Minutes of the Board of County Commissioners Meeting, held on January 11, 2011 at 1:30 p.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:
Darius Allen, Chairman
George Wilkinson, Vice-Chair
Mike Yohn, Commissioner
Barry Shioshita, County Administrator
Jason Kelly, County Attorney
Carol Osborn, Administrative Assistant
Belina Ramirez, Administrative Secretary

Call the Meeting to Order

Welcomed newly elected County Commissioner Mike Yohn.

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

Move Public Health/Home Health-Julie Geiser before the Land Use Report because she has a meeting when she was originally scheduled. Also the addition of paying bills to be put on consent agenda.

M/S Wilkinson/Yohn motion to approve the agenda of January 11, 2011 with corrections. Motion was passed unanimously.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:
   Regular Minutes, December 15, 2010
   Special Meeting –December 20, 2010

M/S Wilkinson/Allen motion to approve the Minutes of December 15 and December 20, 2010.
   Motion was passed unanimously with Yohn abstaining because he was not present.

Public Comment

Reorganization of the Board
BOARD OF ALAMOSA COUNTY COMMISSIONERS
REORGANIZATION OF THE BOARD OF COUNTY COMMISSIONERS
WEDNESDAY, JANUARY 11, 2011

To nominate __Darius Allen_________ as Chairman of the Board of Alamosa County Commissioners.

To nominate __George Wilkinson_________ as Vice-Chairman of the Board of Alamosa County Commissioners.

That the Chairman and Vice-Chairman be authorized to sign checks, vouchers and other instruments on behalf of the Board of County Commissioners.

To nominate __Tim Gallagher_________ and __Darius Allen_________ as alternate to Alamosa Airport Board of Control.

To nominate __George Wilkinson_________ as Alamosa County’s representative to the San Luis Valley Development Resource Group Board of Directors.

To nominate __Michael Yohn_________ as Alamosa County’s representative to the Senior Citizen’s Board.

To nominate __Darius Allen_________ as Alamosa County’s representative to the Home Health Agency Professional Advisory Committee.

To nominate __George Wilkinson_________ as Alamosa County’s representative on the Alamosa County Family Preservation Plan Commission.

To nominate __Frank Muniz_________ as Alamosa County’s representative to Veteran’s Affairs.

To nominate __Wall Smith Bateman_________ as Alamosa County’s auditing firm.

To nominate ALAMOSA STATE BANK, FIRST SOUTHWEST BANK, RIO GRANDE SAVINGS AND LOAN, SAN LUIS VALLEY FEDERAL BANK AND COMMUNITY BANK OF THE ROCKIES AND COLORADO TRUST to be designated as the official depositories for Alamosa County funds.

To nominate Barry Shioshita as Alamosa County Budget Officer.

To designate the Alamosa County Service Center and the Alamosa County Annex building per court order as the place to post the County Commissioner’s agenda and other meeting agendas.

To nominate THE VALLEY COURIER AND PUEBLO CHIEFTAIN to be designated as the newspaper of record for all legal publications by the County of Alamosa to be supplemented by Radio Stations KALQ/KGIF/KRZA/KSPK where appropriate.
To nominate **George Wilkinson** as Alamosa County’s representative to the 12th Judicial Community Corrections Board.

To nominate **Barry Shioshita** as Alamosa County’s representative for the San Luis Valley Regional DRG Revolving Loan Fund.

To nominate **Michael Yohn** as Alamosa County’s representative to the San Luis Valley Television.

To nominate **Pat Radford** as Alamosa County’s representative to the South Central Senior Citizen’s Board.

To nominate **Jason Kelly** as the designated County Attorney.

To nominate **Darius Allen** as Alamosa County’s representative to the San Luis Valley Regional Solid Waste Authority Board.

To nominate **Walter Paulson** and **Michael Yohn** as Alamosa County’s representatives to the San Luis Valley E-911 Telephone Authority Board.

To nominate **Michael Yohn** and **George Wilkinson** as an alternate to the San Luis Valley Resource Conservation and Development Board.

To nominate **Pete Magee** to the Alamosa County Planning Commission for a three year term.

To nominate **Mike Gibson** to the Alamosa County Planning Commission for a three year term.

