Minutes of the Board of County Commissioners Meeting, held on May 20, 2015 at 8:31 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present: Darius Allen, Chair-Absent
Marianne Dunne, Vice-Chair
Mike Yohn, Commissioner
Gigi Dennis, County Administrator
Jason Kelly, County Attorney
Brittney DeHerrera, Chief Financial Officer
Belina Ramirez, Deputy Clerk

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

Deletion of Local Marketing District and addition of Land Use Report of Onsite Wastewater Treatment Systems and update on Mosca Wastewater Infrastructure Improvement Project.

M/S Yohn/Dunne motion to approve the agenda of May 20, 2015 with additions/deletions. Motion was passed with Allen absent.

Consent agenda Items:

Approval of General Business/Minutes

The Following Minutes were presented:
Regular Minutes-May 8, 2015

M/S Yohn/Dunne motion to approve the Minutes of May 8, 2015. Motion was passed with Allen absent.

Approval of Bills/Obligations

Check numbers 114649-114787 & 29482-29501

M/S Yohn/Dunne motion to approve the Bills/Obligations Motion was passed with Allen absent.
Public Comment

Dorothy VanTreese Alamosa Senior Citizens Director spoke. They had an anonymous donor that donated a new van to them. The County buys gas for their vehicles. Last year you gave $1700 in gas for their vehicles. They would like to add this vehicle for gas. Their Board hasn’t decided if they are going to keep the vehicle they have currently. It is a 15 passenger Van.

Jeff Otay Deer Valley spoke. He thanked the Commissioners, Jason Kelly, and Jinger Tilden for being so quick about filling the hole out there at the pit. There is a lot of work that still needs to be done out there but he is sure it will get done.

Approval of Consent Agenda

Ratification of 2015 Underfunded Courthouse Facility Grant Award
Treasurer’s Fund Report for April 2015

Commissioner Yohn would like to pull both items for further discussion.

This year for the General Property Tax we have $11,809.06, SOT Tax of $652.01, and Alamosa Weed Control of $12,461.07.

M/S Yohn/Dunne motion to Treasurer Report
Motion was approved with Allen Absent.

With this grant request, we are seeking funding to help pay for an architectural analysis programming and planning for a new Alamosa County Judicial Center. Alamosa County needs a new Judicial Center as demonstrated by the March 23, 2013 Space Needs Assessment prepared by Colorado Judicial Facilities Planner Tom Franklin. As a result of the Space Needs Assessment, the Alamosa County Commissioners created an Alamosa County Justice Center Task Force. Following the recommendations of this Task Force, the Alamosa County Commissioners issued a Request for Qualifications for an architect to program and plan for a new Alamosa County Judicial Center and Sheriff/Detention Facility Expansion. Through a competitive process, Alamosa County hired Reilly Johnson to complete this planning process. Reilly Johnson is in the midst of completing this programming and planning analysis. Attached as Exhibit F are relevant portions of Reilly Johnson’s response to the Request for Qualifications as well as their most recent design and planning documents. The result of this work will be a conceptual design for an Alamosa County Courthouse that will serve the needs of Alamosa County for twenty-five years as well as a site choice and cost projections. In addition, the County is ready to enter into a contract with George K Baum & Company to provide public policy and strategic planning services to include: developing a key influencer database, assisting in the creation of direct mail pieces containing factual information for public outreach efforts to key influencers and active voter households, preparing a voter analysis, developing voter lists for mailing purposes, developing a mail survey (community opinion survey), assisting in the oversight of printing and mailing of direct mail pieces containing factual information, data entry of mail survey results and analysis, scientific telephone poll, and providing input on drafts of telephone poll questions. The County
and community members will then use the information from the Reilly Johnson programming and planning work as well as from the George K Baum public relations information and development efforts to explain to voters the need for the new Justice Center and to encourage voters to pass a sales tax intuitive the County plans to place on the November 2015 ballot to fund the construction of a new Justice Center.

Mr. Kelly stated this was written previously when we were applying for the grant so some of this work has already been done.

m/s Yohn/Dunne motion ratification of 2015 Underfunded Courthouse Facility Grant Award

Motion was approved with Allen absent.

