

# CCIT MEETING AGENDA

**5/20/2009**

**9:00 to Noon**

**3 Hours**

**Camp George West- Bldg 100**

**15055 S Golden Rd**

**Golden, CO 80401-3990**

**Pre-Meeting Prep: Please review model contracts and IHE attachment**

<b>Agenda topics</b>		
<b>9:00-9:10</b>	Welcome & Introduction	<b>Kevin Edwards - CCU Manager</b>
<b>9:10-9:30</b>	Procurement Manual and Training Update	<b>Robert Jaros, Deputy State Controller</b>
<b>9:30-10:00</b>	Legislative Updates	<b>Robert Jaros, Deputy State Controller</b>
<b>10:00-10:30</b>	ARRA	<b>Robert Jaros, Deputy State Controller</b>
<b>10:30-10:45</b>	Break	
<b>10:45-11:00</b>	FAQ: COFRS	<b>Brenda Lujan - Director Office of Contract Administration</b>
<b>11:00-11:30</b>	Changes to OSC Policies, documents required to accompany contracts sent for approval, OSC checklist, and questions related to flurries of emails-Q&A- Comments	<b>Kevin Edwards - CCU Manager</b>
<b>11:30-11:45</b>	Training: (1) CLIN/CMS-Difference between Total Amt & Enc Amt (2) IHEs: Info needed with contracts sent to the OSC	<b>Kevin Edwards - CCU Manager</b>
<b>11:45-12:00</b>	New Model Contracts-Q&A-Comments	<b>Kevin Edwards - CCU Manager</b>

**Note:** Carpool if possible-Parking is limited at times.