Minutes of the Board of County Commissioners Meeting, held on February 6, 2013 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present: Darius Allen, Chair
Mike Yohn, Vice-Chair
Marianne Dunne, Commissioner
Jason Kelly, County Attorney
Brittney DeHerrera, Chief Financial Officer
Carol Osborn, Assistant Administrator
Belina Ramirez, Office Manager

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

Addition of Cattails Golf Club Corp Agreement, Western Technology Agreement for Annex Building, and a Resolution for DHS to agenda.

M/S Yohn/Dunne motion to approve the agenda of February 6, 2013 with corrections. Motion was passed unanimously.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:
   Regular Minutes-January 23, 2013
   Archuleta Minor Subdivision PH Minutes
   San Luis Solar PH Minutes
   Amendment to Land Use Code Minutes

M/S Yohn/Dunne motion to approve the Minutes of January 23, 2013. Motion was passed unanimously.

Approval of Bills/Obligations

M/S Yohn/Dunne motion to approve the Bills/Obligations Motion was passed unanimously.

Public Comment
**Approval of Consent Agenda**
Department of Health Care Policy & Financing Contract Amendment No 04
SLV Shared Learning Community Partner Agency Subcontract-Saguache County PH
San Juan Building Management Lease Agreement – State Probation Office

Mr. Kelly stated the San Juan Building Management Lease Agreement ends April 2013 so he would advise to renew at the end of April and extend until December 2013.

**M/S Dunne/Yohn motion to approve Consent Agenda**
Motion was approved unanimously.

**Alamosa County Treasurer**
Request for Approval of Agreement with Auto Agent

This is part of the Pueblo Shared Service System and it is being offered to join them at no cost to the county. They will bring in electronically any tax payments. Auto Agent is utilized with many large lenders such as Wells Fargo who are seeking to make escrow real estate tax payments electronically through the use of this service. There will be if a lending institution goes through Auto Agent there will be 20 cents to them. Mr. Kelly has reviewed this agreement. She is hoping to work with local institutions such as SLV Federal and Alamosa State Bank to take advantage of this as well so she will meet with them.

Commissioner Allen asked no equipment involved. It is through the Pueblo Shared Service System. They have trial run it and had no problems.

The payer is the one who is actually paying this but they don’t have a say in this asked Commissioner Yohn. The payer is the institution and they contracts through Auto Agent and they are able to receive payments electronically. The payer does not have to go through Auto Agent but there are no large institutions that are not on this besides the local institutions.

Ms. Dunne asked if the local institutions will be excited about it. Ms. Widhalm stated with some education. The only reason they might hesitate is the fee. They might not be able to absorb for every mortgage they hold but if they could 20 cents at end of every loan annually or in the escrow fee collection.

Ms. Widhalm stated she will report back to them after speaking with the local institutions. Mr. Kelly added this statement in the contract “all renewal terms are subject to necessary funds if any be properly appropriated by the tax collector”.

**m/s Dunne/Yohn motion to approve Software Agreement with Auto Agent for Treasurer’s Office**
Motion was approved unanimously.
Department of Human Services

Joe Carrica was present.

Medicaid Dollars spent for December 2012 report was presented. It showed $3,288,283 total for this month. The Investigation report was presented. It showed four cases with one falsifying employment, a client and former spouse claim services, one that was unfounded, and one that was overpaid. The Child Support Collection was presented. An update on LEAP as of December showed 1137 cases, approved just under 800, denied 60 and 241 are pending. The lowest payment is around $200 and the most is $800.

Commissioner Dunne asked about other entities such as La Puente that assist with LEAP. There is no money that exchanges hands. They assist filling out the applications and turn them in.

Commissioner Yohn asked when does the LEAP program run. It runs from September until April. He has two staff working this program but one may leave around February when it slows down.

Resolution for DHS for Joe Carrica to sign contracts or revisions to contracts for anything under $10,000. Most are for Child Welfare. He will still have to bring them to the board but this may save time.

m/s Dunne/Yohn motion to approve Resolution that Director of Human Services can sign contracts under $10,000.

Motion was approved unanimously.

