Minutes of the Board of County Commissioners Meeting, held on April 27, 2011 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:
Darius Allen,
George Wilkinson,
Mike Yohn, Commissioner
Barry Shioshita, County Administrator
Jason Kelly, County Attorney -Absent
Carol Osborn, Administrative Assistant
Belina Ramirez, Administrative Secretary

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

The addition of Alamosa County Treasurer with the Treasurers Report and Public Trustees Report to be after the Public Hearing, addition of Mullins Public Hearing Minutes, CDOT Amendment Contract changing the contract name of SLV Regional Airport to Alamosa County, Lease Agreement for the Probation Office, Approval of MOU between Alamosa County Sheriff and Rio Grande County Sheriff, and under Department of Human Services Report add the Statement of Revenues and Expenditures.

M/S Wilkinson/Yohn motion to approve the agenda of April 27, 2011 with additions. Motion was passed unanimously.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:
Regular Minutes, April 13, 2011

M/S motion to approve the Minutes of April 13, 2011. Motion was passed unanimously.

Approval of Bills/Obligations

M/S Wilkinson/Yohn motion to approve the Bills/Obligations Motion was passed unanimously.
Public Comment

Approval of Consent Agenda
Ratification of MOU – Alamosa County Sheriff/Saguache County Sheriff
Ratification of MOU – Alamosa County Sheriff/Conejos County Sheriff
Ratification of MOU – Alamosa County Sheriff/Mineral County Sheriff
County Clerk and Recorder/s Report for March
MOU – SLV Prevention Coalition
El Pomar Foundation - $5000 grant
MOU – Alamosa County Sheriff/ Rio Grande Sheriff

CDOT Agreement and Lease Agreement will be discussed under Administrators report.

M/S Wilkinson/Yohn motion to approve the Consent agenda
Motion was approved unanimously.

Public Hearing
Replat – Jack Watson

Mr. Vanlwarden was present. A Public Hearing was held and the applicants wanted to amend their application to include one of their neighbors. At the Planning Commissioner Public Hearing they postponed the application. Mr. Watson acquired some property from Mr. Chappell and he wanted to expand his lot. One of the neighbors Rutgers wanted to split his property up as well. They ran into problems with access from the state highway doing this so they need to work this out. They are asking the board now to table the application.

M/S Wilkinson/Yohn motion to table Plat application for Jack Watson
Motion was approved unanimously.

Alamosa County Treasurer

Lois Widhalm was present.

Treasurers Report

M/S Wilkinson/Yohn motion to accept Treasurers Report
Motion was approved unanimously.

Quarterly Report of the Public Trustee for the period of January – March 2011

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>0720 Public Trustee Account</td>
<td>$51,524.53</td>
</tr>
<tr>
<td>Foreclosure Processing</td>
<td>7,758.09</td>
</tr>
<tr>
<td>And Misc Fees collected</td>
<td></td>
</tr>
<tr>
<td>PT Fees – Foreclosures/Releases</td>
<td>4,641.60</td>
</tr>
</tbody>
</table>
|                                              | 12,399.09| Total Receipts
| Foreclosure Disbursement                    | 31,948.52| (Includes $25000 paid to Alamosa CO)
Release Disbursement
Disbursement for PT

1,762.00
3,000.00

Total Disbursements 36,710.52

Fund Balance
Encumbered Expenses

27,213.10
24,010.00

Fund Balance as of 12/31/10
Total Encumbrances

Actual PT Fund Balance 3,193.10 Actual Balance as of 12/31/10

37 Current Active Foreclosures + 5 Bankruptcies
11 New Foreclosures (Jan, Feb, Mar 3)
9 Completed Foreclosures (Jan - Mar 2011)
6 Conf Deeds; 3 Withdrawal; 0 Redemption/Lienor; 0 Redemption/Owner
170 Releases (Jan – Mar 2011)

M/S Wilkinson/Yohn motion to accept Public Trustee Quarterly Report
Motion was approved unanimously.

Because the end of the month ends on the weekend they are extending their final collection date for full property tax payments to Monday to accept payment.

