Minutes of the Board of County Commissioners Meeting, held on December 09, 2015 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present: Darius Allen, Chair
Marianne Dunne, Vice-Chair
Mike Yohn, Commissioner
Gigi Dennis, County Administrator
Jason T Kelly, County Attorney
Belina Ramirez, Deputy Clerk

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

Addition of Liquor License Renewal for Loaf n Jug

m/s Yohn/Dunne motion to approve Liquor License Renewal for Loaf n Jug

Motion was approved unanimously.

Approval of General Business/Minutes

November 18, 2015 – Regular Minutes
Amendment to Zoning & Special Use Permit Lee Ridgely-Public Hearing

m/s Dunne/Yohn motion to approve minutes of November 18, 2015

Motion was approved unanimously.

Approval of Bills/Obligations

m/s Dunne/Yohn motion to approve Bills/Obligations

Motion was approved unanimously.

Public Comment

Dawn Melgares Director SLV Housing Coalition spoke. She went before the State Board and their grant was approved with some conditions. The first condition is that all applications will go through Kim at Department of Housing for review to make sure everything is done correctly. Also they have to have 7 loans in the year. She has a couple of applications already. They would also have to have a County sponsor for 2017. They gave them an exception this year. She requested a letter from Alamosa County requesting DOH to allow them to pull the loan money for admin money. Kim at DOH offered to review new rehab loans also to make sure she is doing them correct.
Consent Agenda

Revised 2015 Commissioners Meetings & Holidays
Amendment 3 to Agreement for Application Hosting & Technology Support Services
Ratification of DOLA Energy & Mineral Impact Assistance Program Application-12th Judicial Center
Treasurer’s Fund Report for November
Liquor License Renewal –Loaf n Jug

Commissioner Yohn requested to pull Application Hosting & Technology Support Services.

m/s Yohn/Dunne motion to approve Consent Agenda without Amendment 3 Agreement
Motion was approved unanimously

Amendment 3 to Agreement for Application Hosting & Technology Support Services.
We need to correct the address listed it has 402 Edison.

m/s Yohn/Dunne motion to approve Amendment 3 to Agreement for Application Hosting & Technology with correction
Motion was approved unanimously.

Alamosa County Treasurer

Lois Widhalm was present.

Payment Processing Agreement with Forte Credit Card Company

She would like a change in the credit card that they use and would like to have this in place for January 1 2016. It is not always up and running, bad customer service, and no reports. They have gone together with other counties to decide to go with Forte Credit Card. They were able to negotiate a good rate. The fee goes back to the customer. They are currently at 2.95 and now it will be 2.35. They will be equal to the big counties. One suggestion from Jason Kelly on page 2 adding 5.3 titled Termination for Convenience which reads “Either party may terminate this Agreement for convenience and without cause upon sixty (60) days’ written notice prior to the effective date of termination”. This option will be online and it will be on the tax statements that go out.

Commissioner Yohn questioned that there was no place where it showed the cost and it is not a set figure that they could change at any time.

Lois Widhalm stated when they sign their side it will be agreed upon she will request a supplement to this agreement saying the set cost.

m/s Yohn/Dunne motion to approve Payment Processing Agreement with Forte Credit Card Company
Motion was approved unanimously

2015 Tax Lien Sale Summary

The Tax Lien Sale was held online November 10th, 11th, and 12th. She feels pleased about the sale but she didn’t have 100% parcels sale. They advertised 663 parcels. This is 200 additional parcels that were higher than any other year. They sold 545. We needed to collect $288,272.62. The sale gave revenue
of $246,610.69. There were only 281 parcels sold. This resulted in 86% unpaid tax collection and resulted in 264 parcels that did not sell. They collected $41,661.93 which had to be struck off to the County so 14% was not collected. Additionally the County was awarded $8,924.72 in premiums. They recognized bidders did their homework on higher assessed parcels. They collected $255,535.41 for this year sale. They analyze County held parcels. She is working with Land Use to try and generate information to present to BOCC to consider purchasing the lien rather than holding and selling the property. The majority of parcels that didn’t sell the highest tax amount was $271 which were Sangre de Cristo Estates, Deer Valley Meadows, vacant land, and mountain ranches. This shows the assessed value was really being looked and the location in terms of the investor.

Commissioner Allen asked if there is a way to pull up the County held properties.

