Minutes of the Board of County Commissioners Meeting, held on December 11, 2013 at 8:35 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:  
Darius Allen, Chair  
Mike Yohn, Vice-Chair  
Marianne Dunne, Commissioner  
Jason Kelly, County Attorney  
Brittney DeHerrera, Chief Financial Officer  
Carol Osborn, Assistant Administrator  
Belina Ramirez, Office Manager

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

Addition of Business Associate Agreement for Protection of Information with Integrated Community Health Partners on the Consent Agenda

M/S Dunne/Yohn motion to approve the agenda of December 11, 2013 with addition.  
Motion was passed unanimously.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:  
Regular Minutes-November 20, 2013  
Public Hearing Minutes –Rames & Ratna Chatergee  
Public Hearing Minutes –Claudia Robinson  
Public Hearing Minutes –Adolph Muniz

Commissioner Yohn asked minutes change “Campfer” to “Kampfer”. Also on page 10 under Blight the word “Dunne” is listed twice and change the “she” to reflect the person who was speaking asked Commissioner Dunne.

M/S Yohn/Dunne motion to approve the Minutes of November 20, 2013 with Corrections.  
Motion was passed unanimously.

Approval of Bills/Obligations
M/S Yohn/Dunne motion to approve the Bills/Obligations  
Motion was passed unanimously.

Public Comment

No comment was made.

Approval of Consent Agenda
AIA Amendment #2 to the Professional Services Agreement – New County Annex Building  
Adoption of Resolution 2013-G-7 Appointment of the County Administrator  
Victim Assistance and Law Enforcement (VALE) 2014 Contract  
CDHS Certification of Compliance County Merit System Year 2014  
Business Associate Agreement for Protection of Information

Pull off Resolution 2013-G-7 of County Administrator

M/S Dunne/Yohn motion to approve Consent Agenda without Resolution 2013-G-7  
Motion was approved unanimously.

Jason spoke with Mr. Kampfer where he asked about employee benefits which he didn’t like the word “etc” so Mr. Kelly would be fine removing that. Also Mr. Kampfer asked about cell phone use and he explained in the policy there is a reimbursement. Mr. Kampfer also had a question of certain dues for organizations if it was necessary for his position he could ask the board to be covered. Also Mr. Kampfer stated the County could do an at-will contract but Mr. Kelly stated we could but we chose to do a Resolution.

We never paid dues for any organizations stated Commissioner Allen. Commissioner Dunne agreed that you join organizations as a private individual not as your position. Commissioner Yohn agreed.

Commissioner Yohn asked if the resolution is a two part resolution. Yes stated Mr. Kelly as if Mr. Kampfer was to refuse appointment then it would be revoked. He has never seen a resolution regarding the Administrator position so that is why this is done.

Commissioner Allen stated he did vote against hiring Mr. Kampfer but he is going to vote for this because it is nothing against his offer for employment this is for his condition of coming to work for Alamosa County.

m/s Dunne/Yohn motion to approve Resolution 2013-G-7  
Motion was approved unanimously

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY

RESOLUTION NO: 2013 – G - 7
Commissioner Dunne moved for the adoption of the following resolution. Commissioner Yohn seconded the motion.

WHEREAS, Alamosa County is a body politic and corporate within the State of Colorado, with its powers vested in the Board of County Commissioners pursuant to C.R.S. §30-11-103.; and

WHEREAS, pursuant to C.R.S. §30-11-107(1)(n) the Board of County Commissioners has deemed that it is in the best interest of the County to create the office of County Manager, and appoint a County Manager (a.k.a County Administrator), to oversee the day-to-day operations and the efficient management of the business and concerns of Alamosa County and to implement the policies and procedures of the County, as directed by the Board of County Commissioners. Said Administrator shall serve at the pleasure of the Board of County Commissioners; and

WHEREAS, at a regularly scheduled meeting of the Board of County Commissioners held on November 20, 2013, the Board voted to extend an offer of appointment to Peter Kampfer for the position of County Administrator; and

WHEREAS, subject to the Appointee’s acceptance, the County hereby appoints and retains Peter Kampfer ("Appointee") as the County Administrator for Alamosa County, said Appointee being subject to the supervision and direction of the Board of County Commissioners. The Appointee shall perform such duties as are required and customarily performed by an individual holding a similar position in a similar operation or organization and shall in addition, but not by way of limitation, perform all of the duties and responsibilities set forth in the "Job Description" attached hereto as Exhibit A, and hereby incorporated by reference. In addition, Appointee shall comply with all "Policies and Procedures" as presently adopted by County and as may be amended in the future and shall at all times faithfully and to the best of his ability perform the duties that may be required of and from him; and

