Minutes of the Board of County Commissioners Meeting, held on May 11, 2016 at 8:30 a.m. in the Commissioners Chambers, Alamosa County Services Center, 8900 Independence Way, Alamosa, CO 81101.

Members Present:  
Darius Allen, Chair  
Marianne Dunne, Vice-Chair  
Mike Yohn, Commissioner  
Gigi Dennis, County Administrator  
Jason Kelly, County Attorney  
Belina Ramirez, Deputy Clerk

Call the Meeting to Order

Pledge of Allegiance

Additions/Deletions to the Agenda

Approval of the Agenda

m/s Dunne/Yohn motion to approve May 11, 2016 Agenda  
   Motion was approved unanimously.

Approval of Minutes

m/s Yohn/Dunne motion to approve April 27, 2016 minutes  
   Motion was approved unanimously.

Bills/Obligations

m/s Dunne/Yohn motion to approve Bills/Obligations  
   Motion was approved unanimously.

Consent Agenda

Participating Addendum –Centurylink  
MOA on NOTAM Manager System-Aeronautical Services of the FAA  
CCOERA Retirement Plan & Trust Agreement  
Rural Workforce Subsidized Employment Fixed-Price Subcontract  
Treasurers Fund Report for April 2016

m/s Yohn/Dunne motion to approve Consent Agenda without CCOERA Retirement Plan Agreement to discuss further  
   Motion was approved unanimously.
**CCOERA Retirement Plan & Trust Agreement**

Commissioner Yohn stated the Exclusions are not identified.

Wilma Paddock Human Resources Director stated the reason it is not checked is because payroll will not exclude them so we would have to manual override them every time. We are changing the contract to reflect what we are actually doing.

Gigi Dennis asked when the last time it was updated was.

Wilma Paddock stated 2009.

Jason Kelly stated he would be concerned if it was not checked. There is another change on page 20 where it defines the employee’s hours there was a clerical error of “30 hours per year” which should be “30 hours per week”.

**m/s Yohn/Dunne motion to accept CCOERA Retirement & Trust Agreement as amended**

**Motion was approved unanimously.**

**Rio Grande National Forest**

Erin Minks Forest Planner was present. She is requesting a MOU for help with their Forest Plan for the next 20 years of management. This an opportunity for Rio Grande to use designated county designees and signing as cooperatives.

Commissioner Dunne stated she was disappointed on participation at one of the meetings she attended.

Commissioner Yohn stated the Counties need to be involved in the Forest Plan. What we have isn’t that large but is very important. The resources up there are very limited.

Erin Minks: Chad Lewis is new with Fire Management.

Commissioner Allen asked how often you will meet.

Erin Minks: We will be sorting that out as the members of the group are available. She suspects there will be work sessions. It could be more intensive in the summer and then roll out as a draft is presented.

Commissioner Allen stated Rachel who is with Land Use will our County Representative. Whether we have a small area it makes an impact and it is important to stay on top of things.

Rachel Baird stated she didn’t have any concerns.

**m/s Dunne/Yohn motion to accept MOU Forest Plan**

**Motion was approved unanimously.**

**Land Use Department**

Ken Vanlwarden was present. He is requesting the BOCC consider Adopting 2012 International Building, 2012 International Residential Code, and 2009 International Energy Conservation Code. The current building codes are outdated by as much as thirteen years. We pride ourselves in keeping Alamosa County building codes current and to par with national standards as set forth by the International Code
Council. This change will repeal our current valuation table Exhibit B and Fee schedule Exhibit D and adopt a new fee schedule and building valuation Exhibits C & E.

There are no significant content changes between the proposed code and current code and those elements that are unenforceable or untenable have either been amended or deleted. These changes are not anticipated to create any undue hardship to our local homeowners or contractors. The full text of the proposed codes is available at the Alamosa County Land Use office at 8999 Independence Way Suite 100 in Alamosa Colorado.

This is the initial proposal for your consideration. The formal request will be brought before the Board on May 25, 2016 during a public hearing following proper notice to the public.