To nominate **Eric VanGieson** to the Alamosa County Planning Commission for a three year term.

To nominate **Michael Yohn** to the San Luis Valley All Hazards Committee.

To nominate **George Wilkinson, Michael Yohn, and Darius Allen**, Public Lands, Agriculture and Land Use, Health and Human Services for Colorado Counties Inc.,

To nominate **George Wilkinson, Michael Yohn and Darius Allen** Economic Development, Transportation, General Government, Taxation for Colorado Counties, Inc.

To nominate **George Wilkinson** the Sangre de Cristo National Heritage Area.
To nominate Michael Yohn to Crossroads Turning Points Board of Directors.

The standard office hours for Alamosa County are 8:00 AM to 4:30 PM Monday through Friday.

(Correction of George Wilkinson to SdCHA)

M/S Wilkinson/Yohn motion to approve reorganization of the Board with corrections. Motion was approved unanimously.

Alamosa County Public Health
Project Public Health Ready National Recognition
Subcontract-Consortium Agreement

Julie Geiser was present. They were recognized Project Public Health Ready by the National Association. It is the Public Health Nurses and Regional Preparedness staff that has done this. She is very proud of them. Linda Smith was presented as the new Emergency Trainer/Planner. They had spoke about County Employees be trained for NIMS/SIMS 100 level would they like to proceed with this. Some of it is online but we can provide most of the training. The Commissioners agreed they need to be prepared in case of another disaster happening. Mr. Shioshita stated they could incorporate this with the city and the college. Commissioner Allen asked if any other counties have the ability to train them. If you have the context presented by a professional it is best stated Mr. Shioshita. The other counties have Emergency Managers and they can provide the initial training to their staff. Commissioner Wilkinson stated if we do not have a full class then we could invite other counties for training. Commissioner Yohn stated he has a problem with making this a mandatory training for everyone. There are people that don’t want to train. He would like to see volunteering for the training. They have in the past offered training on a volunteer basis and no one has showed up and this was offered across the entire Valley. When they had the Salmonella they had a lot of training so they were fortunate to have this. If they have a flood as an example and they need Road & Bridge out there, well if they don’t know what incident command is, who are they taking orders from, and how does it work. You just don’t show up. It makes it more efficient. Commissioner Wilkinson stated you also need backups for relief. Commissioner Yohn asked where the costs of the in-house training are going to come from. This falls under Regional Planning Grant. Commissioner Allen stated even if they don’t want to take responsibility/leadership in the event of a disaster but at least they have an idea what is going on. Mr. Shioshita stated they had good responses where they were trained.

They have nominated David Osborn for Regional Person of the Year stated Ms. Geiser.

They received a contract for Area Agency on Aging and it really has changed this year. In the past they went to the Senior Center to give health screens, blood pressure, and blood sugars. This year they want a nurse to go in and do a medication evaluation to explain what interactions they might have. They don’t have the time or the expertise to do this. It is $254 for the year for a nurse to figure out each person’s medication interactions. This is not going to work. She would like their permission not to do this. She also does not want the liability in case of a drug reaction.
She has submitted the subcontract with Prevention with NIH. This is a Statement of Intent to establish a Consortium Agreement. She is also proposing an outreach reading program to give free reading books for immunizations. These will be age appropriate. They offered free flu immunizations for La Puente, Headstart, and Crossroads staff and continue to offer anyone on Tuesdays until they run out.

M/S Wilkinson/Yohn motion to approve the Statement of Intent to establish a Consortium Agreement

Motion was approved unanimously.

They gave 370 PPD’s and they have to see each of those people twice, once to give the test and then to read the test. They have seen 1634 people in immunization clinics for a total of 2400 vaccines.

Alamosa County Home Health

She needs one more nurse for PRN. They are turning away patients. She would like to hire around Monte Vista area because that is where they are getting a lot of referrals. How the response is for nurses questioned Commissioner Allen. She cannot hire anyone without year or two experience because they work on their own. PRN is as needed they pay them per visits. The Commissioners agreed she could hire a nurse. Mr. Shioshita stated it is tough to find nurses.

She is the process of doing the annual evaluation process of the Home Health Agency and when this is compiled she will give them a copy.