WHEREAS, said appointment shall be for an indefinite period of time and Appointee shall be considered an “employee-at-will.” Nothing in this Resolution shall be construed as limiting the County’s right to discharge Appointee nor shall any provision herein be construed to create an “employment contract.” Appointee serves at the pleasure of the Board of County Commissioners and may be discharged at any time, with or without cause, at the sole discretion of the Board of County Commissioners. In as much as Appointee is an employee-at-will and serves at the pleasure of the Board of County Commissioners, If said employment is terminated, Appointee will receive only compensation and benefits due to and earned by Appointee at the time of termination according to Alamosa County’s policies and procedures; and

WHEREAS, the annual compensation for Appointee’s services shall be $90,000.00. Said annual salary shall be paid pursuant to the policies and procedures of Alamosa County. All
compensation paid to the Appointee shall be subject to County withholdings and other legally allowable deductions. Appointee shall be entitled to the County benefits that are otherwise offered and available to employees of Alamosa County including all fringe benefits which include, but are not limited to, vacation/sick leave, health insurance allowance, travel or transportation reimbursement; and

WHEREAS, The Board of County Commissioners expects Appointee to devote substantially all of the Appointee’s time, attention and skills to the business and interest of the County and the County shall be entitled to all the benefits and profits arising from or incident to the work, services and advice of the Appointee. However, the County agrees that the Appointee is free to make outside presentations, to provide outside consulting, and to pursue other outside interests during his vacation time or other time off from work so long as it does not materially impair the Appointee’s obligations to Alamosa County. Appointee shall be entitled to keep any remuneration, which he may receive from these outside presentations, consultations or activities.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That Peter Kampfer is hereby appointed as the County Manager (“County Administrator”) for Alamosa County, Colorado, effective January 6, 2014. Said appointment is conditioned upon Appointee signing and returning the “Acceptance of Appointment” attached hereto as Exhibit B.

Failure to return a signed copy of Exhibit “B” by the end of business on December 27, 2013, shall serve as a refusal to accept the appointment herein, and this Resolution as it pertains to said appointment shall be immediately revoked without further Board action.

The foregoing resolution was duly adopted this 11th day of December, 2013 by a roll call vote. 3 in favor, and 0 opposed.

DATED this 11th day of December, 2013.

BOARD OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY, COLORADO,

(SEAL)

By:

DARIUS ALLEN, Chairman of the Board of County Commissioners and as Commissioner to Convey

ATTEST:

Melanie Woodward, Clerk of the Board
Alamosa County Land Use

Ken Vanlwarden was present and introduced new Land Use employee Rachel Doyle. Ms. Doyle stated she is looking forward to working with Alamosa County. Commissioner Allen stated we did work with her with GIS/GPS so we do know her.

Alamosa County Clerk & Recorder

Liquor License Renewal for Loaf N Jug #10

Melanie Woodward was present. Background checks were done and it showed no violations. This is for 3.2 beer license.

Commissioner Yohn asked if the owner was still the one listed on the application. Yes it is as far as she knows stated Ms. Woodward.

m/s Dunne/Yohn motion to approve Liquor License Renewal for Loaf N Jug #10
Motion was approved unanimously.

They had a 52% turnout for election night. They had about 39 people that did a paper ballot. They have to be able to offer voting in person with the mail in ballot. They still have some that prefer voting in person. She determines the cost by dividing the cost per voter. For example Alamosa School District had 4928 voters so she took the voters and divided by cost per voter. The State of Colorado reimburses them 90 cents per voter. All registered voters there are about 9254 but they only pay for active voters. The reason they do for active voters because there are registered voters but some get returned by mail and they don’t know where they are anymore. You cannot forward ballots. They had about 700 ballots returned. Even after election is over they have to send notices by forwardable mail. So they could know to change their address for the next time asked Commissioner Dunne.

How can you remove an inactive voter off the rolls asked Commissioner Yohn? It has to go for two General Elections before you can cancel them so they are the rolls for almost 8 years before cancelling. Do you tract that. Yes stated Ms. Woodward. Commissioner Dunne asked if that goes for a deceased person. No stated Ms. Woodward.

Lincoln Renewable Energy

Patrick Guiness was present. The HB 1041 permit requires them to give an annual report.

