Minutes of the Board of County Commissioners Meeting, held on August 19, 2015 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present: Darius Allen, Chair - Absent  
Marianne Dunne, Vice-Chair  
Mike Yohn, Commissioner  
Gigi Dennis, County Administrator  
Jason Kelly, County Attorney  
Brittney DeHerrera, Chief Financial Officer  
Belina Ramirez, Deputy Clerk

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda


M/S Yohn/Dunne motion to approve the agenda of August 19, 2015.  
Motion was passed unanimously with Allen absent.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:  
Regular Minutes-August 5, 2015

M/S Yohn/Dunne motion to approve the Minutes of August 5, 2015.  
Motion was passed unanimously with Allen absent.

Approval of Bills/Obligations

M/S Yohn/Dunne motion to approve the Bills/Obligations  
Motion was passed unanimously with Allen absent.
Public Comment

Pattie Swift Chief Judge of 12th Judicial District and Co-Chair of Alamosa County Justice Center Task Force that the County Commissioners created. The Task force has voted unanimously to recommend to you that you place in the ballot in November a 1 cent sales tax to fund the building of a new courthouse, renovations of the existing courthouse for the use of the Probation Department and the District Attorney and renovations and additions to the Alamosa County Detention Center. She also thanked the Commissioners for appointing the Justice Center Task Force a couple of years ago and given them the support in the work of planning and working for the last two years on what would be the appropriate next step for Alamosa County.

Ron Stoebber spoke. He is asking next month when you approve the permits for Iberdrola new solar plant that you do with it a condition of purchasing their residence at the last appraised value. If the solar plant goes through, his house would be surrounded. There are only two entities that don’t believe they would lose the value to his home. He is not opposed but he would be the only one losing out on the deal. He would like them to consider a condition if the solar plant goes through that they buy their property.

John Brownell spoke. The Iberdrola project is going to being place on his lands. This has been a solar zone in the valley. His property is surrounded in that area. He thought it would be intrusive and it is not. It is not a bad deal. He believes Iberdrola doesn’t want any conditions put on them. They have been a good company to deal with.

Approval of Consent Agenda
Revise Airport Layout Plan with New Terminal
Revised 2015 Commissioners Meetings & Holidays
Treasurer’s Report for July

Commissioner Yohn stated the Treasurer’s Report should state Treasurer’s Fund Report

M/S Yohn/Dunne motion to approve Consent Agenda with amendment
Motion was approved unanimously with Allen absent.

Alamosa County Clerk & Recorder

Melanie Woodward was present.

Election Systems & Software LLC One-Time Rental of Equipment Sale of Services & License of Software

Every election she rents equipment from Election Systems & Software. The reason is it is cheaper to rent than purchase. When they were paying the yearly fee with Hart for their equipment it was $10,000 and to rent with Election Systems & Software it is $4800 so this is most cost effective.

Commissioner Dunne stated people tend to think there is manipulation with elections so is this company safe.

Melanie Woodward stated they are certified through the State of Colorado and the equipment has to go through the State Department before it goes to them.
Commissioner Dunne stated we have used them at the last election.

Melanie Woodward: Yes

Commissioner Yohn appreciated that she has saved the County money by doing. Even though it is a Mail-in Ballot they still have to go through the process.

m/s Yohn/Dunne motion to approve Election Systems & Software Contract
    Motion was approved unanimously with Allen absent.

Special Events Permit Liquor License SLV Local Foods Coalition

Liza Marron Executive Director was present. The Event is on September 19th. They are holding their 3rd Annual Harvest Soiree at Healthy Living Park which is the former Polston Elementary School. They are still leasing from the Trust Public land but it is almost about paid off. We will be paying this off later this fall with GOCO grant. Everything they serve will be from the SLV farmers. This year it is a daytime event which last time was an evening event but because of no lighting they decided to hold it in the daytime. Food will be served from 3:30pm-5:00pm. They will be having SLV Brewery and wine from Vino in Salida. There will be 5 local bands. They have gotten the Temporary Use Permit.

Commissioner Yohn asked for clarification on the application because the applicant is different from the signature. You have Alice Price and Julie Mordecai listed but Liza Marron authorizing it.

They are all in the same team stated Liza Marron.

