Minutes of the Board of County Commissioners Meeting, held on September 28, 2011 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:  
Darius Allen, Chair  
George Wilkinson, Vice-Chair  
Mike Yohn, Commissioner  
Jason Kelly, County Attorney  
Mark Garcia, Interim Administrator  
Carol Osborn, Administrative Assistant

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

The addition of the letter from O. John Kienhold for Pre trial services, Appointment to South Central Workforce Board and Contract for Logo Master Services.

M/S Yohn/Wilkinson motion to approve the agenda of September 28, 2011 with additions.  
Motion was passed unanimously.

Approval of General Business/Minutes

The Following Minutes were presented:  
Regular Minutes- September 14, 2011

M/S Wilkinson/Yohn motion to approve the Minutes of September 14, 2011.  
Motion was passed unanimously.

Consent agenda Items:  
Fund Report for August  
MOU Regarding Legal Services  
Division of Behavioral Health – Continuity of Care for Inmates

M/S Wilkinson/Yohn motion to approve the consent agenda.  
Unanimous roll call vote.

Approval of Bills/Obligations

M/S Wilkinson/Yohn motion to approve the Bills/Obligations  
Motion was passed unanimously.
Public Comment

No Public Comment

Pre Trial Service Program

Ben Stough, Pat Stanford, Patti Swift, were present. Commissioner Wilkinson also sits on this board. Mr. Stough is pleased to submit the pre-trial services program. On May 24, 2011 in response to the ongoing escalating costs of housing inmates outside of Alamosa County, Judge Kenhold ordered the creation of a Community Advisory Board comprised of the District Attorney, Public Defender, Chief Probation Officer, Sheriff, and a citizen member. He charged the Advisory Board with exploring options for issuing a request for proposal to establish and operate a Pre-trial Services Program. He further charged the board with developing standard conditions for Supervision Agreement and continued oversight of the program providing ongoing reports and making recommendations for improvements and expansion throughout the 12th District. The Board met in June, July and August and issued a RFP for obtaining bids. On 09/14/11 the Advisory Board selected Intervention Incorporated as the recommended vendor. The plan was finalized on September 21st based on Intervention’s Proposal and was submitted to the Chief Judge that same day. The plan was approved Monday and comes before the Board of Commissioners for their consideration. Should you accept this plan Intervention is prepared to start providing services as early as November 1, 2011. Their first order of business is to reduce and eventually eliminate housing inmates outside the area building a significant cost savings to the county.

Ms. Julie Zaragoza Program Manager for the Alamosa location and Jim Greco, Director of Business Operations for Intervention were introduced. They are a nonprofit organization that provides services throughout the State of Colorado specializing in supervision of offenders both pre-trial and post-sentence to help for jail overcrowding strategies. They hold a contract with locally with the Probation Office to lower risk offenders. Ms. Zaragoza is a great addition to their company. They have been a Non profit since 1986 and have been providing services only in Colorado. They prepared and responded to the RFP based on their experience. Their proposal will achieve three goals:
1. Assess inmates in the jail for their acceptability to pre-trial for their consideration. If they are released they will be supervise them. They will hire a case manager to perform those duties. Based on the meeting last week with the Advisory board their first business will be to interview those individuals in custody and assess their ability for release so inmates that are being held outside the area can be brought back to the county which would reduce that cost.
2. Monitor individuals by having contact weekly, phone contacts, and report any violations to the court as required by the court. They would be supervised intensively while they are in the community.
3. Recommend release to offenders to those who do not compromise safety to the community.

Ms. Zaragoza stated they have the ability to provide technology services of electronic home monitoring and secure remote alcohol monitoring units. Commissioner Wilkinson asked them to speak about what they can do for those who cannot afford the costs. They do provide sliding scale fees and they investigate those are appropriate and monitor them.

Commissioner Allen is pleased and stated it is most important for Community safety. Could they provide a guideline to the cost to assist in preparing a budget. The cost would be on an annual basis of $28,000 for the position and some supplies. They are prepared to absorb the cost of equipment, computers, and phones to administratively operate.

Mr. Kelly stated under their proposal was
1. FTE Case Manager - $27,000 a year
Office supplies - $353 a year
Utilities - $100 a year
Phones/cell phones -27 with in-kind match
Computer $2000 per year with in-kind match
Total $33,163
Total cost to Alamosa County 28,463

Mr. Greco stated they are prepared to hire someone within a couple of weeks and absorb that cost until November 1, 2011 to get them trained and put the plan in place.

Judge Swift stated the Judicial District very much supports this project and are looking forward to have this service available for the public safety and the community. They do support the project.

Read the letter from Judge Keunhold as followed:

It is with great pleasure that I accept the Community Advisory Board’s recommendation to establish a pilot Pretrial Services Program in Alamosa County.

I commend the Board for its diligent work in identifying the cost and source of money to pay for such a program, issuing a Request for Proposal for a Pretrial Services Program, and selecting a proposal that meets all of the required program standards, pursuant to Chief Judge Administrative Order 2011-03.