**SLV Behavioral Health**

Clarissa Woodworth with SLV Behavioral Health Group was present. The Focus for years has been on whole health but this year it is before stage 4. Push is people get identified and screened early.

**Mental Health Month 2015**

WHEREAS, mental health is essential to everyone’s overall health and well-being; and

WHEREAS, all people experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that supports specific tools that all Americans can use to better handle challenges, and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with early and effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

THEREFORE, Alamosa County does hereby proclaim May 2015 as Mental Health Month in Alamosa County. As the Alamosa County Board of Commissioners, We also call upon the community, government agencies, public and private institutions, businesses and schools in Alamosa County to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions as soon as needed as we do other physical health concerns before they reach a mental health crisis.
m/s Yohn/Dunne motion to accept Proclamation of Mental Health Month 2015
Motion was approved with Allen absent.

County Department of Public Health

Della Cox-Vieira was present.

Core Services updates.
  a. Assessment, Planning, and Communication:
     i. Contract for signature: Core Public Health Services Contract Amendment for FY2016
        (7/2015-6/2016)
     ii. Contract for signature: combined contract for local and regional EPR services for FY
         2016 (7/2015-6/2016)

CDPHE Amendment for Task Orders #3-Emergency Preparedness
CDPHE Amendment for Task Orders #3-Public Health Core Services

m/s Yohn/Dunne motion to approve CDPHE Amendment Emergency Preparedness
Motion was approved with Allen absent.

m/s Yohn/Dunne motion to approve CDPHE Amendment Public Health Core Services
Motion was approved with Allen absent.

Commissioner Yohn asked if Mr. Kelly has reviewed these Amendments. Housing one
Environmental Health in Rio Grande County and one in Alamosa but Funding goes through
Alamosa County.

Commissioner Dunne stated the services the emergency people do is substantial. The State now
is doing investigation on children fatality from age’s birth – 18 years.

Ms. Vieira-child fatality an investigation is done usually with them and DHS depending on the
circumstances. They are notified they have a prevention case that needs to be reviewed. They
review medical records regarding the fatality and talk about circumstances such as factors that
can be prevented in the future. An example is if there is a situation regarding faulty car seats.
The State reviews them at a State level to see what they could suggest.

Commissioner Dunne stated she is also concerned with suicide.

Ms. Vieira stated the primary finding might be respiratory failure and the secondary might be
opioid overdose. They look at causes that may be leading up to that fatality.
Commissioner Dunne stated Beverly Strnad would gather the entities. Ms. Vieira stated she would gather attorney, coroner, pediatrician, behavioral health, and other entities so they have a broad spectrum of different levels to prevent in another child.

iii. Director and Board Chair will serve on a panel at Summer CCI about cross-jurisdictional sharing experience in SLV
b. Vital Records and Statistics: no updates at this time
c. Communicable Disease Prevention, Investigation, and Control:
   i. Over the next month, we will be getting information out about West Nile Virus; it’s been a wet spring, and weather is getting warmer. As in previous years, we will issue messages in English and Spanish about protective measure (5 D’s).
   ii. Rabies Work Group meeting 6/4/15; we will continue work on rabies with community partners, and also address heightened surveillance and preparedness around bird flu, given the challenges poultry farms have been experiencing in other parts of the country.

Commissioner Yohn asked if we have a poultry farm here in the valley. In Saguache is an egg production this is the reason we are talking about this stated Ms. Vieira. Commissioner Yohn asked how is this inspected and monitored. Ms. Vieira stated Environmental and Department of Ag inspect this. This is not something our local person does but a State person does. She can call the State Department to find out. Commissioner Dunne stated the county and the city has their own chicken farms. This flu hasn’t gone to small personal farms. Commissioner Yohn stated they do get their stock from local distributors.

d. Prevention and Population Health Promotion:
   i. PH is winding down the Chronic Disease grant we have had for the past 3 years-grant ends 6/30/15.
   ii. SLVPHP completed a regional grant application to coordinate substance abuse prevention activities across 5 of 6 SLV counties; regional coordinator to be based in Costilla County to assist local coalitions with their county-level activities. If funded, this work has been planned to mesh well with tobacco grant work plan(s) within PH, population-level work plans at SLV Behavioral Health, and youth-focused work through Rio Grande Prevention Partners.