In 2009 they first came to Alamosa under the name Sustainable Energy. They secured a site South of COOP Rd. They prepared for a solar project. They teamed up with an experienced company called Lincoln Renewable Energy. He became an employee of theirs. They turned in an application for a 37 mgw solar project. Because of interconnection issues with Xcel Energy they had to go to 30 mgw. They met with all the community members and they had unanimous support. They submitted an Interconnection request with Xcel Energy to see if they could permit if they could connect with them. Just this month they received a draft Interconnection agreement
from Xcel. They are not on their shortlist as there is a 50 mgw that is on that shortlist. It is sort of a waiting game. The challenge is solar prices have dropped dramatically. Tax credits expire in 2016 so they are confident that Xcel will have another round for Request of Proposals. It is cheaper than 20 year natural gas. Their permit is being extended for the final time. Ms. Doyle stated their permit expires November 2014. In the original permit they were given 24 months and an 18 month extension but staff recommended giving a 24 month extension. They are working with bilateral negotiations so they could legally contract outside a Request for Proposal process. They are confident that eventually they will get it. They may have to request another extension.

Commissioner Dunne asked if they could lobby Xcel. This is terrible Xcel is slow and holding up Renewable Energy. Mr. Guinness stated they probably don’t want to lobby for a particular project but can lobby for Renewable Energy. Your biggest problem for the Valley is the lack of transmission. Tri State needs more redundancy in Transmission Lines and lack of transmission. He understands Tri State is working on transmission line coming in South. Solar is cheap and people are putting solar on the roofs. Xcel sees they are not getting anything out of this because they put the lines so they will push for Utility Scale Solar. Commissioner Dunne asked about the production of solar panels, she would like to see us produce and install them here. The challenge we don’t have our own municipal utility company. Tri State’s obligation has doubled so they need to increase transmission.

Commissioner Yohn asked when they are downsizing mgw to get an RFP but until you get an RFP there is no reason to go farther. They shrank for a few reasons most are policy driven but if you are less mgw legally they don’t have to go through a RFP process. This allows sidebars with TriState and Xcel legally. They could just negotiate straight without going into public. Two years they were not willing to negotiate bilaterally because they had no experience. Now they do so they are more inclined to do a bilateral deal.

Commissioner Allen stated it comes down to transmission lines. His opinion they will never see one coming from the East. They are discussing one coming from the South.

Mr. Guinness stated they are here for the long haul. They own the property.

Mr. VanIwarden they are going to have to decide after their permit extension expires do they issue another permit extension or do they start the whole process again. If there is nothing in their rules prohibiting them from extending the time again. Mr. Kelly stated they should have a public hearing for the extension. Ms. Doyle stated they already deviated from the original permit by giving them a 24 month extension.

Commissioner Allen asked Ms. Doyle if she could do a spreadsheet with all the projects and their information. Ms. Doyle stated she already started working on that. In the original permit was for 37 mgw so they need to adjust this to 30 mgw stated Mr. Guinness. The Community Development Fee is also based on the 37 mgw project. After 5 years they do adjust this which is stated in the permit. Mr. Guinness stated they are speaking with the COOP Board on a smaller project so they need to consider if they are going to need to have a Community Development fee for that.
Alamosa County Public Health

Julie Geiser and Samantha Escobedo were present. Ms. Escobedo works on the Maternal Child Health Grant. They are getting ready to do their worksite wellness initiative for the winter. They would like the employees in this building to accumulate enough wellness miles to travel across the United States. It is approximately 2800 miles. An example shoveling snow for 10 minutes equals a mile. Ms. Geiser stated with an empty cubby they will put an elliptical and a stationary bicycle for the employees to workout. They would like to provide some incentives for the employees in doing so such as an hour off early or something. This is show to help against chronic diseases.

They have begun for a Chronic Disease grant. They get $120,000. They have to have a plan in place January 15th to begin in July. They are working on Prevention Research.

With HCP she is trying to keep clinics going and keep the coordinator. She met with ICHIP in Pueblo to discuss them having clients in common where they are duplicating services. They showed it saves them money. It saves emergency visits and Dr. visits and hopefully help HCP program. She has a meeting tomorrow with the Management Team at the hospital. She was going to pitch this notion to them. This maybe a way to sustain the HCP clinics.

Commissioner Yohn asked what happens to the clients; do you transport them elsewhere. In mileage for Medicaid for them to go to Denver to see the Dr it would cost $18000. They are saving money for Medicaid. Also to avoid parents to take their child to Denver for these visits. It is difficult for the families to travel with their children and expensive.