Colorado Lottery

Abel Tapia Director and Matt Robbins were present. They presented some handouts. They do not ask for General Funds they generate funds by their sales. They have had record sales in lottery tickets this year, to date they are about $17 million dollars ahead of last year. Mr. Robbins job is to go to the communities and make sure they benefit from the monies they generate. He works with Parks and Recreation and GOCO. Over the 20 years they have been able to generate over 2 billion dollars that go back to the communities. They have been able to award over $6 million dollars to the County/City of Alamosa.

 Approximately 25 cents of a dollar will go back to Colorado from the sales. For every dollar they generate 60-70% are for prizes for the players so their operating fees are around 7% of that dollar. Of the money that they make after the fees and proceeds, the distribution of 10% of proceeds go to the state parks. This was put into their Constitution of how the proceeds go they can not change it, it can only be changed by the people. It used to be that 30% of state parks operating budget was what they got from the lottery. Today it is 50% of their operating costs that come from the lottery. 40% goes to the Colorado Conservation Trust Funds which is a per capita amount. Mostly the monies go to support Parks and Recreation for operational costs. This comes through DOLA. Around 50% goes to GOCO and the over flow goes to Construction Facilities for K-12. If you are not accepted the first time they give you the deficiencies of the grant and then the second time you apply you have a better chance. The Great Outdoor Colorado Board has nine people appointed by the Governor that approves these grants. There are four vacancies now that the Governor is going to appoint. One is Senator Kestor that is leaving, Alan Schwarts in our district is staying, and Carla Shriver’s vacancy is open. He would encourage someone they know to get on the board.

Mr. Robbins spoke. The CTF dollars had two communities receive these dollars one to the City of Alamosa and the town of Hooper. The remaining territory the County is getting per capita.
Approximately $8.35 per head but with sales on the increase it is getting closer to $9 per head. The Great Outdoors Colorado gave out $56,000 and next year their goal is to distribute $57,000. Wildlife gets 25%, Planning, Open Space Grants (Purchase large parcels of land, Conservation Easements), and local governments. The grant cycles happen twice a year.

Mr. Tapia stated they can help facilitate applying for grants if you are short on staff. They would recommend that GOCO is looking for Peer Reviewers to look at the applications. If someone does this then they would have an idea of what they are looking for. They are limited by partners but they have a marketing budget so if you have an event in terms of advertisement they can put a quarter size ad in the newspaper for no cost. They would just put their logo that they assisted. Their biggest partners are the retailers such as Safeway, King Soopers, Loaf’nJug, and 7 Eleven where they get a commission of 7%. Expanding their retailers makes them more money. If they sell the powerball they also get a bonus for that.

Commissioner Wilkinson asked about the Conservation Easements how these funds were used when they went to a wetland. Mr. Robbins is not sure these funds were used for the initial easement. The amounts shown on the handouts were the amounts for the past 27 years.

Commissioner Allen asked about Carla Shrivers’ reappointment when she will know because she has reapplied for the board and the six counties have sent their support. They usually do not wanted to reappoint the same person. There are term limits. Commissioner Wilkinson asked how do they go about this if they support her and they would not want the same person do they need an alternate. He would suggest an alternate person to appoint but their letter of support does go a long way.

Commissioner Allen asked about the park that was for Mosca schools now that the school has moved if they are required to continue caring for it. If it was through GOCO funds they can relocate it at the new school. If it is through Conservation Trust funds than there are no terms to the funding. They could potentially fund another park with the new school under GOCO. Commissioner Yohn asked if the applications for the advertisement of events are available through the Colorado Lottery. Mr. Robbins stated he would leave their contact information.

Mr. Shioshita asked when their next submittal is. The first week in September because their First one ended in March. GOCO is going to hold a grant seminar on how to write the grants and how to be more successful.

Alamosa County Clerk & Recorder
Mail Ballot Plan
Resolution –Coordinated Election –November 1, 2011 Mail Ballot Election
40th Anniversary Recognition –Dixie Heiman

Melanie Woodward was present. She would like to do a Mail Ballot Election. She has to submit a request to the Commissioners first then to the State Elections. There is less margin of error with mail ballot election. Right now 60% have already applied to receive permanent mail in ballots. It saves the county money. The clerks statewide are going to try to get Colorado to be an all mail in ballot state again this year. Commissioner Yohn asked about ADA requiring a
machine even with a mail in ballot. Yes because they can still drop in their ballots or get a replacement ballot and vote right there on that machine.

