

**STATE PERSONNEL BOARD, STATE OF COLORADO**

Case No. \_\_\_\_\_

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**SUBPOENA**

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\_\_\_\_\_,

Complainant,

vs.

\_\_\_\_\_,

Respondent.

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**THE PEOPLE OF THE STATE OF COLORADO**

To:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GREETINGS:**

You are hereby **ORDERED** to appear and give testimony at: **633 17th Street, Suite 1320, Denver, Colorado 80202-3604**, for the **Complainant (or Respondent)** on \_\_\_\_\_ - **day, \_\_\_\_\_, 200 , at 9:00 A.M.** in the above-captioned case before an administrative law judge of the State Personnel Board of the State of Colorado. **UNLESS THERE IS A MOTION TO THE CONTRARY, THIS SUBPOENA SHALL REMAIN IN EFFECT UNTIL THE CONCLUSION OF THE HEARING PROCESS OR UNTIL THE WITNESS IS OTHERWISE RELEASED FROM THE SUBPOENA BY THE ADMINISTRATIVE LAW JUDGE.**

**AND THIS YOU SHALL IN NOWISE OMIT UNDER PENALTY OF LAW.**

DATED this \_\_\_\_\_ day of \_\_\_\_\_, **200**.  
at Denver, Colorado.

\_\_\_\_\_  
Administrative Law Judge  
633 17th Street, Suite 1320  
Denver CO 80202-3604

SHERIFF'S RETURN OF SERVICE

STATE OF COLORADO        )  
  ) ss.  
COUNTY OF \_\_\_\_\_)

I certify that I served this SUBPOENA by handing to and leaving with the person named below a true copy of the same, on the date and at the place set opposite of that name.

NAME	DATE	PLACE
_____	_____	_____

(Deputy) Sheriff

\_\_\_\_\_  
\_\_\_\_\_

AFFIDAVIT OF SERVICE BY DISINTERESTED PERSON

STATE OF COLORADO        )  
  ) ss.  
COUNTY OF \_\_\_\_\_)

I, \_\_\_\_\_, being first duly sworn, affirmatively state: That I am over the age of eighteen (18) years, and am not a party to or interested in this action, and that I have served this SUBPOENA by handing to and leaving with the person named below a true copy of the same, on the date and at the place set opposite of that name.

NAME	DATE	PLACE
_____	_____	_____

(Signature of person making service)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2000.

My commission expires \_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
Notary Public