We have chosen to make amendment and deletions to these codes. Primarily to the IBC/IRC Building Codes. A list of certain sections that were amended was provided. Exhibit B is the Building Permit Valuation Data based on square foot construction. Primarily it is up to the contractor what design it is going to be. For example the new veterinarian clinic has multiple types of design so we go off the bid they provide and charge according the cost of construction.

The Building Permit Fee Price Comparison was presented. It shows the increase difference they were charging prior and what they will be moving to.

Commissioner Dunne: She knows it is based on the International Code but why don’t we name it for the year we are in now.

Ken Vaniwarden stated these are adopted on a three year cycle. Right now the International is working on the 2018. It takes us a while to read and decide what we do and don’t want in our code.

Commissioner Dunne: The Building Permit Fee why don’t we call 2012 or is it retroactive.

Gigi Dennis: We are going by the fee structure of the International Book. In the regulation itself we can say revised May 2016.

Commissioner Yohn: The 2009 International Energy Code is updated every 3 years also so are we lagging.

Ken Vaniwarden stated in the 2012 Energy Code there are things that would not work for what we are doing. One thing is a door blower test. If you are building a house you have to insulate the home to a R10. The outside walls have to be R21. Ceiling has to be a R49. There are three choices when you are insulating a house so this means if you can’t make a R49 how do I make the difference to meet the International code. In the Computer Program you put a higher efficiency window or higher efficiency furnace than you can reduce the energy requirements for the ceiling. There is only person in the County that does the door blower test right now.

Rachel Baird stated another reason it is out of step of the rest of our regulations. Ideally we could adopt every three years.
Ken Vanlwarden stated for every one of these codes we do handouts and reference the codes so every time we make a change we would have to make changes to the handouts.

Rachel Baird stated it is based on the real market values so we have no control over it. The public will never see this table presented it is actually on Table C so the public won’t be confused.

Commissioner Allen asked when we adopted the 2003 Codes.

Ken Vanlwarden stated in 2006.

Commissioner Allen asked when new homes are being financed are the lending institutions requiring the 2012 Code.

Ken Vanlwarden stated no when they do appraisals or designing they want to know what codes you are using.

Commissioner Allen asked if insurance companies require any of these codes.

Ken Vanlwarden stated no.

The Ordinance title was read as followed:


Commissioner Dunne appreciated the work you did. She commented on what sees is happening in the world requiring high standards for people who are building new homes but so many low income people live in mobile homes. She thinks this is another example of how society is going separating those who have enough money to build new homes and those who live in mobile homes.

Ken Vanlwarden agreed we take this under consideration. We spend a lot more time with homeowners than they do in the metro areas. We try to use a lot of common sense. We don’t differentiate whether you can afford to build or not, their goal is to be safe in your home. We do allow straw bales, tires, and ram dirt but each requires engineer design.

Rachel Baird: We are not requiring. Smaller homes can be built to energy efficient standards. Manufactured homes are also built to International Codes that is why we only allow 2012 and higher so they meet those energy requirements.

Ken Vanlwarden stated the City is on the 2009 Code and Rio Grande he thinks is on the 2006 Code.

**m/s Yohn/Dunne motion to accept 1st reading, publication of title, and Public Hearing for May 25th Motion was approved unanimously.**

*Federal Access Land Grant*

Rachel Baird was present. She is requesting a Letter of support and a Resolution that we would be willing to match a 17.8% match. If awarded $2.5 million we would match $500,000. Tim has been doing traffic counts for the last month.
Commissioner Allen stated you have support National Park Service and BLM.

Rachel Baird stated she spoke with Erin Minks they would provide documentation to be our third party. This time we will have 3 Federal partners which should help.

Commissioner Yohn stated we know how desperate this is needed. He was out there yesterday the truck traffic is tearing it up badly. It is very dangerous with the trucks using that road. They had 30 18-wheeler out there. We know the County can’t put all our resources on that road. The local residents that use that road is minimal this is more a commercial, National Park entrance, and tourist road. Alamosa County cannot afford to repair that road.