They have 111 clients with 7 pending right now.

Home Health they service the whole six counties. Options for Long Term Care they service Saguache and Alamosa. Personal Care Providers serve only Alamosa.

Replat

Bradley Heredia

This application for replat was heard in the Land Use Office before the Land Use Administrator on December 15th at 2pm. This was approved by the Land Use Administrator. They need a confirmation by the Commissioners today.

Commissioner Allen stated the information was provided to them in their packets.

Public Comment

Leon Moyer 19417 Ridge Dr –He wanted to point if it is a public hearing it needs to state that in the agenda. He does not believe it is optional as the County Attorney stated. Your Executive Session needs to state under litigation issues the law states you must provide the reason you are going into an Executive Session in as much detail as possible such as case name or number. Also a little more information on the agenda needs to be there in reference to the replat.
There were two lots located near each other and one lot did not meet the standards so they moved the line over to have two buildable lots. They are required by the Land Use Code for confirmation by the board.

M/S Wilkinson/Allen motion to approve Replat for Bradley Heredia
Motion was approved with Yohn abstaining because he was not familiar with this.

BEFORE THE BOARD OF COUNTY COMMISSIONERS, ALAMOSA COUNTY COLORADO

RESOLUTION NO: 2011- S – 1

RE: APPLICATION FOR REPLAT FILED BY BRADLEY I & LUZ E. HEREDIA, COVERING TRACT 2 AND TRACT 3 SMALL FARMS SUBDIVISION COUNTY OF ALAMOSA, STATE OF COLORADO.

Commissioner Wilkinson moved for the adoption of the following resolution. Commissioner Allen seconded the motion.

WHEREAS:
1. Bradley I. and Luz E. Heredia have submitted an application to replat (minor subdivision) the following described properties:
   Tract 2 and Tract 3 of the Small Farms Subdivision, county of Alamosa, State of Colorado, also known as 5410 County Rd. 5.4 South, Alamosa, CO 81101
2. Said properties being zoned Residential (R).
3. Said applicant seeks to change the configuration of the above-mentioned lots by decreasing the lot size of Tract 2 by 0.5 acres and thereby increasing the lot size of Tract 3 to 1.01 acres.
4. A public hearing was held on the proposed replat on December 10, 2010, before the land use administrator. The applicant and land use staff being present.
5. Testimony in favor of the proposed replat was given or received and no adverse testimony was given or received.
6. The land use administrator determined the application to be in conformance with the requirements of article 7 of the Alamosa Land Use Development code and recommended its approval.
7. Having considered the recommendations of the Land Use Administrator the Board of County Commissioners finds:
   a. That the requested replat is consistent with the adopted plans and policies of the county; and
   b. That the requested replat complies with the standards of Article 5, and other applicable requirements of the Land Use Development Code; and
c. All sites, tracts or lots shall have a maintained access to a public road which maintained access is built to County standards prior to the recording of the required re-plat; and
d. That the requested re-plat will conform to existing zoning

**NOW, THEREFORE, BE IT RESOLVED** that the re-plat of the above described property as submitted by Donald D. Vallone, be **APPROVED**:

Roll call vote resulting in approval: Two in favor. None against.
Commissioner Yohn abstaining

DATED: January 11, 2011.

BOARD OF COUNTY COMMISSIONERS OF
ALAMOSA COUNTY

(SEAL)

By [Signature]
Darius Allen, Chairman

ATTEST: [Signature]
Melanie Woodward, Clerk of the Board

**Alamosa County Land Use**

Ken Vanlwarden was present. He gave a report for December 2010 as follows:

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<th>December 2010</th>
<th>MTD09</th>
<th>MTD10</th>
<th>YTD09</th>
<th>YTD10</th>
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<tr>
<td>Building Permits</td>
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Septic Permits