Lois Widhalm stated if you go to the Alamosa County website under the Treasure Department it will show County held properties. If someone is interested in a County held property they would pay the cost of the tax and a $4 assignment fee and be able take the property. In three years they can apply for a Treasurers deed for the property. Many of unsold parcels have a previous lien on them. She believes the people may be hesitant to do this.

Gigi Dennis asked of the ones sold what is the percentage that sold locally vs outside.

Lois Widhalm stated she hasn’t done any of those calculations. She thinks 75% out of the Valley. Saguache is interested in doing this as well and they are ahead of us. If we do a sell perhaps we could do a multiple sale to make much larger and get more bidders.

Commissioner Allen questioned the problem with collection of mobile homes is this still a problem.

Lois Widhalm stated 39 were delinquent and sold 0. They are not sold on the internet. It is a big concern. She is working with the local mobile home parks to see if they would like to purchase them. If they could be moved. This year there was no interest. They continue to make them aware that they are available.

Commissioner Dunne thanked her for thinking outside the box. It could benefit the County.

Alamosa County Administrator

Commissioner Yohn stated the Debt Service Fund and Local Marketing are the only two items that are to supplement.

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY

RESOLUTION NO: 2015 - F – 9

RE: A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF ALAMOSA, COLORADO.

WHEREAS, on the 18th day of December, 2014 the Board of County Commissioners adopted its 2015 calendar year budget; and
WHEREAS, Alamosa County has: a) to account for the early payoff of the technical energy audit lease agreement; b) to account for additional mortgage payments made by the Local Marketing District.

WHEREAS, Alamosa County has received unanticipated revenue or revenues not assured at the time of adoption of the budget, or will utilize available undesignated fund balances as hereinafter set forth.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners, Alamosa County, Colorado as follows:

Section 1.

That the FY2015 appropriation for the a) Debt Service Fund is hereby increased from $234,033 to $299,033; b) Local Marketing District Fund is hereby increased from $314,945 to $364,945.

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the Division of Local Government and the Department of Local Affairs by the Clerk of the Board.

ADOPTED this 9th day of December, 2015.

The roll having been called, the vote was as follows:

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<th>Commissioner</th>
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<td>Commissioner Allen</td>
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<td>Commissioner Dunne</td>
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<td>Commissioner Yohn</td>
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The foregoing resolution passed by a roll call vote resulting in a 3-0 vote.

(Seal)

BOARD OF COUNTY COMMISSIONERS
ALAMOSA COUNTY, COLORADO

Darius Allen, Chairman

ATTEST:

Melanie Woodward, Clerk of the Board

m/s Dunne/Yohn motion to approve Supplemental Budget Resolution 2015F9
    Motion was approved unanimously.
SLV Ecosystem Council

Kristina Crowder Coordinator and John Stump Project Developer were present.

Kristina Crowder lives in Alamosa County. She has a background in Wildlife Biology. She worked Biotech for Fish and Wildlife. Illegal dumping has been prominent in her life. She has always been interested in this.

John Stump stated they identified 36 illegal dump sites. They cleaned up with Initiative with counties and municipalities, also along with schools. Alamosa County isn’t as quite as bad although east of Alamosa there are some bad sites. They have talked with your Land Use Office. The solution might be transfer stations. They have the second grant to work with Alamosa and Saguache County. There was an EPA grant where there was a community survey of problems facing the San Luis Valley. Illegal dumping and Solid Waste was a high priority. They have strong outreach and education component. We want to get the community sensitive to this to get something done. The have used funds for educating Public Works and Land Use for education. Law Enforcement is important to give tickets to get people behind the program. If you think of an average of 4lbs a day per person going to solid waste multiplied by the population of 16000 equals 32 tons a day and multiply that by 365 days equals 11000 tons. Half is in the City and half in the County. The City has curb side pickups and the County is served by County servers. You have the advantage of City recycling. Recycling is difficult it is a long range goal for them. Hopefully in the future they can do this. The City might be able to handle expansion but they need help and would need other counties to cover the costs. This is something they will look at. They would bring in a consultant engineer to locate sites and costs to clean them up. They compare the cost for cleanup and prevention that shows there is a savings. Transfer stations no one wants in their back yard. They are having a Leadership training in the fall.

Kristina Crowder stated they are planning an outreach including some public cleanup of illegal dumping and including middle schools to involve the community.