Rachel Baird stated there are Federal match dollars allowed so she assumes State match dollars would be fine. Being a Federal Grant it is a relative slow process. There are not any others grants on the horizon at this point she doesn’t think there is anything that would prevent them from looking in the next few years to supplement our paving budget. We don’t have to put any of it aside. It is not earmarked. After all contract are signed they will take into account any in-kind match. The cash match maybe we could supplement with other grants. She was talking to Cas Garcia with Los Caminos Antiguos byways who said there are funding with Parks and Wildlife. There are other funding pools we can look into. It includes engineering so the total would be close to $3 million. CDOT would provide technical services for bike lane which we can include in the cost.

Commissioner Dunne appreciated it being divided into two years.

Commissioner Allen asked if there is any recourse liability wise knowing the trucks are tearing up the road. We did this awhile back where we told the company they are tearing the road and they reimbursed us for the damage they caused.

Jason Kelly stated he would have to do some research.

Commissioner Yohn stated it is a public highway. He asked that question yesterday and they said only one that has an oversize permit but most likely he is not. There was two accidents there and two blow out on semi tires because of the excessive speed on the pot holes.

Gigi Dennis stated Tim did take extensive pictures of what was going out there. She contacted Arthur Miller with CDOT and is going to meet them out there tomorrow afternoon to discuss. She is going to send pictures to Mike McVeigh.

Jason Kelly stated we have government immunity but we waive it for certain things so one of those things we waive is for “dangerous condition of public highway, road, or street which physically interferes with the movement of traffic on a paved portion”. There is some but he believes we have no recourse for compensation from private contractors that use the road. If you have people overloaded who don’t have a permit for it, you fine them and collect that way.

Mike Yohn stated seems like CDOT is more interested of bike lanes than resurfacing it.

m/s Dunne/Yohn motion to approve letter of support

m/s Dunne/Yohn motion to withdraw previous motion
Motion was approved unanimously.

Commissioner Yohn stated this used to be a State Highway so how did it become a County road. Legally does it have to be a paved road. We have changed some of our other County roads back to gravel.

Jason Kelly stated you can put it back to grave. Liability is set up to if paved you have to up keep it.

Rachel Baird stated the only concern is it is the only paved road to the Sand Dunes other than Lane 6 N for emergency services.

m/s Dunne/Yohn motion to approve Resolution for Federal Access Land Grant as well as a letter of support

Motion was approved unanimously.

SLV Ecosystem

John Stump and Chris Canaly were present.

John Stump spoke. They are looking at a Recycling Planning Grant. They are planning across the region and asking Alamosa County to help us.

Chris Canaly spoke. In 2005 they had a board member who wanted them to look at environmental issues with public land issues. They are seeing air quality and water quality are intricately linked. They provided well testing in 2006 which helped 800 homes. They still get calls on water quality to this day. In 2010 they were able to get a Care Grant through EPA and asked the community what their priorities were. They got 180 different responses. Air quality came up as an issue, water quality but surprising to them was illegal dumping. We pursued a USDA Grant in 2012, 2013, and 2014 we implemented it. They focused on Costilla and Conejos County first. Over half have been cleaned up. Costilla County is considering a mill levy of 2.6 mills to manage waste transfer stations in a better way. They also have a full time Enforcement Officer. The second phase is Alamosa and Saguache. Each County is different. Saguache’s issue is the landfill. Alamosa identified blight. They are going to do a clean-up considered water tower. Moving ahead with education. In the process we have the opportunity to apply for a $50,000 Recycling Planning Grant coming in June. They would like to partner with Alamosa County to manage through government so the grant can be administered in a better way. CDOHE allocates and holds back 5% until the end of the grant so we will have to wait until the end of the cycle to use those funds. They have credit line with SLV Federal but it bothers them that they would have to pay interest. We see Alamosa as the central hub and could partner with us. They report back to State on planning. An Advisory Committee will be established of who have interest in the Valley. If we can bring these two grant together we can pay people to be on this Advisory Committee. It would be a representation of the County and waste haulers in the community. If we can coordinate what is already happening.

