Minutes of the Board of County Commissioners Meeting, held on November 6, 2013 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present: Darius Allen, Chair
Mike Yohn, Vice-Chair
Marianne Dunne, Commissioner
Jason Kelly, County Attorney
Brittney DeHerrera, Chief Financial Officer
Carol Osborn, Assistant Administrator
Belina Ramirez, Office Manager

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

Deletion of Southwest Conservation Corp, clarification Budget Hearing is final hearing for Preliminary Budget, addition of Technical Energy Audit, Xerox 6204 Maintenance Agreement, and Resolution for Lease/Purchase for Annex Building-Site Agreement and Lease Agreement on consent agenda.

M/S Yohn/Dunne motion to approve the agenda of November 6, 2013 with additions/deletions.
   Motion was passed unanimously.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:
   Regular Minutes-October 23, 2013
   Public Hearing-Keith & Anne Burbach

Commissioner Yohn stated on Page 18 it states Yohn is absent on the vote in the resolution it needs to be corrected to being present. This also needs to be corrected in the Public Hearing Minutes and the Resolution.

M/S Dunne/Yohn motion to approve the Minutes of October 23, 2013 with corrections. Motion was passed unanimously.

Approval of Bills/Obligations
M/S Yohn/Dunne motion to approve the Bills/Obligations
Motion was passed unanimously.

Public Comment

No Comment was made.

Approval of Consent Agenda
Appointment to the Board of Directives for Community Corrections
Flex System Plan
Ratify DOLA Application for Down Payment Assistance Program-SLV Housing Coalition
MOU Tu Casa Children’s Advocacy Center
SLV Regional Airport CDOT Division of Aeronautics Grant Agreement
Intergovernmental Agreements for the SLV Public Health Partnership
Xerox 6204 Maintenance Agreement
Resolution for Lease/Purchase Agreement for New Annex Building

Pull Appointment to the Board and the Resolution for Lease/Purchase Agreement, as well as the Technical Energy Audit off the Consent Agenda.

M/S Dunne/Yohn motion to approve Consent Agenda with the Appointment the Board of Community Corrections, Resolution for Lease/Purchase Agreement, and Technical Energy Audit Amendment to be pulled to discuss further
Motion was approved unanimously.

Appointment to the Board of Directives for Community Corrections

They are going to change bylaws should they wait to appoint someone asked Commissioner Allen. Mr. Kelly stated it is stated to appoint a County Commissioner. So they need to send a letter to George Wilkinson stating due to lack on their part they will need to re-appoint a Commissioner to the board. Commissioner Yohn has showed some interest to serve on this board. This is on an annual basis.

Does this include the pre-trial release program asked Ms. Osborn? The Board of Community Corrections assigns that board. They may choose to keep Mr. Wilkinson on that board.

m/s Dunne/Allen motion to appoint Michael Yohn to the Board of Directives for Community Corrections
Motion was approved unanimously

Technical Energy Audit - Amendment

Ms. Britteny DeHerrera stated this is just an amendment that should of been done prior. Mr. Kelly stated it is a minor amendment, the board already committed to paying but this is just a language addition that Marty wanted to change. It doesn’t obligate us to pay any more.
m/s Yohn/Dunne motion to approve amendment to the Technical Energy Audit
Motion was approved unanimously.

Resolution for Lease/Purchase Agreement for New Annex Building

Mr. Kelly stated with the Lease Purchase Agreement with SLV Federal there has to be a Resolution along with a Site Agreement and a Lease Agreement. One concern was if they wanted to take the funds all at once or draw them as needed. The problem with doing it in draws is you have to break up the buildings so the draw amounts are equal to the fair market value. They thought it would be better to take the whole building. He would ask to approve the Resolution and the Site Agreement and the Lease Agreement subject to those minor reviewing determined Mr. Kelly. It is based on 30 year site lease of $2.7. If you don’t appropriate every year it will cancel the terms of the lease so you must appropriate every year and it will automatically renew the lease. $1.7 is for the construction stated Ms. DeHerrera.

m/s Yohn/Dunne motion to approve Resolution for Lease/Purchase Agreement
Motion was approved unanimously

Alamosa County Land Use
Waiver of Fees Request for New Annex Building

Mr. Vanlwarden was present.