Is that ok asked Commissioner Yohn.

Melanie Woodward stated yes there are event managers and the director in an event.

Commissioner Dunne stated she attended their event last year. They had a great turnout and it was a great event.

Commissioner Yohn asked if the fees have been waived for this.

Rachel Baird stated there was no request. She has paid and signed the permit yesterday so it has been issued.

Commissioner Dunne stated she can request for the fees to be waived next year since it has already been done.

m/s Yohn/Dunne motion to approve Special Events Permit for SLV Local Foods Coalition
    Motion was approved unanimously with Allen absent.

Alamosa County Road & Bridge

Tim Deherrera was present.

Tire Collection Day

They had their 2nd Annual Tire Collection day. They collected 1,397 tires within a 4 hour time frame. While not collecting as much as they did in 2014 she still considers it a great success. There was
participation throughout the Valley with collections from: Alamosa, Antonito, Center, Del Norte, La Jara, Manassa, and Monte Vista. This year they partnered with La Gente “The People” project. La Gente “The People” project is a confidential program providing services to families. They enable families with children to achieve and maintain a nurturing, safe, and stable home environment through a partnership with the community. Some of the services they provide are parenting classes and support groups, Money management assistance, and clothing for families in need. Services are available to all families who have a child or children under 18 years or younger living in the home or temporarily placed out of the home. They decided with the supplies that were received and the money that was contributed to purchase enough school supplies to help 40 kids within the SLV Community. The cash donations were used to buy 40 backpacks, 40 water bottles, and filled to the brim with all of the school supplies they would need to have a successful, enjoyable and stress free school year. They will be delivering all the backpacks tomorrow.

None of this would be possible without the support from the Board of County Commissioners and the working relationship with the SLV Regional Landfill. She also thanked Buildings & Grounds Andrew Atencio; Landfill Jim Clare, Cheri Malouff, MacKenzy Becker, Mark Sanchez, Mike Sanchez, and Stephen Horwath; Land Use Ken Vanwarden, Pat Lucero, and Rachel Baird; Public Health Kim Fowler and Lynnea Rappold; Road & Bridge Albert DeHerrera, Bryce Rogers, Tim DeHerrera along with 2 jail crew men.

Commissioner Yohn stated this is beneficial to the entire valley picking up tires. $1 per tire so there was $1400 put in. You also omitted your name in Land Use for recognition.

Jinger Tilden stated the $1 fee goes towards the shredding of the tires. Landfill collected this fee to pay for shredding expenses. We also collected 673 tires so we deposited back to Road & Bridge for shredding. They received $402 in cash donations so this was used to purchase the school supplies.

Commissioner Dunne stated on of the reasons for poor turnout this year was because of the good job you did last year. This also helps with the mosquitos.

Jinger Tilden stated they had great publication where they sent 110 emails valley wide. Saturday morning they were mentioned on Channel 13 news.

Commissioner Dunne stated she doesn’t know why Costilla doesn’t participate.

Jinger Tilden stated she doesn’t know. They are considering having another collection site for other counties next year.

Gigi Dennis: They did a great job. Tim’s folks were out there and trustee’s from the Sheriff’s office. Their time was paid through a grant they received that Lynnea Rappold applied for.

Commissioner Yohn asked about East 8th Conoco’s clean up. He sees a lot of activity out there can you share an update with us.

Jinger Tilden: She met with Becky Heslen and Kevin Miller with Conoco Phillips. They are in the process of monitoring of ground waters. They are taking out the top soil off and bringing in clean dirt. They are excavating and hauling to Pueblo. They have been working with the Sheriff’s office where they are monitoring the area because they have equipment and a construction trailer. It will be another month before it is done. They have 20 loads going to Pueblo daily. They spread out loads so the traffic doesn’t
back up. This is part of the requirements through the State. They are still monitoring the wells. They have to do like they did with the landfill. They should be done by late fall next year.

Tim talked to Earth Solutions and he changed the route. They were loading dirt on 6 South across from shooting range on ACI’s pit and coming down the 112 and tearing up that 1 in chip seal. So now they are using the 6 all the way down the 112 and catching the 160 to come into town. They said they should be done by late September. Absmeier is hauling in the evenings and Earth Solutions are hauling during the day. They are spraying water for the dust.