e. Emergency Preparedness and Response:
   i. Regional EPR staff attended a statewide meeting in Durango 5/12 & 13, and also a healthcare coalition meeting there on 5/18, together with Director.

f. Environmental Health:
   i. New EH Specialist will be starting July 13, 2015, although arrangements are still being made for relocation assistance. Plan is for her to spend the first weeks-months here with Program Manager before relocating to the Rio Grande County PH office, which will be her base. Kim Fowler is the new Environmental Health Specialist.

   g. Administration and Governance:
      i. Alamosa server purchased 8/24/07 is running Windows 2003. Support expires 7/14/15. Basically, what happened to Windows XP last April is happening to the server portion this July; it will become more vulnerable to security exploits, and given its age the likelihood of hardware failure is higher. It is almost 8 years old and it is
time for it to be replaced regardless. Cost=$10,770. Request Board approval to move
forward with the new purchase.

Commissioner Yohn asked where this money will come from. It will be spread out
with all their programs stated Ms. Vieira. Britney DeHerrera stated they could
afford it and they need it. Jason Kelly asked why not replacing/updating software.
Ms. Vieira stated the hardware cannot handle update.

m/s Yohn/Dunne motion to update server
Motion was passed with Allen absent.

ii. Office Manager position will be open as of 5/28/15, as discussed on 4/22/15, and
5/6/15. Can Board confirm a work session for 6/10/15, so we can move forward with
advertising & hiring?
2. Home Health Program:
a. 3 program staff attended the Health Care Association of Colorado annual conference 5/13-15.
b. Request to Board to authorize PH Director to make decisions over forgiving/pursuing
outstanding debts and obligations of home health patients.
c. Current caseload: 212 active patients in the month of April; 192 patients to date in May. When
ew County Administrator arrives, Director will need to speak with her about a third Team Lead,
as presented to the board in late 2014.
d. We are still working on hiring a PT – several leads have not resulted in an application yet.
Without a PT, program will not be able to recover a stable Medicaid/Medicare balance in
caseload.
3. Options for Long-term Care Program: a. 462 clients currently on caseload
   b. Case managers attending defensive driving course, along with other agency staff who drive
   routinely for their job
4. PCP Program:
a. PCPs will receive their own defensive driving course from CTSI at a later date, since we have
   28 PCPs at this time
   b. 101 clients currently on caseload

Request to board to authorize PH Director to make decisions over forgiving/Pursuing
outstanding debts and obligations of home health patients

Commissioner Yohn stated he believes you are already doing this so no reason to bring this to
the board. They would like information of those you do write off. Commissioner Dunne stated
at the work session they can discuss further.

Mr. Kelly stated these are Public Health funds not County funds.

Alamosa County Land Use

Rachel Baird and Jinger Tilden were present.
Professional Services Agreement for Invenergy Solar Development

This is regarding a new pre-application for Invenergy who are proposing to bring in a 30 mgw solar farm. It is a new company. Hopefully they can get signed today so they can retain Gary Tuttle’s services so he can begin reviewing the pre-application.

m/s Yohn/Dunne motion to approve Professional Services Agreement
Motion was approved with Allen absent.

Mr. Kelly stated paragraph 8 & 9 he will speak with Gary Tuttle regarding arbitration jurisdiction.

Onsite Wastewater Treatment System Regulations Amendment

This has to be before the Board of Health so this will be brought up again at next meeting. The proposed amendment is the first item in Appendix A to the OWTS Regulations under Flow Rate Residential. This appendix is a crosswalk table that gave Counties the authority to determine between choices proposed by the State under Regulation 43. In Section 43.6.A, the options for flow rate were either 100 gallons per person per day (gpd) or 75 gpd. They have always used the standards of 75 gpd. They no longer make calculations for dishwashers or washing machines so those things have been taken out of how they calculate flow rate for a residential home. It is simply based on bedrooms. For the first three bedrooms they assume there is at least 2 people. They have found it isn’t necessary to increase and it is an unwarranted extra expense.

