Minutes of the Board of County Commissioners Meeting, held on October 9, 2013 at 8:30 a.m.
in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way,
Alamosa, CO 81101.

Members Present:
Darius Allen, Chair
Mike Yohn, Vice-Chair
Marianne Dunne, Commissioner
Jason Kelly, County Attorney
Brittney DeHerrera, Chief Financial Officer
Carol Osborn, Assistant Administrator
Belina Ramirez, Office Manager

Call the Meeting to Order
Pledge of Allegiance
Additions/Deletions to the Agenda
Approval of the Agenda

Addition of County Assessor for request of employee vacancy, Mutual Aid Request Form and Intergovernmental provision for mutual aid for Weld County, Notice to proceed for fire truck and Contract agreement for ARFF vehicle for SLV Regional Airport, and remove Road & Bridge off of consent agenda as Phil West will not be present.

m/s Yohn/Dunne motion to approve the agenda of October 9, 2013 with amendments. Motion was passed unanimously.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:
  September 24, 2013-Bid Opening
  Regular Minutes-September 25, 2013
  September 25, 2013 Public Hearing-Sean Studer
  Special Meeting -September 30, 2013
  September 30, 2013 –Public Hearing Ordinance No 17

Commissioner Yohn asked for two corrections on page 15 & 18 where Commissioner Dunne motioned and Yohn seconded because he was absent this needs to be corrected.

Commissioner Dunne under the Boys & Girls Club talks about “in the hole” and it should be “whole”, also a correction where Commissioner Allen was talking about funds it stated “their”
should clarify it is County Funds, and under the Local Marketing District it should be Mary Hoffman not Koffman.

m/s Dunne/Yohn motion to approve the Minutes of September 24, 25 & 30th, 2013 with corrections.
    Motion was passed unanimously.

Approval of Bills/Obligations

m/s Yohn/Dunne motion to approve the Bills/Obligations
    Motion was passed unanimously.

Public Comment

Ron Brink Alamosa resident spoke. You are entering into the time of the year which is very important. At the last meeting the Boys & Girls requested money. He would urge them if they have any way to help the Boys & Girls Club it would be great. It gives the children somewhere to go rather than somewhere on the streets. It is better than getting in trouble and being in jail.

Approval of Consent Agenda
GovTech Services
September Financial Report
Statement of Grant Award—Victims Advocate
DOLA Grant Contract—Alamosa County New Annex Facility
Ratification of Xcel Energy Request for new gas and electric distribution
Notice of Bid Award —Vanlwarden Builders for Alamosa County New Annex Building
Letter of Intent to Vanlwarden Builders for Alamosa County Annex Construction
Mutual Aid Request Form and Intergovernmental provision for mutual aid for Weld County.
Notice to Proceed for fire truck and Contract agreement for ARFF vehicle for SLV Regional Airport

The Notice of Bid Award Vanlwarden Builders and Letter of Intent to Vanlwarden Builders Commissioner Allen asked to pull off the consent agenda to discuss more. Commissioner Yohn asked to remove the Weld County Agreements.

m/s Yohn/Dunne motion to approve Consent Agenda
    Motion was approved unanimously.

Weld County has asked for assistance with equipment. These agreements they regain the costs so they would reimburse the counties for lodging, food, and wages. This is just for the Road & Bridge Department stated Commissioner Yohn. Commissioner Allen stated they did ask for help from the Department of Human Services throughout the state but Joe Carrica stated he didn’t have any man power to do this. FEMA funds stated Commissioner Dunne could be long time. Commissioner Allen stated Weld County would take it out of their budget and then get reimbursed.
m/s Yohn/Dunne motion to approve the Mutual Aid Request Agreements with Weld County
   Motion was approved unanimously.

Letter of Intent to VanIwarden Builders
Notice of Bid Award

Ms. DeHerrera stated they need to get the contract executed with DOLA before they could enter into a contract with VanIwarden for construction. So they are getting a letter of intent to send to DOLA so they could get that approved so they could start construction. They will finalize the contract at the next meeting. A Notice of Bid Award will allow VanIwarden to get their bond. The Architects want to make sure we get all the value we can get so they added some language into the Notice of Award. Mr. Kelly stated they did put some language in the contract so they wouldn’t exceed the $3,208,555.

