Minutes of the Board of County Commissioners Meeting, held on January 25, 2012 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:
George Wilkinson, Chair
Mike Yohn, Vice-Chair
Darius Allen, Commissioner
Jason Kelly, County Attorney
Mark Garcia, Interim Administrator
Carol Osborn, Assistant Administrator
Belina Ramirez, Administrative Secretary

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

Remove 2012 FFATA/FSRS Data Report from Consent Agenda it is pending changes and add the Equitable Sharing Agreement for the Sheriff’s Department under the Consent Agenda.

M/S Allen/Yohn motion to approve the agenda of January 25, 2012
Motion was approved unanimously.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:
   Regular Minutes- January 10, 2012

M/S Allen/Yohn motion to approve the Minutes of January 10, 2012.
Motion was passed unanimously.

Approval of Bills/Obligations

M/S Yohn/Allen motion to approve the Bills/Obligations
Motion was passed unanimously.

Public Comment

No one was in the audience.
Approval of Consent Agenda
Colorado Department of Public Health-Intergovernmental Master Contract
Wall Smith Bateman and Associates Letter of Engagement
2012 Corporate Golf Membership
Appointments to Local Marketing District Board
   (Terry Smith, Jeff Woodward, Fred Bunch, Scott Graber)
Equitable Sharing Agreement and Certification

M/S Allen/Yohn motion to approve Consent Agenda
Motion was approved unanimously.

Alamosa County Treasurer

Lois Widhalm was present.

December Fund Report

M/S Yohn/Allen motion to accept the December Treasurer’s Fund Report
Motion was passed unanimously.

Semi-Annual Report July to December 2011

M/S Allen/Yohn motion to accept the Semi-Annual Report
Motion was approved unanimously.

Public Trustee Quarterly Report
0720 Public Trustee Account                $29,344.59
Foreclosure Processing                   $10,666.53
And Misc Fees Collected
PT Fees –Foreclosures/Releases           $ 5,730.00
Foreclosure Disbursement                 $ 6,566.84
Release Disbursement                     $ 1,664.00
Disbursement for PT                      $  3,000.00
$ 11,230.84                               Total Disbursements
Fund Balance                              $34,510.28 Fund Balance as of 12/31/11
Encumbered Expenses                      $26,300.00 Total Encumbrances
Actual PT Fund Balance                    $  8,210.28 Actual Balance as of 12/31/11

26 Current Active Foreclosures + 4 Bankruptcies
14 New Foreclosures (Oct-4, Nov-4, Dec-6)
10 Completed Foreclosures (Oct-Dec, 2011)
   6 Conf Deeds, 2 Withdrawal; 0 Redemption/Lienor; 0 Redemption/Owner
166 Releases (Oct-Dec 2011)

M/S Yohn/Allen motion to accept Public Trustee Quarterly Report
Motion was approved unanimously.
Mr. Garcia asked if this was a lot of foreclosures. Right now for this quarter it doesn’t really represent all of the foreclosures they are working on. During the month of November and December they increased double to what they did the rest of the year. She believes this is because the creditors are doing year end. Jurice Montoya stated they are averaging 3 a week. Unfortunately they very seldom have any that cure before they process or publish them.

Alamosa County Clerk & Recorder

Liquor License Application – Wize Apples

The applicant was available. She circulated a petition and got over 100 names in favor of this liquor license. They did a background check and she meets all requirements. Mr. Garcia asked if it was a full liquor license. It is stated Ms. Woodward. The applicant stated she had a liquor license in Illinois and here. She also stated she never had any liquor violations. Her hours are 11 am to 8 pm.

M/S Allen/Yohn motion to approve Liquor License for Wize Apples
   Motion was approved unanimously.

Employee Vacancy Request

She is requesting to fill the Recording Clerk position vacated by Debbie Clair. The Recording Clerk is responsible for all documents that come into their office such as issuing Birth and Death Certificates, Marriage Licenses, Motor Vehicle transactions, and helping with elections. This position is vital to the daily operations to her office.

M/S Allen/Yohn motion to approve Employee Vacancy Request
   Motion was approved unanimously.

December County Clerk and Recorder's Report

M/S Allen/Yohn motion to accept December Clerk and Recorders Report
   Motion was approved unanimously.

County Road & Bridge Report

Employee Vacancy Request

Phil West was present. Bill Simmington is leaving March 2nd. He desperately needs to fill that position. He was primarily blade operator but did everything. He would like someone who could do everything so he could use him where needed.