M/S Wilkinson/Yohn motion to approve Resolution 2011-E-1 in favor of a Mail Ballot Election

Motion was approved unanimously.

Mr. Shioshita asked about the ADA access requirements for voting. They are requiring them to have an Automatic door opener, cutting out a section of the counter to wheel into if someone is with a wheelchair, and also doing some work on the parking lot stated Ms. Woodward. The money is coming from the state to do this. Commissioner Allen asked about the restrooms if anything has to be done with them. Ms. Woodward stated they don’t have to do anything with the restrooms. Mr. Shioshita stated other agencies are doing unisex bathrooms for space requirements. She has gotten the costs for these changes.

Dixie Heiman was present. They recognized her for 40 years of service to Alamosa County. She started in May of 1971. She remembers having to manually figure out the registration fees and ownership tax on paper. The Commissioners presented her a plaque.

Alamosa County Sheriff
Employee Vacancy Request

David Stong was present. Don Petross has decided to retire and he would like to request to fill that position. He already has three top scoring applicants to choose from for a previous vacancy so he could pick out of that list for this vacancy as well. He presented a list of vehicles for the Sheriff’s Office, an Agreement for Special Events and Activities to review, an Activities Report, Detention Report, Ministerial Volunteer Report, and Civil Process Statistic Report.

M/S Wilkinson/Yohn motion to approve the Employee Vacancy Request for the Sheriffs Office

Motion was approved unanimously.

Commissioner Wilkinson asked if Victims Advocates ride along with the officers. Sheriff Stong stated they have two that are now certified Police Officers Janice Holman and Brandi Fresquez. They are now in training with the police officers so eventually they will be the ones who will respond to the sex assault cases and domestic violence cases.

Break

Alamosa County Department of Human Services
Internal Employee Vacancy Request
Employee Vacancy Request

Larry Henderson and Barbara Gonzales were present. They are working on security measures at their office with the Sheriff’s Office.
The Investigation Report, Recovery Collection Comparison, and Child Support Collection Comparison were presented. The Food Stamp Report showed Alamosa issued $487,930 with 1736 cases and 3501 clients. Ongoing Workload Summary was presented as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Financial</td>
<td>326</td>
</tr>
<tr>
<td>Adult Medical</td>
<td>586</td>
</tr>
<tr>
<td>Colorado Works</td>
<td>155</td>
</tr>
<tr>
<td>Family Medical</td>
<td>1052</td>
</tr>
<tr>
<td>Food Stamps</td>
<td>1814</td>
</tr>
<tr>
<td>Long Term Care</td>
<td>420</td>
</tr>
<tr>
<td>Medicare Savings Program</td>
<td>256</td>
</tr>
<tr>
<td>Total</td>
<td>4609</td>
</tr>
</tbody>
</table>

The Leap Report was provided showing total applications of 1702, approved 1446, Denied, 220, and 36 pending. Also the Statement of Expenditures and Statement of Revenues were presented.

Mr. Henderson stated they have one person retiring, one was let go and another is leaving in July. Commissioner Allen stated they talked about someone taking this position plus another function duty they are already performing. Mr. Shioshita stated what she was looking at was more than the supervisors would make. Mr. Henderson stated that person decided the money wasn’t worth taking on both positions. Mary Susan is retiring May 13th. Her position is the Core Services Coordinator as well as some other functions as well. She helps with payroll, she runs therapeutic groups at schools for basic social skills. Title 20 Coordinator requests monies for trainers, staff and foster parents and writing grants for Adoptive parents. They are involved with Boys N Girls Club where they are a respite for Foster Parents and Adoptive Parents. They Supervise Adams State College students. This position could be filled by a Case Worker and then their position would be open. Commissioner Wilkinson asked this was a ¾ time employee and now it will be full time. Yes stated Mr. Henderson. The other position is a Case Aid for Colorado Works. This position is support staff for the Case Managers, clerical assignment as needed, completes application initiation for Medicaid, TANF, and Food Stamps, screening of the application, screenings for certification process, screening Food Stamp applications for expedited services and process, prepares request forms for issuing EBT cards, prepares state mandated FS4 requests for all Food Stamp no show appointments, assists child care Case Manager, prepares content for Orientation, schedules and reschedules appointments, and other duties. The other person isn’t going to leave until July but her position is a Case Worker and that requires a 3 month training so if they could get the new person started it would be helpful. They are not allowed to handle cases until they have completed the required training. Ms. Ricci thought the Case Aid position could quite possibly be filled by a front desk employee so this would leave a front desk position open.