Commissioner Dunne stated they know they have done good things in Costilla and Conejos County. They also made the wrong calculation. You are asking us to be a Fiscal Agent. Have we talked to Brittney?
Gigi Dennis stated it is a better fit with Public Health. She spoke with Lynnae. She had concerns of their capacity and time commitment.

Della Cox-Vieira stated the capacity is an issue for Alamosa County. This was presented to the Public Partnership. All of the other agencies felt the capacity would be difficult for them. She supports the good work proposed for this but she feels we could be doing them a disservice if we don’t have the capacity of management. The Environment team feels strapped managing grants we already have. Maybe sending through the Finance Office directly.

Commissioner Allen thought they are asking us to front the money then we are reimbursed as the bills come in. Did you talk to Jim Clare with Landfill?

John Stump stated he did and his concern was the Landfill finances are banked for when they close to clean this up. They don’t have the cash flow to handle this. After talking to Chris Canaly they are not asking for this.

Chris Canaly stated it is a reimbursement grant but they are not really asking for money upfront. It is better when it goes through a government agency. The state would like to see this. An example people have applied for grant but are turned down because we don’t have a plan. It needs to be spread out amongst all the counties.

Gigi Dennis asked the Advisory Council would make recommendations for the plan for the 6 counties to who are you making the recommendations to.

Chris Canaly stated CDPHE.

Gigi Dennis asked what authority they have to this have to be done.

Chris Canaly stated the Commissioners would have a say who is on council. Equipment acquisition the region is being pushed to recycle.

Gigi Dennis asked who some community partners you are already working with are.

Chris Canaly stated Conejos Clean Water, all the Counties in the Valley, Landfill, WSB, and ASU.

Commissioner Yohn stated we have seen the work done in Costilla and Conejos. So many times we take these projects on and we don’t have time to administer them.

Chris Canaly stated Mineral County attended a workshop put on with CDPHE. They found out their County was identified non-compliant.

Commissioner Yohn stated we would like more time to discuss there is liability for the County.

Commissioner Allen asked if they have the rules sent by the State. Are you asking for us to be Fiscal Agent and/or a letter of support?

Chris Canaly stated if you are the fiscal agent then we don’t need a letter of support. Either way is fine. We will move ahead no matter what but would be better if it was a government entity.

Commissioner Yohn stated we can provide a letter of support.
Commissioner Dunne stated they would have a better chance of getting the grant if it ran through the County.

Chris Canaly if the County carries it, it will grow faster. We have a good chance of getting the grant.

Commissioner Allen stated the results are coming out in June will there be any recycling there.

Chris Canaly stated we read the preliminary. People felt the workshop wasn’t ran well.

Commissioner Allen stated he was there and was not impressed. We have a lot of projects going on so we have some resistance to be a fiscal agent but we can provide a letter of support.

Chris Canaly stated if you could include in the letter of support that you would be member of the Advisory Committee.

Commissioner Allen asked if you could include COG.

Chris Canaly stated they feel there has been a lot of transitioning so they thought it would be best not to approach them at this time unless you feel it would make a difference.

Commissioner Allen stated he thinks it would.

**m/s Yohn/Dunne motion to provide a letter of support for State Recycling Planning Grant**  
**Motion was approved unanimously.**

**Alamosa County Public Health**

Della Cox-Vieira was present.

The Annual Report for 2015 for Home Health and Case Management Services was presented. Under the Scope of Services it shows a graph of the active clients for each program. Our Options program was stable with a little dip at the end of the year. Our Home Health was pretty stable as well. Our PCP program is around 100 clients per month. For our Options single-entry program covers Saguache and Alamosa County. Our Home Health program covers all six counties. We didn’t have any Mineral County last year. Our PCP program is just Alamosa County. Figure 2 graph shows the primary insurance coverage. All PCP clients are served by Medicaid so this wasn’t shown. Figure 3 graph shows Personal Care Services in 2014. It includes Homemaking, Personal Care, and Relative PC. Figure 4 shows Options Client counts by waiver program as of December. Figure 6 shows the Work Plan. Goal 1: will be policies & procedures reflect best practices. Conditions of participation and changes in industry practice while consistently reflecting agency practice. Goal II: All agency staff are NIMS compliant within their first year of employment, and voice an understanding of their basic role(s) in emergency response situations. Goal III: The agency operates with an efficient, effective, and user-friendly Electronic Health Record to assure that quality patient care is documented and communicated in a clear and timely manner. Goal IV: The agency periodically reviews existing positions and potential positions for equitability in educational requirements, salary parity with equivalent positions, and how positions are classified.