M/S Allen/Yohn motion to approve Employee Vacancy Request
   Motion was approved unanimously.

Commissioner Wilkinson stated someone addressed the road being slick and sliding cars off the road on 103 off of Coop Rd. If they could put some gravel there. He would look into it.
Break

Alamosa County Department of Human Services

They are going to receive a new temporary funding for Adults without Dependent Children. It is for $32,520 and for the period of January 16th to June 30th.

Leap Report was presented as of December 29, 2011. Alamosa has received 1161 applications, approved 748, denied 98, and 315 are pending. The Average benefit is $340.40. Statewide received 87,363 applications, approved 56703, denied 10999, and 19661 are pending. Statewide average benefit is $300.75.

Ongoing workload Summary was presented as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
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</thead>
<tbody>
<tr>
<td>Adult Financial</td>
<td>317</td>
</tr>
<tr>
<td>Adult Medical</td>
<td>610</td>
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<tr>
<td>Colorado Works</td>
<td>148</td>
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<tr>
<td>Family Medical</td>
<td>1048</td>
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<tr>
<td>Food Stamps</td>
<td>1902</td>
</tr>
<tr>
<td>Long Term Care</td>
<td>409</td>
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<tr>
<td>Medicare Savings Program</td>
<td>270</td>
</tr>
<tr>
<td>Total</td>
<td>4704</td>
</tr>
</tbody>
</table>

Food Stamp Issuance showed Alamosa issuing $499,089 with 1864 cases for the month of December. Statewide issued $499,089 with 207,877 cases.

The Investigation Report, Child Support Collection Comparison Report, and the Recovery Collection Comparison report were presented. The Statement of Expenditures and the Statement of Revenues were presented as well.

Alamosa County Sheriff

They have hired one full time employee Jason Wilfong and four temporary positions. They have already hired one and they are in the process of hiring the other three.

They just submitted an application for inmate health plan with a $15000 deductible. They have received agreement with Saguache and Rio Grande County with their changes. This has been given to Jason Kelly. They have had several releases with the Pre-trial release program. They have passed this information along to the inmates so they could notify their attorneys. Commissioner Wilkinson stated he has met with the DA regarding this. They are all going to get together again to get this going more.

They installed 20 more panic buttons throughout the Judicial System. If something happens they could press the button and it will alert any of the deputies.

The Monthly Detention Report for December 2011 was presented. It showed the daily average population was 115. A total housed outside of the facility was 41.
They need to work on the checklist for the AURA Grant said Mr. Garcia. Mr. Stong stated everything is done they just need to be put on proper format. Commissioner Allen stated he didn’t understand why they would hand out the money without the application being complete. The Grant Contract states they will give them the money with the contingency that the criteria are met stated Mr. Garcia. These are contractual obligations that need to be met. Ms. Osborn stated they are asking for a copy of their Civil Rights procedures but they already have ours she is not sure why it isn’t sufficient. Mr. Kelly suggested they ask her why this isn’t sufficient enough. Mr. Garcia stated he thinks maybe they are asking for the public’s civil rights. Mr. Kelly stated maybe they want the Equal Employers procedures. Mr. Stong had supplied them with Kiowa’s procedures. Ms. Osborn stated they are basically the same but ours is more forward and straight to the point where Kiowa’s is more detailed.

Commissioner Wilkinson asked how the air conditioner worked that Andrew Atencio placed. Sheriff Stong stated it is working well. It is quite a savings.

Mr. Garcia stated he is looking at some vehicles from a couple of counties that they may be able to purchase. Commissioner Wilkinson stated Garfield County fund balance went from $103 million to $144 million so they might have some vehicles available.

Commissioner Allen questioned some vouchers that came through them for purchase of guns they county is financing them to purchase a weapon. Sheriff Stong stated this has been in effect for years even before he was here. Commissioner Allen stated he didn’t mind for the new employees so they could have a gun. He has introduced a policy where the county finances upfront and it is paid within the year with monthly deductions. Also if they separate from them the amount left will be deducted from their last paycheck. Commissioner Allen asked what kind of liability does this put us in if they have an accident with this weapon in their personal use. Sheriff Stong stated they have to be qualified and certified with this weapon in order to get it. Commissioner Wilkinson questioned if we are paying for the weapon who is it registered to. Sheriff Stong stated theirs because they are paying it back. A background check is done under the owner’s name. Mr. Garcia asked if an officer is involved in a homicide their weapon is taken away if they are given a replacement. Sheriff Stong stated yes they are until the investigation is cleared. Mr. Garcia thought they keep the weapon forever. Sheriff Stong stated no if someone in the public did this the weapon would be taken away and would never get it back.