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Addresses

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<td>$30</td>
<td>$930</td>
<td>$1440</td>
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Certificates & Licenses

| Mobile Home Parks | 2 | 8 | 2 | 8 |
| Fees Collected | $400 | $1,600 | $400 | $1,600 |
| Septic Installers | 6 | 15 | 6 | 15 |
| Fees Collected | $150 | $375 | $150 | $375 |
| Septic Cleaners | 3 | 7 | 3 | 7 |
| Fees Collected | $75 | $175 | $75 | $175 |
| Total Cert’s/Lic’s Issued | 22 | 34 | 85 | 104 |
| Total Fees Collected | $2,670 | $3,005 | $13,380 | $10,740 |
| Total Fees | $9,655 | $8,501 | $62,365 | $73,602 |

Office Visits

|          | 75 | 86 | 1125 | 1289 |

Their staff has done some publications such as the Code of the West. Blight Code Enforcement is going very well. Some have gone to court. They have had some come in and pay the fine.

Commissioner Wilkinson questioned about the junk yard behind Sierra Vista Lumber Yard if they have done anything about this. Mr. Vanlwarden stated the initial talk was they were going to sell to Leroy Martinez but it is an estate so family members didn’t agree on a negotiation. He will look into this.

In the Town of Mosca they have issued a summons to American Heritage Area.

**Approval of Consent Agenda**

- Ratification of Sales Contract Security Agreement & Financing for Wagner Equipment
- Access Security for the Certification of Mill Levies and Revenues on Line
- CCOERA Participation Agreement
- Agreement for Application Hosting and Technology Support Services
- Resolution-Amendment and restating deed for easement agreement for Electrical line for Iberdrola
- Ratification of Victim Assistance and Law Enforcement (VALE) Board Contract

M/S Wilkinson/Yohn motion to approve Consent Agenda

Motion was approved unanimously.

**Alamosa County Clerk and Recorder**

*County Clerk and Recorder’s Report- November*

Melanie Woodward was present. People need to provide proof of payment or exemption when they renew their vehicle. It is called a HVU tax (Heavy Vehicle Use). Anytime a vehicle load they carry is over 55,000 pounds then they have to register with the IRS. The state is really cracking down on this. It has been used for construction and maintenance of roads. Previous years they haven’t had to provide proof but now they are required to verify they have filed with the state. Some are exempt if the vehicle is 8000 pounds but you don’t carry more than 55,000 gross vehicle weight. If they travel under a certain amount of miles then they are exempt but they still have to file. This law was passed in 1982. She doesn’t know why they were not
enforcing it for awhile but now they are. Form 2290 from the IRS is what they bring to show it has been filed. They did register a vehicle for someone to avoid late fees but will hold his plates until he files.

M/S Wilkinson/Yohn motion to approve County Clerk and Recorder’s Report-November. Motion was approved unanimously.

Alamosa County Department of Human Services
Employment Vacancy Request

Larry Henderson was present. Kathy Cordova Supervisor Adult Categories and Suzie Campos Office Manager were present as well. They received over $811,000 for admin expenses which as of November they spent $259,000 leaving $552,000. This is for the state fiscal year. He has projected out at the rate they would have $623,000 with includes these three positions. The money is allocated and if isn’t spent that extra goes back to the state and is reallocated back to the state at the end of June to other counties throughout the state. He knows this doesn’t cover the county part and that is 20%. He presented a report of caseloads off the state CBMS system. There were 1260 cases at the beginning 2008 and 1863 cases for December for Food Stamps. That is a 48% increase.

Commissioner Wilkinson asked if they can apply for assistance over the internet. The state is working on this but it hasn’t happened yet. The Front Desk greets people but they do far more than that. Ms. Campos presented a report. Their Customer Service is good meeting the public’s needs and in a timely manner. The public doesn’t complain about the treatment or experience they get. Clerical is unique with its coverage of breaks, lunches, and coverages. The front desk cannot be vacant at any time. For example for Frank Mestas’ retirement the girls could not attend. She also anticipates one of her employees going on FMLA leaving her two. She asked WSB to get the number of calls that come in through their direct number and that is 6,800 calls in one month. This doesn’t include calls within the office or the direct lines. Because it is the front desk they have a large turnover so her lead worker has to train and still has to do her daily duties. The front desk has also asked her to do the four tens but she is not able to give them this option because they are a small department. They do filing, appointment scheduling, and screen applications. This will affect the other units because they will have to do their own filing. Connie Ricci Human Resources stated this is an entry level position and probably 70% of turnaround in this position is promotion within the other departments. They rely on CWEB program where clients can assist on this training program.