They have been so easy to work with stated Jinger Tilden.

Commissioner Dunne stated the City has annexed so much property is that land the City or County and the road that goes along the recycle.

Jinger Tilden stated all the roads around there are the City’s and the property Conoco is sitting on is County and the roads start S River Road are County.

Tim DeHerrera stated the City takes care of it. The far east road is County so they take care of that road and where trucks are pulling out is a City road.

The July report was presented. It showed road building of $3790, culverts of $607, $5000 in hauling dirt, patching of $9517, hauling pit run at $5874, road maintenance of $29333, hauling water at $4547, weed spraying at $17976, road built at $3758.82. Leaving the total of $79942.45 for the month of July. They are at 55% of budget so they are right on track.

Gigi Dennis: Did you put blockades to stop traffic going in through that easement to the Family Center.

Tim DeHerrera stated road barriers were put. Andrew Atencio told him one individual working there was still using the road but they talked to him and it has been taken care of. They did put some signage of where to go. It is not our road so they are just putting this for a while for everyone to get used to the new road.

They are getting the roads north ready for harvest. They will be hauling up water. Their mowers for the weeds on asphalt roads will get mowed twice. Everything n has been mowed twice and they will do the alleys for the second time. They left off on Trinchera because they didn’t finish because of lack of laborers.

Commissioners Dunne asked if trustees are helping him.

Tim DeHerrera stated two are helping with the new rec yard fence because the inmates were destroying it. They got a new air condition machine to fix air conditioners on their vehicles so any county vehicle that needs this they can go to them. Ivan Quintana will have 40 years and will retire in December. Also he would like to schedule a worksession for graders. Also he called Sangre schools and Alamosa schools for their bus routes for snow removal. They have 6 culverts ordered and will install before the ground freezes. Most are up north that are rotted out or too narrow for a safety concern.

Commissioner Yohn stated would like to look at three roads east of Alamosa which are Coronado, Chamisa, and Red Wing. They will be resurfacing about 1.5 miles total.

Tim DeHerrera stated he would have to plan on an asphalt job first.
They are dirt roads stated Commissioner Yohn.

Tim DeHerrera stated Otero County is putting 2 in chip seal instead of overlay which cuts the price in half. He will do some checking into it. Also the State said they would entertain to go with them for bid at the end of year for chip seal. He asked if ACI putting out to bid.

Commissioner Dunne stated the County has plenty of chip seal.

Tim DeHerrera stated yes for the last ten years they haven’t used any and he would like to get into that.

**Alamosa County Land Use**

Rachel Baird and Jinger Tilden were present.

**Mosca Wastewater Infrastructure Improvement Project**

Rachel Baird spoke. On July 29 they submitted the DOLA Energy/Mineral Impact Assistance Fund application for a Tier II grant for the August 1st grant cycle for $634,500. They originally were applying for a Tier I grant for $200,000. They discussed with Christy Culp after and they were told to ask for what is needed. This was before they didn’t know the Justice Center was not applying for a grant but she did say they do sometimes award two in the same jurisdiction. With the calculations they had where they had USDA contributing $45000 of grant money. The loan amount would be $200,000 with a 25% match. They need the Board to make a formal motion for applying for a Tier II grant.

**m/s Yohn/Dunne motion for Approval of applying for DOLA Energy/Mineral Impact grant Tier II grant of $634,500**

Motion was approved unanimously with Allen being absent.

**Mosca Town Hall Meeting**

Jinger Tilden spoke. On August 5, 2015 they hosted their third town hall meeting at the County Administration building. The public meeting was a requirement for our loan and grant application with the USDA and they needed to have a formal record of the minutes. Although the community had limited turnout, they had excellent representation from the County. The agenda was kept relatively brief and was limited to a review of the proposed system’s engineering and environmental impacts, the progress with funding, and the Land Use’s new management of the current system’s billing and invoicing. They did have three people indicate they were interested in joining the stakeholder group. They did manage to transition all documentation regarding Mosca to their office. They are actively pursuing the delinquent accounts. To date they have collected $2,400. They have reduced pumping the failing systems. Currently they have not received any calls or complaints regarding the system.