John Stump stated in Conejos the schools were a good involvement. The kids learned

Commissioner Dunne stated she has been following the SLV Ecosystem and they have done wonderful work. It is exciting you want to work with Alamosa. Anyway we can help let us know. They have toured some of these sites. She knows one site where you can have a transfer station. It is hard to catch those people for illegal dumping.

Commissioner Yohn stated cleaning up the Valley benefits everyone. He appreciates them working with Land Use. They get the calls and Road & Bridge goes and picks up what they can. Education is important. Once there is something dumped it draws more and more. Jinger Tilden has mentioned to put up some game cameras.

John Stump stated the grant is through USDA Rural Solid Waste.

Commissioner Allen asked if there is a maximum you can apply for. Is it open for anyone?

John Stump stated the criteria is you have to meet income requirements and social requirement.

Commissioner Allen asked if the consultant is paid out of the grant.
John Stomp stated yes they contracted out to the Rural Community Assistance Committee and the person was local but they are looking at a replacement. Without engineering calculations it is difficult to pin things down.

Commissioner Allen stated at one time they had transfer stations in Conejos and Costilla County, have you asked why they didn’t work.

John Stomp stated Costilla has a commercial hauler and they can’t afford to maintain the site. They are not open consistently. Costilla has been energetic about this. They are looking at a tax. They hired an enforcement officer. In Conejos BLM has been instrumental.

Commissioner Allen stated there is illegal dumping on BLM going east. Once they start illegal dumping it encourages more and more. He sits on the Landfill Board and one thing they offer is one truck load a month per county where they don’t charge.

Commissioner Yohn asked what transfer stations are operating.

Jinger Tilden stated they are still running but not enough man power so not opened often.

Commissioner Allen asked if any private properties are interested.

John stump stated if the counties could subsidize them in some way.

Commissioner Yohn stated it never is a money maker. The smaller transfer stations don’t require a person there.

John Stump stated putting roll offs next to schools or government institutions for them to take care of is an idea and then have a commercial hauler pick it up. ASU has one next to their Student Center. Saguache can’t keep up with their landfill and the new regulations for compliance. This is something they are partnering with them to find solutions.

Commissioner Dunne stated they would need some protection land cover to have for roll offs.

**Alamosa County Human Resources**

Connie Ricci was present. Reports were provided. In 2015 they have had 53 new employees. Last year it was 23.

Gigi Dennis asked of that 53 how many are new created positions.

Connie Ricci stated 6.

Commissioner Dunne stated the employees come though out the Valley. They contribute financially throughout the Valley for employment.

Connie Ricci stated 56 employees have exited the County. Two of those retired. Last year is was 53.

Commissioner Allen asked if some of these are part-time employees.

Connie Ricci stated yes.

Commissioner Allen stated it would be interesting in why they left.
Connie Ricci stated they don’t do exit interviews with Personal Care Providers.

Commissioner Yohn stated they need a 5 year window to compare. What is the turnover rate?

Connie Ricci stated around 20%.

Commissioner Allen asked if this is an average in the industry.

Connie Ricci stated this is the average for Public Safety and DHS.

Commissioner Yohn stated they might have to compare department to department because Road & Bridge hardly ever has turnover and you wonder why they don’t not being the highest paid.

Commissioner Dunne stated she knows DHS and the jail is because of burnout so maybe if we could help with that such as counseling. Public Health is because of loss of clients grieving of their clients. Improving the jail hopefully will help.

Commissioner Yohn stated it is just the nature of the job.

Connie Ricci stated we do have counseling in place for caseworkers. Della with Public Health is working on something.

Gigi Dennis stated she has asked Connie to share the exit interviews with the department heads. If there is a trend to let her know.

Commissioner Yohn asked if anyone has said anything about leaving because of the cost of health benefits.

Connie Ricci stated she has not heard in that context but they have told her it is high especially family coverage. The last four told her they were going elsewhere for better benefits. FMLA they have had 15 and in 2014 they had 18. Workers Comp they had 30 claims and in 2014 they had 23 claims.

Gigi Dennis asked in the exit report how many were terminated.

Connie Ricci stated 4.

Flow Chart of job vacancy process was provided. The whole process takes 6.2 hours.

Commissioner Dunne asked how many do not pass the drug test after being accepted.