Commissioner Yohn doesn’t understand why the State doesn’t let you differ. We opted to go higher gallon for consideration for dishwashers and washing machines but now they did away with this.

Ms. Baird stated they gave counties options to allow variances. Did this affect the manufacturers asked Commissioner Yohn? Both are adequate.

Soil treatments which used to be called leach fields you put infiltrators which have become expensive.

May update for the Mosca Wastewater Infrastructure Improvement Project

The funding prospects for the Mosca Wastewater Infrastructure Improvement Project have been both encouraging and disappointing since my last update to the Board.

On April 23, 2015, Jason Kelly, Jinger Tilden and herself had a conference call with Erick Worker, the Regional Project Manager for the CDPHE Water Quality Control Division’s Grants and Loans Unit, and three representatives from DOLA; Christy Culp, our regional representative, Scott Olene, who works in Financial Management, and Joe McConnel, a State Revolving Fund project analyst:
• Jason Kelly was able to sit in on the call for the first 20 minutes of the 40 minute call and was able to discuss the districting and TABOR issues that result from the unofficial unrecognized status of the Mosca General Improvement District
• Jason Kelly asserted that for all practical purposes, the MGID does exist, and offered to contact Scott Olene to provide documentation to that end.
• The final consensus of the conversation after Jason Kelly left was that the Mosca project is not eligible to move forward for State Funding because we need to create a Title 32 Special District, a process that would take at least 18 months, which effectively disqualifies us for the 2015 and potentially, the 2016 funding years.

On May 18, 2015 I touched base with Tineel Baroz, Community Programs Specialist at the local USDA office to check on the status of the Preliminary Engineering Report:
• She is currently reviewing the USDA engineer’s report on our PER and hopes to submit it to us by early next week
• She informed me that despite the PER not being finalized, she is sending us documents by mail to begin applying for their loan program.
• When I mentioned to her that we had been calculating estimates for the system’s monthly fees and that we are concerned funding entirely with the USDA loan would make the monthly fee unreasonable for Mosca residents, she replied that after we submit all the loan paperwork they will run calculations that will determine our eligibility for USDA grants as well. Until we apply for the loan, she cannot estimate our need for grants. She also encouraged us to continue pursuing other grant opportunities at the State level.

Finally we have included a table that shows the potential monthly fee for Mosca residents for all of the funding combinations that we are currently pursuing. These calculations include a monthly operating cost, as projected by Martin Reynolds, of $1,853. The Mosca residents currently pay quarterly but on average their current monthly payment is approximately $25. As I mentioned earlier regarding our conversation with CDPHE, we are not eligible for all of these funding options at this time. The options for which are currently eligible are in bold.

Definitions:
USDA Loan: Water & Waste Disposal Loan & Grant Program in Colorado
SRF: Colorado Water Resources & Power Development Authority’s State Revolving Fund or Water Pollution Control Revolving Fund
Small Communities: CDPHE’s Small Communities Wastewater Grants
Impact Fund: DOLA’s Energy/Mineral Impact Assistance Fund

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<th>Funding Combinations</th>
<th>Monthly Fee</th>
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Ms. Tilden stated in July we will send out a memo with billings of where we are. We haven’t had a town hall meeting.

Commissioner Dunne asked if we should have a town meeting in August.

Not at this time, once they have concrete information she would like to have a town meeting.

Ms. DeHerrera stated they talked about previously of the cost of finding a system ½ the county pays and they pay the other ½. Finding a system that will work.

Mr. Kelly stated it is a smaller self-contained system. They scale it down $6000-$8000 per system. The County would buy upfront and they would pay it back. This would be an ideal system. A concern of his is because of the cold weather there may be problems with the system. If we were to get a loan then there would be TABOR issues.

Monthly Activities Report for April was presented.

All mobile home parks have paid their fees. We have 11 mobile home parks. We don’t regulate mobile home parks just collect licensing fees. Installers they have 6 that have not applied for licenses.