Commissioner Wilkinson asked about the double wide at the Polston School if we have someone to move it or a cost associated with it. Sheriff Stong stated they have permission with the City to relocate it to the gun range. Commissioner Wilkinson asked if they have a contract with the City. Yes stated Sheriff Stong they are working on something in writing. Sheriff Stong asked how they wanted it set on concrete, dirt, or blocks. Commissioner Allen thought he should get in touch with Mr. Ken VanIwarden at Land Use to see what is needed.

**County Administrator Report**

Mark Garcia’s Report
Juan Altamirano is going to assume Land Use Management responsibilities with of the Land Use Code and 1041 work effective February 1st. They have been reviewing different sections within
the current Land Use and Development Code and Juan is going to work on changes to this code versus developing a new code using the DOLA model Land Use Code template. Ken VanIwarden will assume Building, Septic, and Code responsibilities. Pat Lucero will assume Permit Technician responsibilities and coordinate building and planning information for clients. He needs assistance determining his salary and his job title. They looked at Mountain States and CTSI schedules. He is suggesting $48,000 with a title as Land Use Manager. They will work on a job description. They also should change Ken VanIwarden’s job description.

M/S Allen/Yohn motion to make Juan Altamirano’s title as Land Use Manager with $48,000 as salary.

Motion was approved unanimously.

Larry Henderson has resigned effective March 2nd. Tom Perkins from the State of Colorado Department of Human Services has offered to assist them in the hiring process. The tentative schedule is as follows:

- Advertise Position: February 3rd
- Review Applications: February 6-8th
- Conduct Interviews: February 13-17th
- Complete Background Checks: February 21-22nd
- Offer Position: February 24th

The 2012 Budget has been adopted and the copies have been distributed. They have addressed the budgetary management restrictions such as $5000 request for expenditures and freezing line item expenditures.

Sheriff Department
They received a letter from AURA that we are in noncompliance and have a late notice designated against our grant. The grant coordinator has been working with Sheriff Stong to remedy the issues and this has not been done. The deadlines have been extended several times with no compliance. They will have to look at future grants and make sure they will manage them correctly. They have until February 10th to complete a number of compliance items. They will need to work on a Civil Rights policy. He has been in contact with the Sheriff regarding a recent gun acquisition invoice which is for the purchase of several individual firearms for department staff. This is a concern that they are not department issued firearms. Pitkin County has purchased some use fleet vehicles and will have several vehicles available for us over the next several months.

They had a management Team meeting with department heads and elected officials. The next Management Team meeting is scheduled for April 3rd.

SLV GIS/GPS Authority
He has been working with Pete McGee and Sandra Hostetter on changes underway with the Authority relating to the intended public/private partnership efforts. The Authority Board has asked for Alamosa County to take the lead and request assistance from Jason Kelly for this meeting. Commissioner Yohn stated he understood it was a lot of effort to creating this board and it has done was it was bid to do so it might be viable to retain it. They need to ensure they have adequate language and restrictions in place for their interests stated Mr. Garcia.
Board/Staff Updates

M/S Allen/Yohn motion to appoint Dave Osborn as Emergency Manager for Alamosa County beginning February 1st.

Motion was approved unanimously.

Mr. Kelly spoke in regards to the BAA hearings they have on the 21st; one was dismissed and the other wishes to enter a stipulation agreement. He spoke with Sandra Hostetter and this basically reduces the evaluation by about $150,000 which affects the tax about $3000. This would eliminate the hearing in Denver and the cost for him, Ms. Hostetter, and possibly one commissioner to attend hearing so this is cost beneficial.

M/S Allen/Yohn motion for Jason Kelly to sign the BAA settlement agreement for the Hampton Inn

Motion was approved unanimously.

Adjourn

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

ATTEST:

Belina Ramirez, Administrative Secretary

Carol Osborn, Assistant Administrator

George Wilkinson, Chairman

Mike Yohn, Vice-Chair

Darius Allen, County Commissioner