

**CCIT
MEETING
AGENDA-
Revised**

**11/17/2010
9:00 to Noon
Camp George West- Bldg 100
15055 S Golden Rd
Golden, CO 80401-3990**

Note: Please carpool if possible – parking is limited at times. Meeting must start on time – please plan accordingly.

AGENDA TOPICS

9:00-9:05	Welcome & Introduction (Maria Pruett and Lori Knutson)	Barbara Sohnen, OSC/CCU Contracts Specialist
9:05-9:20	CCU Topics (FFATA, Indemnification, Task Orders, Option Letters, scanning documents into CMS, CCU hours, next CCIT meeting)	Barbara Sohnen
9:20-9:35	Report and observations on Procurement Training delivered to DHS	Harry McCabe, DHS/Director, Division of Contract Management
9:35-9:45	Future CCU Procurement Training	RaLea Sluga, OSC/CCU Contracts Specialist
9:45-10:30	<u>CMS Technical Updates and User Information:</u> (a) Legislative Reporting Deadline – Is your Agency Ready? (b) New Version of CMS! – October 21 st Implementation (c) Changing a current contract record to a different contract type – cleanup script (d) Production and Training environments – are they equal? (e) Notifications – Date Fields and a New Task; (f) Flags on Fields – what will they mean?	Brenda Lujan, OSC/Director Office of Contract Administration
10:30-10:45	Break	
10:45-11:15	SB-10-1176-Recovery Audits	Maria Pruett, OSC/Recovery Audit Administrator
11:15-11:30	More CCU Topics (Fiscal Rule Waivers, Statutory Violations, IRS withholding, entering contracts in CMS)	Barbara Sohnen and RaLea Sluga
11:30-12:00	Open Forum (or early conclusion)	Barbara Sohnen, RaLea Sluga, Brenda Lujan