The Commissioners decided to approve two case worker positions and if a caseworker fills Ms. Eldredge’s position they could fill that caseworker position at that time. Also approving the Case Aid position and if a front desk person fills that Case Aid position then they could fill the front desk position.

**M/S Wilkinson/Yohn motion to approve the vacancies as discussed**

**Motion was approved unanimously.**
County Administrator Report

Final Grading has been completed on Runway at Airport. He will contact FAA and CDOT Aeronautics to see if they have to have it inspected. Conservation Trust Fund projects continue where the City will continue grading on pathway. Cattails is supposed to be formed and Southway will bring in concrete. Conservation Trust Funds they are looking at making a contribution for the college for their softball/LaCrosse/Soccer complex. They are looking at something like the restrooms or press box and we would just make a contribution.

Heritage Area will meet this afternoon. Heritage Strategies will be in next week to finalize the last of the stakeholders meetings with appropriate agencies.

The Board will be looking at Suppemmental Budgeting in regards to 100% reporting for Social Services. It will be brought up at next meeting.

Bottom Up Plan Meeting is the 6th of May in Center at Kiwanas.

April's Sales tax is currently at 2.95% over where they were last year at this time. The visitorship still continues to climb.

Medical Marijuana they are scheduled to meet on Monday. The intention is to have something for submittle by the middle of May. They need to get it published before holding a public meeting. Potentially the first of June applicants could apply. Then they could review the applications in July.

Reggie Bicha the new State DHS Director they met with and discussed the same issues as Mr. Henderson has talked about. One being the 3 month mandatory training for Case Workers. This was the first time the State Director has been here in a long time.

CDOT Aueronautical Contract Amendment

This was on their Distrectionary Grant for ILS (Instrument Landing System) Maintenance Agreement. The state wanted the grantee to change from SLV Regional Airport to Alamosa County.

M/S Wilkinson/Yohn motion to approve the CDOT Aeronautical Contract Amendment Motion was approved unanimously.

Real Estate Lease Agreement – Probation Office

This is for the San Juan Building space for the Probation Department. It is 750 Sq feet at $600 a month which will be shared between us and Probation. Upon the SLV Commissioners meeting on Monday the Counties will be billed for their percentage of our $300 shared cost at the end of the year. They will do a supplemental budget to add a line item to subsidize this.
M/S Wilkinson/Yohn motion to sign and ratify based on all the parties signing subagreement
   Motion was approved unanimously.

We received their subagreement between Probation and the state. Essentially we are the tenant for San Juan Building and we have a sublease agreement with Probation. It just outlines that they will pay us $300 a month contingent on the state signing the agreement.

M/S Wilkinson/Yohn motion to approve agreement contingent on the state signing the agreement.
   Motion was approved unanimously.

San Luis Valley Area Health Education Center

Freddie Jacquez and Pauline Naranjo were present. Their In Home Chores Program is where they use the funds they receive from CSBG. They serve the most needy which means they are usually more elderly and more physically and mentally challenged. They served 27 clients this year currently they are at 20 and of those 6 are wheel chair bound, 16 are in extreme poor health, 13 are still driving and 7 are male and 20 are female. The ages of the client served four are 60-70 years old, nine are 71-80 years old, eleven are 81-90 years, and three are 91 and above. Their intent is to keep them at home rather than sending them to a nursing home. They serve three counties Alamosa, Conejos, and Costilla County. They chop wood and outside work for them. They also have homemakers who do things for them inside their home. Ms. Naranjo goes out of her way with the clients especially for this one client. She takes her to the doctor and finds the resources in getting things she needs such as hearing aids, a new heater, and a new telephone.

Board/Staff Updates

Adjourn

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

ATTEST:

Belina Ramirez, Administrative Secretary
Carol Osborn, Administrative Assistant

Darius Allen, Chair
George Wilkinson, Vice-Chair
Mike Yohn, County Commissioner