They have been going into the schools for health education. They have talked about communicable diseases, immunizations, smokeless tobacco, and artificial marijuana. They had evaluations done and asked what other information they would want to be discussed. The results were sex education. The school was not interested in this in the beginning. They have started to discuss when to begin being a parent, preventing parenting, and sexual transmitted diseases. The School invited them to discuss teaching abstinence. They are doing this with Alamosa School.

Alamosa County Home Health

They are going to lose another clinical person. She introduced their new employee Candice Baugh. They actually have two positions opened. They have the billing person moving to the financial side so that position will need to be filled. They are looking at ways to be more efficient. If someone is missing everything stops. They need to know everything so if one person is missing things won’t stop.

m/s Yohn/Dunne motion to fill clerical vacancy for Home Health
Motion was approved unanimously.

She has one employee accruing overtime so she would like to continue this or else she would need to decline referrals. Commissioner Allen stated he would not like to decline any referrals.
In January they will go into pay rates calculator with Allscripts. They used to do it by hand and there are so many codes they have to use. They are running from 175-190 patients.

They are trying to go digital so she would like to purchase the equipment. It will cost $8000 so she is asking permission. They have 5 CNA’s.

Commissioner Dunne stated she thinks it is positive to have health education in the schools. They were able to get a curriculum from King County that is very good stated Ms. Geiser. Samantha Escobedo stated the curriculum is researched base rather than a scare tactic. They also have a pamphlet that shows how to talk to your parents about sex.

Workession

*Valley Humane League*

Diane Hamilton President, Pat Stanford, and Kate Brooks were present.

The Valley Humane League has been in existence since 1981. They started a shelter in the late 80’s in Estrella. The other board members are Jenna Quintana, Robin McClure, and Eric Escherman. When she got on in October they owed a lot of money so they couldn’t open in Estrella. She asked Chief of Police for a contract. They did at $1500 a month. They are next to Alpine Vet and are renting for $800 a month. The facility holds 30 dogs. They want Alamosa City and Alamosa County. They want Alamosa to contract for $1200 a month. It costs $150 a dog. They spay/neuter, and immunize. They do euthanize. They also transfer out of Colorado Springs to the Pikes Peak Humane League. She writes grants for spay/neuter. It is $78 to euphonize and this doesn’t include taking the animal to the landfill. They will only be taking dogs from Alamosa. The records with the Animal Officer show in seven months he brought 78 dogs. She works with dispatch and there is always a dog complaint stated Ms. Brooks. It is a growing problem and with winter it is horrendous. Their plan is to charge $25 for the first day and $10 an additional day. They are planning on doing dog adoption days either at Wal-Mart or at Sunshine Fest. According to the Dept of Ag the Estrella facility has to close. Everything has to be brought up to code. Mr. Stanford stated they are only allowed according to the license only one location so the Alpine Vet is the best situation. They wouldn’t be taking in cats. Ms. Brooks stated there is a signup sheet that someone has to fill out anytime they take a dog. They already have volunteers for dog walking and kennel cleaning.

Commissioner Dunne stated her dog escapes. They got a call and they were given a free pass and then they he ran away again so they had to pay the $75 fees to get it back. In the past Ms. Brittnay DeHerrera stated they paid $400 a month. Now they pay $100 per dog. It varies from $100, $500 or $1000 where they are taking only vicious or sick dogs. Does Valley Humane own the property in Estrella asked Commissioner Yohn? Yes they own the property but at this new location they pay $800 rent. The City of Alamosa wanted them in the city they didn’t want to travel to Estrella. They need to see about space on whether to take from other counties or cities. Commissioner Yohn stated he hopes they will call the owners before taking them out to the shelter. Whole litters of puppies are being dumped. They don’t want to see that happening because they are only taking in $100 a dog stated Ms. Hamilton.
Commissioner Allen was disappointed that Sheriff Stong wasn’t here to discuss. Do they plan on eventually using the facility in Estrella. Ms. Hamilton stated they want to but the Department of Ag is leaning towards enclosed facilities only so they would need to enclose their facility which would cost a lot. Commissioner Allen thought Alamosa County had a licensing ordinance and a dog at large which he doesn’t believe we do this. This could be a revenue source. Ms. Brooks stated they could issue the licenses.

**Board/Staff Updates**

**Adjourn**

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

**ATTEST:**

Belina Ramirez, Office Manager

Carol Osborn, Assistant Administrator

Darius Allen, Chairman

Mike Yohn, Vice-Chair

Marianne Dunne, County Commissioner