is the Health Insurance Fund-- is because of an adjustment to premiums due to changes in expenses. She does her best to guess how much it is going to be, but with new employees and employees changing from single to family it changes. Most of this comes from the Department of Human Services. This is to keep the Health Insurance above. The last is the Local Marketing District where they had a reallocation of how they were spending their budget and overspent a little. So this will help to keep within budget guidelines. Most of these are set off by new revenue or by reserves.

Commissioner Allen asked if anyone in the public would like to comment on the 2017F1 supplemental budget.

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY

RESOLUTION NO: 2017 - F – 1

RE: A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF ALAMOSA, COLORADO.
WHEREAS, on the 21st day of December, 2015 the Board of County Commissioners adopted its 2016 calendar year budget; and

WHEREAS, Alamosa County has: a) the replacement of equipment in the Road & Bridge department; b) & c) transfer of funds to account for architect fees for the new judicial center as well as reimbursement of sheriff’s office operating costs; d) to account for a change of census within the County health pool; e) to account for additional funds needed for marketing expenditures.

WHEREAS, Alamosa County has received unanticipated revenue or revenues not assured at the time of adoption of the budget, or will utilize available undesignated fund balances as hereinafter set forth.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners, Alamosa County, Colorado as follows:

Section 1.

That the FY2016 appropriation for the a) Road and Bridge Fund is hereby increased from $3,026,315 to $3,126,315; b) Justice Center Fund is hereby increased from $4,150,000 to $5,650,000; c) Facilities Expansion Fund is hereby increased from $235,800 to $1,135,800; d) Health Insurance Fund is hereby increased from $1,911,831 to $1,924,831; e) Local Marketing District Fund is hereby increased from $356,945 to $360,604.

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the Division of Local Government and the Department of Local Affairs by the Clerk of the Board.

ADOPTED this 10th day of January, 2017.

The roll having been called, the vote was as follows:

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<th>Yes</th>
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The foregoing resolution passed by a roll call vote resulting in a 3-0 vote.

[Signature]

Darius Allen, Chairman

011017 Supplemental Budget 2017F1 PH
There being no further business, the Public Hearing for Supplemental Budget Resolution 2017-F-1 was adjourned.

ATTEST:

Belina Ramirez, Deputy Clerk
Darius Allen, Chair
Michael Yohn, Vice-Chairman
Helen Sigmond, County Commissioner

Note:
These minutes summarize the final decision made by the Board at the referenced meeting. This meeting was also audio recorded and that recording is available for review. In the event there is confusion as to what the final decision of the Board is, the Board will rely on the audio tape to interpret the Board’s intent. The audio tape shall act as an official record of these proceedings for any necessary purpose when, in the opinion of the Board, the minutes are in any way insufficient. An audio copy of the Board of County Commissioners’ proceedings is available by contacting the Deputy Clerk to the Board located at the Alamosa County Service Center, (719) 589-4848, or email to bramirez@alamosacounty.org.