

Payroll Deduction Application

Agency Code	Name of Agency/Higher Education Institution/Employee

To whom/what organization/fund will the deduction be paid?

Is the deduction processed through an institution of higher education or the central payroll system?

Which provision or provisions of the payroll deduction policy cover the proposed deduction (check the appropriate box or boxes)?

- required by federal law or state statute (e.g. tax withholdings, garnishments. Court ordered child support);
- authorized by federal or state statute (e.g. employee benefits, "eco passes," tax treatment elections);
- expressly authorized for state sponsorship by executive order of the governor and available to all state employees (e.g. Colorado Combined Campaign); or
- the deduction is for the purpose of facilitating the reimbursement of monies owed to the state from an employee; (e.g. higher education tuition, uniforms, salary overpayments).

Please identify the federal or state statute(s) that authorize the deduction and/or program:

What is the purpose of the deduction?

If the payroll deduction is new, when will it begin? (00/00/00)

If approved, how many employees will potentially make use of this payroll deduction?

Your name	Title
Email Address	Phone Number

Requests for payroll deductions will be reviewed within 30 days of receipt of this application. Fax this application to 303-866-2021. For more information about this application or the review process, call (303) 866-2323.