Connie Ricci stated 1 this year. They have some that are dilute and they retest.

Commissioner Dunne asked if we do random testing.

Connie Ricci stated for Road & Bridge we do.

**Alamosa County Human Services**

Statement of Revenue and Statement of Expenditures were presented.

Ongoing Workload Summary Report was provided. It shows Adult Financial with 298 cases, Colorado Works with 130 cases, Food Stamps/Food Assistance with 2103 cases, and Medical Assistance with 4054 cases.
Monthly Food Assistance Issuance Report was provided. It showed $515,247 issued for the month of October. Year to date they have issued $5,369,235.

Commissioner Dunne stated she heard Congress has cut 33% of DHS.

Recovery Collection Comparison and Child Support Comparison were provided.

The County C-STAT Dashboard report was provided.

Amendment #2 Signal Behavioral Health Network

They are working to negotiate with them. This is extending the current contract through November. They haven’t paid for the services they have provided.

Commissioner Yohn asked what the problem is that they are working on.

Catherine Salazar stated they believe they are paying for more than services provided. This is a regional contract. This is only funding for one position and half vs three positions. Based on the numbers they provided they were paying too much. There are two contracts. One to extend the existing contract and the new contract with the revised amounts.

m/s Yohn/Dunne motion to approve Amendment #2 Signal Behavioral Health Network
Motion was approved unanimously.

m/s Yohn/Dunne motion to approve new agreement with Single Behavioral Health Network
Motion was approved unanimously.

County Merit Certification

Alamosa County certifies that we are in compliance with the Merit principals. She has noted where these merits are covered in the personnel policies.

m/s Yohn/Dunne motion to approve County Merit Certification
Motion was approved unanimously.

Alamosa County Public Health Department

Della Cox-Vieira and Tammy Garcia were present.

Tammy Garcia is the new Home Health Supervisor. She has been a nurse for 25 years, she is a veteran of Desert Shield/Desert Storm, she has worked At Home Health, and she was Director of Emergency Room.

1. Core Services updates.
   a. Assessment, Planning, and Communication:
      i. Immunization Core Services contract for signature (see attached). Contract has already been reviewed by County Atty.
   b. Vital Records and Statistics: no updates at this time
   c. Communicable Disease Prevention, Investigation, and Control:
      i. Influenza: Influenza-like-illness remains low across the state. No pediatric deaths or outbreaks associated with influenza have been reported thus far.
ii. Department had immunization refrigerator serviced after the holiday; thanks to quick action by program supervisor, Bev Strnad, for transferring vaccines to a back-up unit before cold chain was broken. The Sensaphone alert system worked as planned, and vaccine was caught at early stages of warming, before critical temps were reached.

d. Prevention and Population Health Promotion: no updates at this time

e. Emergency Preparedness and Response: no updates at this time

f. Environmental Health:
   i. Two staff from CDPHE will be visiting next week to assist Regional EH Specialist with OJT and retail food inspections, and visit with the EH Program on their progress toward standardization.
   ii. License renewals are coming in steadily last week and this week.

g. Administration and Governance:
   i. Agency Finance Coordinator began on 12/1/15; welcome Lisa Dupont.
   ii. Two program supervisors attended a one-day training 12/3/15 for staff transitioning from staff to supervisor roles.
   iii. PH Director and program supervisors attended the employee evaluation training 12/8/15.

2. Home Health Program:
   a. Current caseload: _192___ active and _7___ prospective patients at this time.

3. Options for Long-term Care Program:
   a. _440___ clients currently on caseload as of 11/30.

4. PCP Program:
   a. _103___ clients currently on caseload.

**Immunization Core Services Contract**

m/s Dunne/Yohn motion to approve Immunization Core Services Contract

Motion was approved unanimously.

**Board/Staff Updates**

**Marketing District**

The Marketing District is wanting to refinance to combine their loans. This will free up some cash flow. The banks understand they are subject to prior appropriation. Their goal is to pay down quicker than the note terms. They have done a good job of paying down so far.

m/s Yohn/Dunne motion to let Marketing District combine their loans through refinancing

Motion was approved unanimously.

**Adjourn**

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

**ATTEST:**
Belina Ramirez, Deputy Clerk

Darius Allen, Chairman

Marianne Dunne, Vice-Chair

Mike Yohn, County Commissioner