Over 90% of project are local contractors stated Commissioner Dunne. The purchase of steel is outside being local because we don’t make steel here. Also adobe they have to contract out.

Commissioner Yohn stated they wanted to make the most of the dollar and make sure if any savings it goes back to the county. Commissioner Allen thanked Ms. DeHerrera for everything starting from the grant presentation to working with the contractors.

m/s Yohn/Dunne motion to approve Bid Award and Letter of Intent to VanIwarden Builders
   Motion was approved unanimously.

VFW Flag Presentation

Chuck Cooper and Chris Martinez were present. They are very active in all the Veterans activities in the valley. They attend some of the CVSO meetings and they noticed the County transport the National colors from one room to another room. So they decided to donate a flag and a stand to the County Commissioners. Commissioner Yohn stated they contacted him and it is very appropriate. Commissioner Yohn asked if they have any information about the new female Veterans organization. Mr. Cooper doesn’t know anything other than there are female Veterans meeting. Commissioner Allen asked about the federal shutdown how it is affecting them. It was put out that to the Veterans this morning through an email that they have shut down all of the Regional Offices throughout the state. So they no longer will process claims. They have one Regional office in each state. Also now the Denver VA changed from cash to direct deposits for travel pay. This hurts the veterans because they would have to scrape by to get money to get to their appointment and then they would get money to return. With this direct deposit it takes 7 days to get into their account so the veterans are cancelling their appointments because they have no money to travel to Denver and back. Commissioner Dunne asked about our County Officer being affected. He is with the County.
m/s Yohn/Dunne motion to approve the Mutual Aid Request Agreements with Weld County

Motion was approved unanimously.

Letter of Intent to Vanlwarden Builders
Notice of Bid Award

Ms. DeHerrera stated they need to get the contract executed with DOLA before they could enter into a contract with Vanlwarden for construction. So they are getting a letter of intent to send to DOLA so they could get that approved so they could start construction. They will finalize the contract at the next meeting. A Notice of Bid Award will allow Vanlwarden to get their bond. The Architects want to make sure we get all the value we can get so they added some language into the Notice of Award. Mr. Kelly stated they did put some language in the contract so they wouldn’t exceed the $3,208,555.

Over 90% of project are local contractors stated Commissioner Dunne. The purchase of steel is outside being local because we don’t make steel here. Also adobe they have to contract out.

Commissioner Yohn stated they wanted to make the most of the dollar and make sure if any savings it goes back to the county. Commissioner Allen thanked Ms. DeHerrera for everything starting from the grant presentation to working with the contractors.

m/s Yohn/Dunne motion to approve Bid Award and Letter of Intent to Vanlwarden Builders

Motion was approved unanimously.

VFW Flag Presentation

Chuck Cooper and Chris Martinez were present. They are very active in all the Veterans activities in the valley. They attend some of the CVSO meetings and they noticed the County transport the National colors from one room to another room. So they decided to donate a flag and a stand to the County Commissioners. Commissioner Yohn stated they contacted him and it is very appropriate. Commissioner Yohn asked if they have any information about the new female Veterans organization. Mr. Cooper doesn’t know anything other than there are female Veterans meeting. Commissioner Allen asked about the federal shutdown how it is affecting them. It was put out that to the Veterans this morning through an email that they have shut down all of the Regional Offices throughout the state. So they no longer will process claims. They have one Regional office in each state. Also now the Denver VA changed from cash to direct deposits for travel pay. This hurts the veterans because they would have to scrape by to get money to get to their appointment and then they would get money to return. With this direct deposit it takes 7 days to get into their account so the veterans are cancelling their appointments because they have no money to travel to Denver and back. Commissioner Dunne asked about our County Officer being affected. He is with the County.
next year. MOU’s were presented at the last SLVCC meeting which will be entered into their Emergency Operation plan. There is going to be an update to the Mass Casualty Incident Plan. They have done several After Action Reports for the situations they have had. The last one was for the West Fork Fire. They learned that donations and volunteer management is a short coming they have. This is something they will be looking at. Mass Care Planning some things have changed with their partners such as Red Cross. They adopted the State of Colorado’s Resource Mobilization Plan. They are identifying and place resources with WEBEOC. Mapping efforts continue with them using Google Earth Map. They have a new Strategic National Stockpile Plan.

