

**CCIT
MEETING
AGENDA**

8/19/2009

9:00 to Noon

3 Hours

Camp George West- Bldg 100

15055 S Golden Rd

Golden, CO 80401-3990

Pre-Meeting Prep: Please be ready to discuss ARRA and CMS

Agenda topics

9:00-9:10

Welcome & Introduction

Kevin Edwards - CCU Manager

9:10-9:30

Procurement Manual and Training Update, Original Copies, Contract Delivery and Pickup at OSC, IC/Employee issue related to UI claims-bilateral POs and contract language

Kevin Edwards - CCU Manager

9:30-10:45

ARRA Updates- What ARRA requires and how to do it - Q&A

Robert Jaros, Deputy State Controller and **Adrienne Benavidez**, Finance & Procurement Director and **John Utterback** - State Purchasing Director

10:45-11:00

Break

10:45-11:15

CMS & ARRA – How they will work together to meet reporting requirements

Robert Jaros, Deputy State Controller and **Brenda Lujan** - Director Office of Contract Administration

11:00-12:00

CMS as it relates to SB07-228 & OSC requirements - Update & Q&A

Brenda Lujan - Director Office of Contract Administration, **Kevin Edwards** - CCU Manager, and Yvonne Anderson, CCU Contracts Specialist

Note: Carpool if possible-Parking is limited at times.