Rachel Baird spoke. On August 13, 2015 they met with representatives from the USDA to tour Mosca with Janice Pond Director of Community Programs for USDA Rural Development, Allison Trujillo, Community Program Specialist, and Tineel Baroz from the local office. We toured each leach field. We discussed the challenges of the system and the community. They sat down after and discussed the finance packages. They said the Sewer bill cannot exceed 1.5% of the medium home income. There is no census income data for Mosca since it is not a town. They extrapolated the averaged home income is $31,000 from Alamosa being $41,000 and Hooper being $21,000. This makes their monthly payment cannot exceed $37. If they applied for $200,000 they could not meet the monthly payment. Lastly they
informed them if they had a letter about a health violation they could increase their grand funding percentage from the standard 45% to 75% and it would reduce the loan interest rate from 2.75% to 2.18%. After discussing they said you could get a letter from the local Public Health Director it would qualify. They did ask and receive a letter from Della Cox-Vieira describing her concerns about the existing system that they submitted to the USDA Friday. Allison Trujillo will be taking their loan package to Washington DC and get approved at the national office. In order to manage O&M and repayment of the loan with that residential monthly payment, they encouraged us to work with one of the pro bono USDA consultants, Jay Mashburn, with the Rural Community Assistance Corporation to help establish more accurate residential vs commercial rates.

They will be requesting a formal resolution regarding the current Mosca system. They would like to establish the Board of County Commissioners as the Mosca General Improvement District Board, change the billing from quarterly to monthly, and would like additional structure for collecting past due accounts. They would like to schedule a worksession to discuss these changes.

Jason Kelly stated with the median income they are not considering Mosca a town than why not use median income of Alamosa.

Rachel Baird stated it is not as attractive for the DOLA grant. For their purposes it puts makes them look more attractive for grants and interest rates. She has been using $41,000 but they felt it would hurt the project.

Commissioner Yohn stated it is a red flag for him of the stakeholder meetings that you anticipate how limited should the County be involved. Are they open and advertised? He is interested in the County involvement and Land Use involvement.

Jason Kelly stated the stakeholder meetings should be advertised. As far as the Board’s involvement they should designate one person as representative for those meetings.

Commissioner Dunne congratulated them for continuing with this. It is a moral issue before something bad does happen. They owe it to the citizens. She knows Washington DC is a mess right now but hopes Allyson will be convincing.

**Letter of Intent for Top of the World Series Baseball**

Jason Kelly spoke. The Top of the World Series Baseball has already been issued a Special User Permit but they are requesting leasing some County property. In general the Board was interested in leasing the property but are concerned because of the prior use if it is appropriate. They took a look at it. He is not sure leasing the entire property is appropriate. They are wanting to pursue the park so they need some kind of intent of leasing the County property. The letter of intent will allow them to continue as well as for financing. He would be okay with the Board providing a letter of intent.

Commissioner Yohn stated they already approved the Special Use Permit, provided a letter of support, and now providing a lease agreement letter of intent so we are in support of keeping them going.

Mr. Kelly read the letter of intent.

**m/s Yohn/Dunne motion to provide a letter of intent for the Top of the World Series Baseball**

Motion was approved unanimously with Allen absent.
Alamosa County Department of Human Services

The Statement of Revenues and Expenditures were presented.

The Ongoing Workload Summary Report was presented. It showed 286 cases from Adult Financial, 132 cases in Colorado Works, 2110 cases in Food Stamps/Food Assistance, and 4078 cases in medical Assistance.

The Monthly Food Assistance Issuance Report was provided. It showed $530,044 of Food Stamps were issued.

Gigi Dennis: She toured La Puente. They said they put a limit of times someone could go to the Food Bank. She is unclear who can go in and get food versus those who get food stamps.

Catherine Salazar: The way these programs are designed they have the ability if they run out of Food Stamps they can go to the Food Bank as well as the Commodity food distribution. You can basically receive from all three programs.

Commissioner Dunne: Anybody can go in and get perishables such as bread or produce from the Food Bank daily. Food Stamps don’t usually supply enough for a large family.

Commissioner Yohn: The Food Bank limits to 6 times a year.

The Recovery Collection Comparison Report, Child Support Collection Comparison, and Child Support Monthly Case Count reports were provided.