They are building a SLV Regional Calendar for all the training and exercised they have. The Masters Exercise Practitioner Program training was rescheduled due to the government shutdown. They will have a tabletop exercise for Alamosa Regional Airport. They had 2 San Acacio Water Incidents, West Fork Fire Complex, and Alamosa County 100 Year Centennial Celebration. They are working on building an information sharing web based resource for the SLV Community. They applied for an airport operations channel using digital trump radio network which they were approved. They hosted the Southwest Colorado and SLV Regional dispatch drill call. They call every dispatch center in Southwest Colorado and the SLV. They continue to participate in the monthly DTR drill conducting. He spoke with Digitcom for installing the HAM radio Antenna on the roof.

They wrote a grant and received funding for EOC upgrade where purchased computer system, 55’ Television, and Business Model Printer/fax/scanner/copier for the EOC. They are wrote another grant to for Security Equipment upgrade which was approved. They will prioritize for next year having community meetings surrounding preparedness.

Commissioner Yohn asked about the tabletop exercise if it was going to involve the new fire truck. For a full scale exercise takes a year to plan ahead. They could plan a tabletop and then plan for a full scale for the next year. It is whatever the Airport and the board wants to do. For the new building and communicating with this building could this be in the grant asked Commissioner Yohn. Mr. Denny stated he is not sure how because it has to be tied into emergency planning, they would have to see what qualifies for that.

Commissioner Dunne asked about coordinating, the National Guard building will be up and running will this be including in their plans. It will be a big part of it because they are a powerful resource. Do you have anything to do with the school district security? Almost every school except Monte Vista has DTR radios. They are moving forward for monthly drills for fire and etc. Alamosa County has reached out for emergency planning. She is delighted that he is contributing to the court security.

Commissioner Allen asked how his relationship is with the other Emergency Managers. He doesn’t think that one place they couldn’t go work with and one that can’t work with them here. Mr. Denny only has been only working with the state since March. What he has seen is this is a model with the Regional EOC for other areas. What he has seen in the Front Range, they create exercises what they will never win because of complexities. They need to work together because building relationships during the situation having stress is not the way to do it. It is a blessing in
disguise that they had a learning experience with salmonella stated Commissioner Allen. It was a great learning experience.

Commissioner Yohn asked with Red Cross we only have a ½ time employee for the valley. The Red Cross had two full time employees when they were nationally restructured to a ½ time employee. This is another reason they need to be the lead.

**Alamosa County Clerk & Recorder**

*Liquor License Renewal for Rocky Mountain Inns dba Inn of the Rio Grande.*

They haven’t had any violations. Everything looks good. They submitted all the appropriate fees. Commissioner Allen stated a background check was done and was ok.

**m/s Yohn/Dunne motion to approve Liquor License Renewal for Inn of the Rio Grande**

**Motion was approved unanimously.**

**SLV Housing Coalition**

Brian Garrison Executive Director was present. They have an Intergovernmental Agreement with the State. They money they receive is passed down through the County which they use ad down payment assistance. The Down Assistance helps low to moderate income families to purchase homes. They offer 50% of down payment required by the lender plus 100% of the closing fees not to exceed 8.5% of purchase price. They are coming up on an annual renewal which application is due on November 1st. The SLV Housing Coalition is going to request approximately $66,000 for upcoming year. They have an approximate income of $35,000 right now and the last request was $90,000 so what he has done is subtracted what they have available from next year’s monies. They average $6-$8,000 per applicant with a contract agreement and goal of 12 loans per year or 1 per month. They are required Quarterly reporting which they are in compliance with. This quarter report is due now and he is working on them which he will give to Carol. This helps the county by bringing in taxes by the purchase of the home.

Mr. Garrison did not have agreement with him due to a computer glitch. We have to have this agreement reviewed by the County Attorney stated Commissioner Allen.

Commissioner Yohn asked how long has this IGA been with the County. The SLV Housing Coalition has been in business since 1993. Commissioner Dunne stated her husband Noel had been doing this before Rachel Willis was Director.