Background: A request for the waiver is in line with the past requests of the board on past building projects of the County.

Alternatives: 1) Waive the building permit fee; 2) Waive the fee with conditions; 3) Request additional information or supporting documents.

Recommendation: That the Board approves the waiver of building permit fees in the amount of $12,538.75.

Fiscal Impact: There is no fiscal impact to the county by requiring the applicant or contractor to pay the building permit fees.

Conclusion: I believe it is the best interests of the county to waive the fees, because the City of Alamosa has waived the sewer and water fees per the IG Agreement. It will also relieve the county staff of additional paperwork that is not necessary.

Mr. Kelly stated when the City annexed it in the first time they voted but they didn’t waive the tap fees. They ended up voting on it three times. There was discussion with the building fees. He is not clear about the water and sewer fees. He doesn’t feel there is any problem with the building fees. Mr. Vanlwarden stated the original agreement stated the fees to be waived. That is one of the things they want to check on is the minimum of water stated Ms. DeHerrera.
m/s Dunne/Yohn motion to waive building fees for new annex building
Motion was approve unanimously

Commissioner Yohn stated they had a tour for the candidate of the Administrator finalists and Mr. Vanlwarden narrated & guided the tour.

**Alamosa County Sheriff**

Sheriff Dave Stong was present.

September and October Reports were presented. Call reports for September and October were presented. Most people they have in Detention are first time in law enforcement. They used to have certified post. He had one deputy resign. Community Corrections cost report inquired by Commissioner Allen showed $816,000. If they are getting funds from the state they should pay us for those individuals for housing them in our facility.

They have set up a tentative meeting on the 14th at 2pm with ComCorp and Mental Health. The City meeting is the 12th at 11am.

Commissioner Yohn asked about Comp Time how he is allowing this. They are making sure they take the comp as soon as they can stated Sheriff Stong.

Commissioner Dunne questioned about him having maintenance costs and Andrew having maintenance costs. She is concerned with double dipping. Sheriff Stong stated him and Andrew having an understanding of what he is responsible for and what the Sheriff’s Office is responsible for such as the kitchen.

Commissioner Yohn asked about if he got a new vehicle how would it be used and are people assigned vehicles. They have a take home policy similar to State Patrol’s where an individual take the vehicle home. It is shown they take much better care when they take the car home. A leased vehicle wouldn’t be used that much with someone taking it home sitting there when they are off duty. It is not cost effective. Commissioner Dunne asked if they are out on Comp time does the vehicle still go home with them. Yes stated Sheriff Stong.

**Public Hearings**

2014 Public Trustee Preliminary Budget

Commissioner Yohn asked if that $14,000 would go back to the General Fund. Any monies that would not be encumbered by any existing foreclosure or full payment that would be payable to the Public Trustee or the Deputy and excess will be payable the County.
2014 Preliminary Budget

Commissioner Dunne asked about the weed spraying if this is concerning a grant. This is a yearly report of what he did stated Ms. DeHerrera. There is a grant that they might be able to access to recoup some of those costs.

Commissioner Dunne asked where the salaries are for Carol Osborn and Belina Ramirez if with the Commissioners section or the Administrators? Department Head Salaries is Commissioners and Salaries is Carol Osborn’s salary under the Commissioners Section stated Ms. DeHerrera. Under the other Administration Section Salaries is Belina Ramirez’s salary and airport staff.

Under County Administrator there was a $3000 salary what was that for asked Commissioner Dunne. It was part of Juan Altamirano’s salary which was under Administrator at that time stated Ms. DeHerrera.

Under the Sheriff’s Department it is under $100,000 and they are always over is it at where it should be asked Commissioner Dunne? Ms. DeHerrera stated it is based on what they have right now. Is it realistic asked Commissioner Dunne? It is closer than it has been stated Ms. DeHerrera. This is his budget stated Ms. DeHerrera but she will make some changes.

Commissioner Dunne asked about the Sheriff animal shelter fees? Commissioner Allen stated they are planning to open the Animal Shelter in Star again and he feels they should contribute to them. Right now the Veterinarian is taking only the vicious dogs from them stated Ms. DeHerrera.