Upon entry of the County of Alamosa into a contract with the selected vendor, the Court shall authorize the use of this program to document all bond conditions ordered at the time of a defendant’s initial bail hearing and monitor compliance with all conditions of bond release for defendants ordered to pretrial services supervision.

As the Program develops, this Board shall continue its oversight. Incoming Chief Judge Swift will look forward to receiving ongoing reports and recommendations for the Program’s improvement and expansion throughout the Twelfth Judicial District.

Commissioner Yohn stated they really appreciate this and they believe this is needed. The technology is there and they will be able to utilize it. This will also assist the offenders so they can afford to do this. Safety is very important and it is appreciated.
m/s Wilkinson/Yohn motion to approve establishing the Pre-Trial Service Program and to get a contract with pre trial services. Unanimous roll call vote.

Request for Support for Alamosa School District Stadium and Ag Shop

Andrew Leviere was present and spoke regarding Ballot Issue 3B

A Video was presented.

 Commissioner Yohn stated the presentation was pretty vague adding 10 years to the tax is an increase. The wording would have to be more specific as to what it would cost. It is very vague. The Ag building now being shared now with TSJC on Ortega’s School Property concerns him.

 Commissioner Allen stated the board will take the matter under advisement and make decision at next meeting.

 Commissioner Yohn stated it is a great idea and it would help the community tremendously but they need more information.

 Commissioner Allen stated when they built the school it was in the plans to finish this such as landscaping and the track field.

 Comm. Wilkinson stated it would be a great asset to the community but they need more information.

 m/s Wilkinson/Yohn to table the discussion until the next meeting.

 Unanimous roll call vote.

Alamosa County Events and Facilities Local Marketing District

2012 Operating Plan

 Jamie Greenman was present. She reported on the conference she attended in Loveland and stated it was very interesting. It had great networking, great contacts, and she was able to see how bigger communities face the same problems that they do and how they face them. Governor Hickenlooper spoke and understands the tourism industry. He had some substance to the speech.

 Ms. Greenman presented the 2012 Operating Plan. There are no changes to the plan from last year with the exception of the budget. It has to be filed by the end of the month.

 Mr. Garcia asked if it possible to add the fund balance. This would be helpful. Ms. Greenman stated the rollover fund is on there.

 m/s Wilkinson/Yohn to approve the 2012 Operating Plan for the marketing district.

 Unanimous roll call vote.
There is a Heritage meeting this evening but there is also a variance application to put in a cell phone tower right behind the depot. She plans to be at there in opposition. There has been so much to change to the aesthetics. It is Viaero wireless that is interested in the cell phone tower. It is the consensus of the Marketing Board as well. It is also a concern because the building is on the National Register of Historic places.

**County Sheriff**

Sheriff Dave Stong was present. He was not aware of the meeting this morning.

The Inmate August report was presented. There were 72 inmates in house and 38 outside of the facility.

There were 989 calls for service for the month of August. The report shows it broken down by each officer.

Discussion turned to the Animal Shelter and inquired if the amount should be increased. They were asking for an additional amount. Sheriff Stong stated they are struggling financially. Commissioner Wilkinson stated they were paying the Veterinarian more than they are now. Bring this up for the budget.

They obtained a grant to go to mdt’s in the vehicles instead of going through dispatch. The Sheriff’s office will begin that in the near future.

Some changes have been made with regard to personnel. Shaff and Goodman are working Court Security, Orton is now in detention and Adam Abeyta is Sergeant and Daniel Jimenez is being transferred from Detention to patrol.

Detention can house 86 beds in the jail.

The Sheriff stated there is officially no contract with the agencies that the prisoners are being transported to. Mr. Garcia will prepare a contract for the counties and get the inmates back into the San Luis Valley and they are moving forward. The MOU/contract will go to Jason Kelly and then will be approved by the Board of County Commissioners. By keeping the inmates in the San Luis Valley; it will be very helpful stated Commissioner Wilkinson.

Sheriff Stong also reported that he is updating the Sheriff’s policy and the Procedure Manual. He is working with Mr. Garcia and Mr. Hunt on the revisions. Mr. Garcia stated he will make sure there is no overlap with the Alamosa County Personnel Handbook as well. They are using a template from a different county.

**Department of Human Services**

Mr. Henderson was present to discuss the monthly reports. The first item is the Fall Conference which is convenient being in Salida. It is scheduled for Thursday and Friday.
He presented the Food Stamp Issuance for August. Alamosa County has issued $519,470 with 1870 cases. Statewide has issued $66,560,541 with 209,648 cases.

The ongoing Workload Summary for August was presented as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Cases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Financial</td>
<td>333</td>
</tr>
<tr>
<td>Adult Medical</td>
<td>599</td>
</tr>
<tr>
<td>Colorado Works</td>
<td>142</td>
</tr>
<tr>
<td>Family Medical</td>
<td>1046</td>
</tr>
<tr>
<td>Food Stamps</td>
<td>1775</td>
</tr>
<tr>
<td>Long Term Care</td>
<td>431</td>
</tr>
<tr>
<td>Medicare Savings Program</td>
<td>263</td>
</tr>
<tr>
<td>Total</td>
<td>4589</td>
</tr>
</tbody>
</table>

The Investigation Report, the Recovery Collection Comparison, and the Child Support Collection Comparison Report were provided.