Jinger Tilden stated they attended a 2 day soil test class. They had 45 attendees. They were able to go over the regulations. They did 5 test pits. They did two offsite. It was interesting to see the difference between the pits.

**Alamosa County Noxious Weed Control**

Jinger Tilden was present. 2014 was a successful year for Alamosa County’s Weed Control Program. We were able to spray over 583 miles of county roads. We also submitted our field GPS data to the Colorado Department of Agriculture’s QuarterQuad Survey mapping program for the first time since 2007. The State has prioritized seven species that we will be monitoring for the 2015 season, logging with our GPS units, and reporting to the QuarterQuad mapping system at year’s end. Most of these species are found in the lower elevations and include: 1. Bull Thistle, 2. Musk Thistle, 3. Scotch Thistle, 4. Common Teasel, 5. Cutleaf Teasel, 6. Jointed Goatgrass, and 7. Eurasian Watermilfoil.

The Colorado Department of Agriculture has set time management targets for elimination or suppression for the following species:

1. **Elimination:** a. Dalmation toadflax, b. Yellow Toadflax, c. Diffuse Knapweed, d. Hoary Cress
Alamosa County Weed Control received a $3000 grant through the San Luis Valley Weed Management Association and the Colorado Department of Agriculture. With a 1:1 match we were able to repair our weed truck.

Alamosa County will be working with a graduate student from Colorado State University over the next three years monitoring Russian Knapweed. Part of the experiment is applying a bio control agent on the plant and monitoring the growth during the spring and again in the fall. All of the monitoring will take place along County Right of Way and on private property. We will be working closely with the CSU student watching the application process of agents and documenting changes throughout the next three years.

Colorado Department of Agriculture was able to provide counties in Colorado free outreach material using state grant funds. Alamosa County recognizes that education and outreach are vital components to the success of our noxious weed management efforts.

Road & Bridge will start spraying weeds in June and will continue throughout the month. They will be starting at the airport Depending on the wind, spraying should be completed by the end of June. We are asking that all organic farmers, please call in to the Land Use Office if they choose not to have the County Right of Ways surrounding their property sprayed. Tim is knowledgeable of who lives where and what they are growing. They put an article in the paper and will have another later in the month.

Lastly, the Land Use office will be working with the County Administrator and the County Attorney regarding the Alamosa Weed and Pest Control District and also establishing an Alamosa County Weed Advisory Board.

Ms. Gigi Dennis asked if they post notices on County Website or 4H Extension Office. They need to amend the Weed Management plan to identify where to post stated Ms. Tilden. It is all word of mouth right now. She has notified the newspaper and they plan on running an article in the newspaper.

Commissioner Yohn stated we are still responsible for the County right-of-ways.

**Board/Staff Updates**

Charlotte Bobicki was present. She stated she has heard throughout the community on how much the Sheriff Department, Police Department, and Adams State is working together and what a difference it is going to make.

**m/s Yohn/Dunne motion to authorize attorney to issue a memo of policy of treadmills and their nonuse on county property**

- Motion was approved with Allen absent.

Alamosa Senior Center as Dorothy mentioned before receiving a new van and wanting us to provide gas for it stated Commissioner Yohn. We are not changing an amount just adding a
vehicle. Mr. Kelly suggested at budget time they should put a cap on the amount of gas you are providing. This way it doesn’t affect them if they change vehicles.

m/s Yohn/Dunne motion to authorize another key for gas for Alamosa Senior Center
     Motion was approved with Allen absent.

m/s Dunne motion to authorize payment of $12,000 back to DOLA for SLV Housing Coalition and for County Attorney and Administrator to make a contract for gradual payback of these funds.
     Motion was not seconded.

Commissioner Yohn stated this was on agenda so we shouldn’t make a decision on this now. The County is responsible to fulfil the obligation. Mr. Kelly stated we can make the payment and ratify it at the next meeting. He will meet with the Administrator and make payment arrangements with SLV Housing Coalition to reimburse the County.

Adjourn

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners was adjourned.

ATTEST:

Belina Ramirez, Deputy Clerk

Absent

Darius Allen, Chairman

Marianne Dunne, Vice-Chair

Mike Yohn, County Commissioner