Kathy Cordova stated she started off working at the front desk. She spoke on the Front Desk position first. They screen the clients, process appoints so everything is accurate, filing, and answer questions this would impact their programs greatly. They are a big support to the eligibility staff.

Ms. Cordova has been short staffed for three months for a lead worker position. This position covers for her and covers for case managers in their absence. She is mandated to review 6 cases per caseworker which is 30 total where the lead worker does half of these. Since she is short handed she hasn’t done any case reviews. They are also mandated by Health Care Policy and
Financing to do four cases by caseworkers. They are audited once a year and quarterly with Medicaid. The lead worker does the Spanish speaking caseload. Nursing home can’t get paid without forms filled by them so the lead worker assists them. That person also answers general questions. That person has certain security and is the resident expert to trouble shoot for errors. Currently their bulk of their cases are foods stamps, OAP, and Long Term. Currently 78 applications are pending, recertifications of 126, and redeterminations of 199. Currently she has 64 overdue recertifications. If she was fully staffed she would not have these overdue. In August they get migrants and college students. In January redets and leap during the winter. She would not be able to hire a lead worker so they would hire another caseworker and promote one of the caseworkers they already have to lead worker.

Commissioner Allen stated this is a new process but they need a better idea of what is going on and this is appreciated.
Commissioner Yohn asked about the $188000 returned to the state because they are state’s monies not the counties. Part of it is dictated by the County’s 20%. These three positions could affect the county $15-20,000. Because they lost the TBR money he had to transfer money over to fill that hole of $285,000 and the reduction of the fund balance in doing this of $135000. He also doesn’t look at this current year but the next as well when working on the budget and next year is going to start reassessment for property taxation. This will be a $10-20,000 reduction in property tax. Ms. Cordova stated they deal with people have lost their job and the extension for unemployment is running out and where will they come but to Social Services. There is a new rule where they are not going to be looking at resources anymore. They will have more people be applying for benefits because of job loss, unemployment extension running out and more people going to school.

Commissioner Wilkinson asked if the federal government going to help subsidize more money if they get more people. Mr. Henderson stated that would come from the state and like Mr. Shioshita stated the state isn’t sending positive signals for that. Their business is unique as when the economy goes bad their business goes up.

Commissioner Allen stated they talked to the Governor’s Transition Team and told them one of the problems is where all the mandates are at the responsibility of the counties. It gets harder year after year for the balance of state budgets and they pass mandates to the counties. They do need to be prepared and they need to do it wisely.

**Alamosa County Detention Center**

*Employment Vacancy Request*

Their average daily population for the month of December was 105. They have a 50 bed facility. They have added 26 bunks which houses 86 inmates. The standards are set by the state/federal guidelines where they are required to provide 25 square feet of space where they are nowhere near them. The facility was opened in 1986 with 21 staff. They currently have a staff of 19 when originally opened they housed 21 inmates and now 86 and house others housed outside the facility in Chaffee and Conejos County.
Commissioner Wilkinson asked if it is dictated by law how many officers you should have compared to the population. This is not by law but a standard. They did a staff analysis back in 2000 where they were recommended to have 26 in staff.

Commissioner Wilkinson asked if there was a reason for officers to leave. One seen he could make more money somewhere else. Another wants to open their own business a mechanic shop. The other is a disgruntle person with law enforcement so he decided to go to another career. Is there a disgruntle environment asked Commissioner Wilkinson. Sheriff Stong stated they don't want to be a detentions officer they want to be out in patrol. They do not certify training anymore because once they are certified then they leave. They do not want to be a detention officer they want to be out on patrol. Mr. Shioshita stated they do authorize a budget part of this review the state has 1.1 million dollar shortfall so potentially the revenues from the state are getting cut when this happens they do not want layoffs or furloughs but then allocations are reduced for staffing and hiring.