The Statement of Expenditures and Statement of Revenues were presented.

Commissioner Yohn asked what HB 1451 was. Mr. Henderson stated this is the program where the Counties are offered into or not into a Cooperative Working Relationship with other major Human Services Agencies such as Mental Health or School Districts. The State in turn awards them for meeting the goals they have set.

Commissioner Allen stated the State of Michigan has a limit of four years total for the clients that are receiving benefits and they coordinated drug testing into it. Mr. Henderson stated all the states have a five year lifetime limit on receiving TANF benefits. He has heard Florida is doing the drug testing. Mr. Bonadies spoke regarding this. He stated the benefits are federally funded so they are confused on how a state can limit a federal program. Colorado has opted into a state option on how Food Stamps recipients have to report.

Commissioner Allen inquired about the TANF burial benefit if they have ever done this. Mr. Henderson stated yes they have. If there is any question on whether the deceased is a client the relative will have to contact the DHS office.

Request for Employee Vacancy
Fiscal Technician

Jeff Bonadies was present. The position brings in Revenue. It is a required activity and it is revenue generating. They promoted the person that had this position. It has been a very successful position over the years. It is responsible of the overpayment to clients. There was some discussion regarding the domino effect however Mr. Bonadies does advertise this position. This is an entry level position. Every time money is recovered that has been overpaid depending on the reason of the overpayment; the state and federal government reimburse an additional amount that they call an incentive.
m/s Wilkinson/Yohn motion to approve the vacancy of Fiscal Tech for the Department of Human Services and begin advertising. Unanimous roll call vote.

South Central Workforce Board Appointment

m/s Wilkinson/Yohn motion to appoint Robert Alejo to the South Central Workforce Board. Unanimous roll call vote.

Master’s Touch Agreement for Treasurer’s Office

Mr. Kelly recommends they add an indemnification clause to the extent permitted by law.

m/s Yohn/Wilkinson motion to approve the Master’s Touch with the exception of changing the indemnification clause. Unanimous roll call vote.

Commissioner Yohn discussed the E911 meeting where they discussed the Viaero towers. They have put up six other towers throughout the other counties. It has been six months into operation and they have not paid anything into the E911 fund. This is a concern. Their point is they are operating but until they get into phase I they will begin paying the contribution. It is called a testing phase 0 but they are charging the people. Commissioner Allen stated they should notify Mr. Vanlwarden in Land Use of this in case this comes before them.

Commissioner Yohn discussed Crossroads with regard to the Alamosa Police Department is referring 33.8 percent of the clients and their funding to detox is zero. They are going to bring this to the City of Alamosa. Alamosa Sheriff’s Department is referring 4.9 percent to detox. Alamosa County does support them to an extent.

Commissioner Wilkinson was very pleased with the work for the Pretrial Release Program. The contract is going to be from November 1st to June 30th. There was some question whether the contract could be extended for 13 months. Jason Kelly stated technically one cannot carry over a year. They could do for November 1st to December 31st then January to December. Commissioner Wilkinson asked why the contract is for nine months. Maybe it could be because of the state year ends in June.

Mr. Garcia stated that there was a concern with the population of the jail was the Judges orders on restraining orders stipulate no use of alcohol. Presently they have ten inmates violating that portion of the court order. Commissioner Wilkinson stated the Pre-trial Release Program could eliminate this. They could order breathalyzers. Commissioner Yohn stated at the Crossroads meeting they discussed patches they put on the clients to monitor for five days with these sweat patches.

Mark Garcia apprised them of the changes with the Sheriff’s Office.

Mr. Garcia spoke about the Organization Action 22 and their involvement with them. Commissioner Wilkinson stated he and Commissioner Allen are on the board. Commissioner Wilkinson stated their meetings often coincide with other meetings they have to attend so they
are not able to attend. So many times the meetings are short notice and they are unable to make the meetings. Commissioner Allen stated he has some concerns on a lot of the work is being duplicated by CCI and how effective are they. There is some question whether they want to still be involved with Action 22.

Mr. Garcia brought up Sangre de Cristo National Heritage Area if he should be attending those meetings. Commissioner Wilkinson is on the Board. Each County has three members on the board.

The consensus of the Commissioners is to move forward with Google Apps.

Mr. Altamirano stated there was a mandatory meeting with the ESCO’s and the RFP is due back October 4, 2011. The proposals will be reviewed then the top few will be interviewed and then they will choose the winning bid.

*Alamosa County Public Health Department Increase of $4,935.*

m/s Wilkinson/Yohn to approve the increase amount for $4,935 from the Colorado Department of Public Health and Environment Immunization Program. Unanimous roll call vote.

**Adjourn**

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

**ATTEST:**

Belina Ramirez, Administrative Secretary

Carol Osborn, Administrative Assistant

Darius Allen, Chairman

George Wilkinson, Vice-Chair

Mike Yohn, County Commissioner