Commissioner Dunne asked about how many Victims Advocates have. Alamosa County only employees two stated Ms. DeHerrera but she doesn’t know how many Victims Advocate has. Commissioner Allen stated all her funds come from grants. Alamosa PD also contributes to them stated Ms. DeHerrera. Their Budget funds were lower as well stated Commissioner Dunne. Ms. DeHerrera stated they cover the entire Valley but took out Rio Grande County this year.

Commissioner Dunne asked about Capital Funds it doubled is it because of a new solar facility? Ms. DeHerrera stated they allocated more mill levy for projects. Commissioner Allen stated they can move them around.

Commissioner Dunne asked about the Marketing District Fund and the Lodging Tax Fund their funds are less. Ms. DeHerrera stated this is what they requested but she believes they budgeted less because they feel the lodging taxes collected will be less. Commissioner Dunne asked about the Museum if it would be beneficial to everyone if they contribute a percentage of the revenue to the Museum. Ms. DeHerrera felt if they could show they bring in 15% of the people because it is based on lodging. Commissioner Allen stated they have left it to the Marketing District to delegate and budget where those funds go. That is why they appoint the board to make it work. They do not have anything to do with the Museum such as they don’t appoint their board. The other Museums are run by the County but they don’t want that. They have suggested letting the Marketing Board run the Museum and they could run it with volunteers. Commissioner Yohn stated he has listened to the Museum. The County does legally what they are supposed to do. If
they want it legally changed they will have to do that. Right now whatever they give her is not going to be enough for them.

December 18th they will adopt the 2014 County Budget.

**Board/Staff Updates**

**Adjourn**

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

**ATTEST:**

Belinda Ramirez, Office Manager
Carol Osborn, Assistant Administrator

Darius Allen, Chairman
Mike Yohn, Vice-Chair
Marianne Dunne, County Commissioner
Minutes of the Public Hearing for Final Hearing 2014 Public Trustee Budget was held on November 6, 2013 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:
Darius Allen, Chair
Mike Yohn, Vice-Chair
Marianne Dunne, Commissioner
Jason Kelly, County Attorney
Brittney DeHerrera, Chief Financial Officer
Carol Osborn, Assistant Administrator
Belina Ramirez, Office Manager

Lois Widhalm was present. She submitted the proposed Public Trustee Budget and a Budget Message which both will be part of the 2014 County Budget. Following the State Statute two years ago endorsed by DOLA asked to submit a separate independent budget. Prior to this it was inclusive with the budget. They did separate them out. She is not requesting any changes. It is the same as before. She does hope they will be able to transfer over about $13,000-14,000 to the County from the Public Trustee Budget.

Commissioner Allen asked if anyone is in opposition to or in favor of this Public Trustee Budget.

No one was present so comment was made.

There being no further business, the Public Hearing for Final Hearing 2014 Public Trustee Budget was adjourned.

ATTEST:

Belina Ramirez, Office Manager
Carol Osborn, Assistant Administrator

Darius Allen, Chair
Mike Yohn, Vice Chairman
Marianne Dunne, County Commissioner
Minutes of the Public Hearing for Final Hearing 2014 County Budget was held on November 6, 2013 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

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Brittney DeHerrera, Chief Financial Officer
Carol Osborn, Assistant Administrator
Belina Ramirez, Office Manager

Ms. Brittney DeHerrera stated this is the Preliminary Budget and it hasn’t changed from the last hearing so she was just waiting for any comments to the budget.

Commissioner Allen asked if anyone is in opposition to or in favor of the 2014 County Budget.

Ms. DeHerrera stated this is the opportunity to say anything regarding the budget being it is the final Preliminary Budget Hearing. On December 18th when they adopt the Budget the only time anyone could make a comment is during the public comment. These last two hearing dates was set for comments on the budget stated Ms. DeHerrera.

No one was present so no comment was made.

There being no further business, the Public Hearing for Final Hearing 2014 County Budget was adjourned.

ATTEST:

Belina Ramirez, Office Manager
Carol Osborn, Assistant Administrator

Darius Allen, Chair
Mike Yohn, Vice-Chairman
Marianne Dunne, County Commissioner