Commissioner Allen stated they are not trying to micromanage any departments but they need to be fiscal responsible. When the state is cutting funds they want the departments to be more responsible. $1.1 billion will still be cut this year so they need to be aware of this. They will take this into consideration and let them know as soon as possible. Sheriff Stong stated being fiscal responsibility they need to look at the liability issue and the burden will be great on his officers as well. They need to look at where they can cut back for all the department heads stated Commissioner Wilkinson. This has happened all over the state where they have had to do layoffs and cut backs.

Alamosa Community Development Coordinator

Alamosa is the place for many independent power purchasers. This interest is due to the number of sunny days that Alamosa and its abundance solar index that is found in the San Luis Valley. Also the state's 30% renewable portfolio standards make Alamosa attractive for solar projects. Late last year he had a call from a Nexco representative asking if Alamosa would be interested in participating in a workshop panel hosted by the solar energy industry Association to present on the county's approach to solar development in San Diego California. The purpose of the workshop was to educate the solar project developers and financiers on the best practices on the citing and permitting of utility solar scale projects around the country. The workshop also aimed to provide the government officials to have a brief introduction to solar power technologies and the citing issues facing developers today. Ultimately the workshop served not only as a platform to explore new emerging policy areas and also have the opportunity for folks to network and exchange ideas.

The panel he participated in was called the State and Local Policy Roundup news from the southwest. Some of the topics they covered were solar technologies 101, state and local roundup new from the southwest, water use in the west, case studies and citing experiences on public land, and what makes a successful solar application. There were representatives from multiple entities of solar manufacturers, developers, financing, and state/federal agencies. His main message was the overall Colorado permitting guidelines regarding these types of facilities are but
also advising the solar developers to come early and talk to local communities or jurisdictions. Alamosa was the only local government representative there.

**Alamosa County Administrator**

*Discussion regarding Crossroads request to extend time frame on Deed*

They had given some access to some land to build a treatment center near the family center and youth track. This was to start to build in three years and complete in four years. They are requesting an extension of another four years because of the economy to improve so they can build. Commissioner Allen suggested Commissioner Yohn will be serving on this board and maybe he could look over the letter and speak with Mr. Lucero. We did deed it over to them contingent on them building in the three years and completing in four years. They were wanting a treatment center built here but they didn’t want to give the land without any strings attached and then time goes by and they put a for sale sign a little later.

In the spring they will really pursue the Conservation Trust Fund project to do some landscaping. We will start in the next couple of months.

Your overall roles of County Commissioners is to manage granted you give authority to department heads and other elected officials to manage their particular functions but your overall responsible is the constituents of the county to be in a strong fiscal position. We are lucky to be in the situation that we are in compared to other places.

Office of Economic Development and International Trade is looking at local economic development issues. They are also going to establish a trade and tourism ambassador program that is going to be in partnership between the pilot and the public sector. The economy the way it is the government isn’t going to put in funding for marketing, publication, goodwill ambassador programs to China. They are going to try and develop a partnership approach where they get private funding to facilitate this endeavor. They are also going to look at the development of process for review of potential laws that actually review that unfunded mandate.

HB 1250 changed where they were required to give 25% to money for school districts and keep 25% for Road & Bridge and the other 50% is divided up by a panel of three commissioners and three representatives from the school districts. They agreed to give 50% to them and if they were not reimbursed from the federal side than the school districts would pay that money back. This past year it was $38650 and this year it drops down to $36-37000. They create more dollars from property taxes on solar farms and 47% goes for school districts and then they get cut from the state. They don’t realize is actual dollars in hand is what they get from property tax but what they receive from the state is based on student population and this can change anytime.

**Executive Session**

They will be going into Executive Session to discuss General Litigation Issues pursuant to 246402 subsection 382 which is conferences with an attorney representing the state public body concerning disputes involving the public body that are subject of impending or imminent court
action concerning specific claims or grievances or for the purpose of serving for legal advice on specific legal questions.

M/S Wilkinson/Yohn motion to go into an Executive Session
Motion was approved unanimously.

Board/Staff Updates

The Commissioners agreed to hire three positions (cook and two detention officers) for Sheriff's Office and one position (front desk) for DHS.

Adjourn

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

ATTEST:

Belina Ramirez, Administrative Secretary

Carol Osborn, Administrative Assistant

Darius Allen, Chair

George Wilkinson, Vice-Chairman

Mike Yohn, County Commissioner