Commissioner Dunne stated she hopes they are advertising and getting the word out. She was very angry that no one took advantage of the housing repair program which resulted in returning some money. Mr. Garrison stated he couldn’t speak for the previous Director but since he has come in he has been going to banks, realtors, and contractors. There have been advertisements and PSA’s done. He has also done presentations to Rio Grande County, the City of Alamosa, Town of Center and Manassa. He has been working on marketing. Commissioner Allen stated that is a good point that it is not just for Alamosa County. The down payment assistance is for
first time homebuyers. Requirements are they have to meet income, have portion of down payment, take a first time homebuyers course, verification of income, verification of employment, credit check, and the home is inspected. 80% of income would be $38000 for a one person household stated Mr. Garrison. The majority of those that apply are qualified. For the Rehab program it comes in waves when one person does it and the neighbor finds out then they apply as well stated Commissioner Allen. Commissioner Dunne stated the rehab programs assists with mobile homes. Yes it does stated Mr. Garrison as long as it is on a foundation and there is real property.

**Board/Staff Updates**

Commissioner Yohn has gotten several calls regarding roads in the area. When we have people move into the area and are not familiar. They get an address and are not aware of what services are available to them. They just assume that the County will take care of the roads. They are Alamosa County residents and pay tax like everyone else. He wants to see what they could do for them.

John Helverson lives in the Cool Sunshine subdivision between Road 8 & 9. They purchased their property in 2000 and were lead to believe that the roads would be bladed by the county which was not the case. They did come in one time and blade the roads after pleas from the owners. He has done a lot of the work himself pretty much gratis. The roads are deeded to the public. They have a lot of traffic off of Road 9 from 285. A lot of them are farmers with unlicensed trailers sneaking around town. They have a group home run by Blue Peaks which creates a lot of traffic. If they could get the county to come and work on the roads a couple times a year it would be a great help. When he lived on Stanley the roads were graded weekly.

Ken Vanlwarden was present for Road & Bridge. One of the things that usually happens is the plat is signed by the county. It typically doesn’t happen until 80% of subdivision is built out. The roads have to meet the County specs specifically the width of 60 foot right a way. The minimum of road build up is with road base and pave with curb and gutter or just with curb and gutter. If you make the roads according to county specs then the County will accept them in. He knows from time to time they had issues at the Blue Peaks group home. Road & Bridge did go in there. Blue Peaks paid for the road base and he personally paid $4000 for road base. The soil conditions are not good so it takes a lot of amendments. The only other option is to make an agreement if the homeowners would contract with a private contractor or the county to grade it.

Commissioner Allen stated the developer of that property knows that the road has to have some kind of base. It has zero base now. There are a lot of public roads that have not been accepted in the County system. When someone says they pay their taxes they want their roads graded well the total property taxes paid is property is $28000 a year with less than 1% goes to roads. It is not fair for the county to go in and maintain the roads when the developer didn’t do it right and now they have to go in there and fix them up. At one time the road was paved and it was blocked no trespassing which was put to keep traffic out. He couldn’t get to Rock Creek until he complained about it stated Mr. Vanlwarden. They might be able to come in and blade for twice a year stated Commissioner Allen. He has put in a bit of money himself stated Mr. Helverson. He was planning to put in $5000 this year from his place and Blue Peaks would take it to theirs.
There is nothing in the records now that was stated the County would take those roads stated Commissioner Allen. Commissioner Yohn stated they know they can’t build it up at this time. There are twelve sites that are built so they are getting close to the subdivision being built up. Commissioner Allen stated it would cost them a lot to get that road built up. For asphalt it costs $250,000 a mile.

Willow Rd, No Name, Ellsworth, and Cool Sunshine are the roads he gets calls on stated Commissioner Yohn. These plats were discussed. The Commissioners decided they will take Phil West out on the roads and see how much work is needed.

Commissioner Yohn asked about the different colored signs for different service. Road & Bridge has green background with white letters which are County maintained. Yellow on blue and black on white which are county roads. When someone is issued an address on a private road they have a handout that has all the specifications on it and that sign is red or brown background with white lettering which are not maintained.

**Adjourn**

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

**ATTEST:**

Belina Ramirez, Office Manager

Carol Osborn, Assistant Administrator

Darius Allen, Chairman

Mike Yohn, Vice-Chair

Marianne Dunne, County Commissioner