Gigi Dennis asked if under Public Health if this funded under the State or Federal.

Della Cox/Vieira stated some are from the State but most are passed through Federal, it is mixed.

Gigi Dennis stated she is looking at the shortage.
Della Cox-Vieira stated it the whole we rely on our Home Health Program to offset those costs. Funding isn’t close to the work that we do.

Gigi Dennis asked is there that discussion of the shortfall.

Della Cox-Vieira stated they do. It is also brought up at the State level. The State Health Department knows especially in rural areas we don’t get adequate funding.

Core Public Health Contract
Subaward National Network
Contract Agreement with Kansas Health Institute
Task Order Amendment-Emergency Preparedness
Task Order—Prevention Services Division
$1870 immunization contract

m/s Yohn/Dunne motion to approve Contracts listed
Motion was approved unanimously.

Financial Reports were provided.

Sage Construction

Larry Schreiner was present. The Architect RFQ deadline is Friday. They need to select a Selection Committee. He has 8 with Commissioners, Judge Swift, Sheriff Jackson, Jason Kelly, Gigi Dennis, himself, and 3 community volunteers (Dan Russell, Bill VanGeisen, Hoyte Anderson) =11.

Commissioner Allen stated he would like to include Andrew Atencio and Ken Vanlwarden =13. The Committee will make a recommendation to the Commissioners to then make a shortlist.

Larry Schreiner stated they will announce the shortlist on May 25th so they will meet May 23rd to make the shortlist. June 20th they will interview and June 29th announce the selection. He will make a checklist. You will also need to select the means of construction.

Jason Kelly stated they need to consider the State Courts have been crucial in planning so they might consider including Tom Franklin or John Gosset =15. They have experience and knowledge with the firms and building construction.

Larry Schreiner stated this is going to take some time to study the proposals. They need a RFP for hazardous material which is ready to go. He us hoping the cost of around $25,000.

m/s Dunne/Yohn motion for Issuance of RFP for Environmental Study for courthouse location/jail/old courthouse
Motion was approved unanimously.

Jason Kelly stated you may authorize Gigi Dennis to authorize signing small contracts up to $25000 so we don’t delay the process.
m/s Yohn/Dunne motion for County Administrator to authorize contracts up to $25000
Motion was approved unanimously.

m/s Yohn/Dunne motion to accept Selection Committee of the 15 discussed for Judicial Center
Motion was approved unanimously.

Alamosa County Veterans Service Officer

Frank Muniz was present. They are working on a Veterans Memorial. We don’t have plans yet but we
need to get the Project Manager aware that we are in the plans for a Veterans Memorial in that area.
We want this in the architecture plan.

 Commissioner Allen stated we are quite a way from this but we will keep this in mind.

Gigi Dennis: Are you doing fundraising? What are you looking for from the County?

Frank Muniz: We are planning on doing fundraising. We are in the preliminary stages. We plan on
having news releases and having a design contest with artists around the valley. Looking at an area of
possibly 40 x 40 and between the Annex building and the new Judicial Center.

Worksession

Alamosa County Sheriff Department-Discussion of Medical Issues.

Board/Staff Updates

Adjourn

There being no further business, the Regular Meeting of the Board of Alamosa County Commissioners
was adjourned.

ATTEST:

Belina Ramirez, Deputy Clerk

Darius Allen, Chairman

Marianne Dunne, Vice-Chair

Mike Yohn, County Commissioner