Commissioner Dunne: Our County has been selected as a pilot program for fathers to help find a job to help pay child support. It was the Pueblo Chieftain the other day.

Catherine Salazar: The Safe Care program is run through La Llave program, we wrote a letter of support and they did receive a grant for this.

The Child Support Monthly Case Count was presented. It showed 1160 cases for July.

The County C-Stat Dashboard was presented and discussed.

MOE Relief

Last year it was declined. We can either decline the MOE or accept the MOE Relief. She thinks it would be in our best interest to accept the MOE. Right now Alamosa is at our TANF reserve limit so if we decline it we would have excess amount that we could sell it or keep it the pot or distribute to other counties. We have the mitigation or TANF reserve to go into if we have a sudden increase in TANF cases.

Commissioner Yohn stated he agrees with going with her recommendation.

m/s Yohn/Dunne motion to accept MOE Relief
   Motion was approved unanimously with Allen absent
Contract for Services with Center for Restorative Programs

m/s Yohn/Dunne motion to approve Contract for Center for Restorative Programs
   Motion was approved unanimously with Allen absent.

Trinidad State Junior College Contract

This is for their TANF eligible clients. This will pay for a GED educator for 36 weeks at $15 per hour for 28 hours per week. This is more hands on with their clients directly. The goal is to serve 10-25 clients through June.

Commissioner Dunne noticed incentives for the client of $100 when finished class. This is wonderful. Having their own private instructor is great.

Ms. Salazar stated yes we pay for the test as well. They are hiring an instructor specifically for them.

Mr. Kelly stated had a couple of corrections and Catherine has made them.

m/s Yohn/Dunne motion to accept Contract for Trinidad State Junior College for GED classes
   Motion was approved unanimously with Allen absent.

Medicaid Medical Transportation Broker/Provider Agreement

They coordinate Medicaid transportation. They do the billing to Medicaid. The only change was required to change the general liability insurance.

Mr. Kelly stated we have used them as a broker for the last three years.

Commissioner Yohn stated we might want to change their address because they have relocated.

m/s Yohn/Dunne motion to approve Medicaid Medical Transportation Broker/Provider Agreement
   Motion was approved unanimously with Allen absent.

Citizen Review Panel Re-Appointment

It is time to re-appoint two members to the Citizen Review Panel. They are required to have this process. The two appointees are Joseph Tomas Medina and Kristine Taylor.

m/s Yohn/Dunne motion to approve Citizen Review Panel Re-appointment of Joseph Tomas Medina and Kristine Taylor
   Motion was approved unanimously with Allen absent.

Alamosa County Public Health Department

Della Cox-Vieira was present.

Core Services Update

   a. Assessment, Planning & Communication
      i. Contracts for signature: Options for Long Term Care Amendment & Health Care Program for Children with Special Needs (HCP) amendment. Both are amendments
to the master contract done in 2012. These are the annual amounts that we can expect for 2016.

**m/s Yohn/Dunne motion to approve amendment contracts**

Motion was approved unanimously with Allen absent.

b. Vital Records and Statistics: no updates at this time

c. Communicable Disease Prevention, Investigation, & Control
   i. Had one more West Nile positive mosquito pool so that is 3 total (8/6/16, 7/30/15, 7/28/15). Treatment was done immediately.
   ii. SLV Public Health Partnership issued a press release about a human case in Costilla County 8/13/15. Takes a while to see symptoms in humans.

Commissioner Dunne asked there are more cases of Tularemia. It is a trend of more cases in Colorado. Should wear gloves when working in gardens and careful with respiratory when mowing lawns. We have not seen any cases here in the Valley.

d. Prevention and Population Health Promotion
   i. CHAMP completed. At immunization desk seen 1,368 children over the 5 days. This is an increase of 100 children from last year. They identified 22% of students needing one or more immunizations.

e. Emergency Preparedness & Response
   i. She attended a Joint Information Center Training with County PIO 8/18/15.

f. Environmental Health
   i. Tire Collection-Lynnae and Kim worked on

2. Home Health Program
   a. One FTE Physical Therapist Dan Malouf starting the 24th; 2 additional candidates pending.
   b. Current caseload: 185 active patients

3. Options for Long Term Care Program
   a. 471 clients currently on caseload in June; 27 pending

4. PCP Program
   a. 103 clients currently on caseload

Financials were presented.