There is a requirement each year that each county has to have a Citizens Review Panel. This is established and appointed by the board to look at grievances or complaints that relate to the behavior of the caseworker. It is on Child Abuse and Neglect cases only. It isn’t about a rule or about why they took someone’s kids away. Referrals come to Directors after going through Managers. It is a buffer between them that if the complainant and director doesn’t come to an agreement they can come before the board. He can make a recommendation. He will bring a list of people who they can put on the board or they could appoint some else that is up to them. The appointment is yearly but this hasn’t been done since 2007. There has to be someone who is a parent of a minor.

Commissioner Allen asked how you found this out. Mr. Carrica stated he got a letter from the state saying we haven’t heard from you in the annual report that says how many of these have done.

He understands they don’t have any policies regarding county vehicles. He would like to know what to do if they break down or something. They are leaving staff at risk by them not knowing what to do. Some of the staff don’t have credit cards. Commissioner Allen stated maybe they could call some other counties and see if they have a policy. The Commissioners will look into this.
They get allocations every year for Child Welfare which includes subsidized adoptions, kinship care subsidies, and an addition to families to care for a child in TANF. These are placements that are kind of permanent so they could be for years. When they negotiate a rate it could be many years of commitment. Now that allocations get cut he doesn’t feel they could sustain this. He would like to look at a process to look at different criteria to get rates down. His fear is in the courts could say that if they are paying $1600 for child care then you should give them $1600. He is asking if he could look at this process and see if he could mitigate this process.

Commissioner Allen stated if they have 10 kids out there with allocations of 1400 and they are ten then they have this for the next eight years this could add up to hundreds of thousands of dollars. This impact is huge especially if they get cuts.

Commissioner Dunne stated he is doing a great job the fact he can foresee this. She thinks a big problem with Alamosa is the cost of going to Children’s Hospital.

He has another Administrative Assistant who resigned and he just interviewed for one this last week so he would like to hire out of that register.

m/s Yohn/Dunne motion to approve vacancy
Motion was approved unanimously.

Statement of Expenditures was presented. They get allocations in September of each year but they operate under the old one until January then they operate under the new one. So these are not non-reimbursals. They are not overspent of what they sent them. Commissioner Allen stated it is tricky because the State works on a fiscal year and the County works on a calendar year. Mr. Carrica stated the Feds run in October and they have some grants that run from April.

BREAK

Alamosa County Public Health

Sarah Duncan-Pearson was chosen for the Supervisor position for Options of Long Term Care.

Chronic Disease Prevention Grant where they identified children with High DMI, asthma, and high blood pressure at Alamosa and Sangre de Cristo Schools to be offered a Pro Fit Program to promote activity. Most of the grant goes to National Jewish Hospital and to the hospital here but we get $80,000.

Maternal Child Health money they are working with child obesity. They are working with on a video to present to employers for law to provide breast feeding areas.

They are trying to think of ways such as a competition between Alamosa County and Mental Health to increase activity within the county.
**Alamosa County Home Health**

New Home Health employees Marcy Gardunio and Marshall McDaniel were introduced.

They had Senior Management Team meeting yesterday and they had an evaluation of our Home Health Program in terms of our times, where most patients are, where nurses are, and how to improve. They are trying to meet quarterly.

They started with the nurse practitioner who is consulting with the nurses on wound care. She is guiding them with new efficient wound dressing supplies. She will also write her recommendations to the doctors as well.

They looked at the mileage for Personal Care Providers and it was found some of them were “patting” the mileage sheets. Now they are given a sheet of the actual mileage and they will be watching them. If this results again there will be a disciplinary action.

Commissioner Yohn asked about the ProFit Program did the SLV Regional Medical Center have a program where they were paying them to be on. No stated Ms. Geiser. They are working with the Recreation Center for a course. The Hospital is contracting with Adams State to do a baseline and another evaluation. Commissioner Yohn asked if there are two programs under ProFit. Yes under SLV Regional Medical Center but we don’t stated Ms. Geiser.

Revenue Expenditure Summary was presented.

**Alamosa County Detention Center**

**Administration**

*Cattails Golf Club Membership*

*m/s Yohn/Dunne motion to approve Cattails Golf Club Membership Motion was approved unanimously.*

*Western Technologies Inc*

*m/s Dunne/Yohn motion to approve Western Technologies Motion was approved unanimously.*

**Board/Staff Updates**

**Adjourn**
There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

ATTEST:

Bolita Ramirez, Office Manager
Carol Osborn, Assistant Administrator

Darius Allen, Chairman
Mike Yohn, Vice-Chair
Marianne Dunne, County Commissioner