Commissioner Yohn asked how the server is working.

Della Cox-Vieira: It is communicating very well. No one has had trouble synchronizing. They purchased an online system for courses to learn the new codes.

**Blue Peaks Developmental Services**

Brooke Hayden Executive Director was present.

They provide services to intellectual and developmental disabilities in the communities of the San Luis Valley. They are a community centered board. They have been doing this for 46 years. They provide a variety of services. They have 9 group homes house, 50 individuals, supported living, vocational,
technology center, and an art program. They have a very extensive children’s program. Generally there are 50 children a month in this program. They can get in from birth to 3 years old. It helps mitigate physical disabilities that they are born with. The State is interested in this program because they are more successful in school and as adults. Transportation this is what we use the money that the Commissioners give them. They travel 40,000 miles a month bringing people to medical appointments, sending staff or professional people such as physical or occupational therapists into people’s homes because people with disabilities don’t drive. Their bylaws require a representative from each County on the board.

Commissioner Yohn asked how many groups homes are in Alamosa County.

They are in Rio Grande and Alamosa which 7 are in Alamosa County.

Gigi Dennis: Do you still do business operations as far as employment for clients such as recycling.

We don’t do recycling. Few years ago the Fed and State government decided if they were already funding Voc Rehab it should be their responsibility so now they work very closely with Voc Rehab. They teach Pre-vocational skills, social skills training, basic academic training, and they contract with businesses that they earn money by mowing lawns for. The Post Office is one business they do this with. They gain experience for jobs. The challenge here is people already struggle to find jobs.

Commissioner Dunne asked if they are still working with WSB.

Brooke Hayden stated they do. They just hired one individual full time.

Commissioner Dunne stated they volunteer a lot such as with Meals on Wheels.

Brooke Hayden stated they do also cleaning people’s homes.

Commissioner Dunne asked if they are crowded in their office space.

We have done rearranging turning closets into offices. They are physically conservative. The old post office is in the process of being listed as a historical building. They have around 120 employees.

Commissioner Dunne stated the reason she asked is the historical courthouse looking down the future there might be offices available if there is a big need that could be an option for you.

**SLV GIS/GPS**

Pete Magee Vice President and Sandra Hostetter were present.

Pete Magee spoke. In 2012 the Board with his suggestion entered into a public private partnership. The Board was formed in 1995. It was designed as fee for services entity. Overtime the majority of work comes from nongovernment entities. They have been averaging $110,000 gross a year. The idea was to expand. They have representation from all six counties. They are picking up Saguache which they focus on the addresses. Since dispatch does this they contract with SLV GIS/GPS to maintain the roads for them. All six counties contact him with addresses or address issues and he enters the addresses into his system and the dispatch system as well. The Emergency Management Mitigation aspect they are currently working on mitigation in Jamestown. They help Alamosa maintain their zoning and they just helped Costilla with their Comprehensive Plan. There is just two of them in the office. Most counties have GISs within the county where the average cost per county is $150,000. Last year Alamosa spent
$11,288. This is a savings to the counties. They don’t have to maintain software, staff, or space. It is a tremendous value.

Sandra Hostetter stated we are fortunate to have him and he is on other boards. Our GIS/GPS authority is one of a kind.

Pete Magee stated he is on the Planning Commission, GIS Colorado, Society Hall Foundation, and All Hazards.

Gigi Dennis asked what does GIS/GPS stand for.


Gigi Dennis: Would you have any role in Unmanned Aircraft project.

Pete Magee: There would certainly be many applications they could use them but the cost prohibits them. He welcomes this industry to the Valley. It would be a big boom for the Valley. As far as the cost we are a ways a way from being able to use them.

Board/Staff Updates

County Picnic Closure of offices

m/s Yohn/Dunne motion to approve County Office closure for the County Employee Picnic September 10th from 11:30am-1pm.

   Motion was approved unanimously with Allen absent.

Adjourn

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

ATTEST:

[Signatures]

Belina Ramirez, Deputy Clerk

Darius Allen, Chairman

Marianne Dunne, Vice-Chair

Mike Yohn, County Commissioner