COLORADO DEPARTMENT OF
PUBLIC HEALTH & ENVIRONMENT
Women's Wellness Connection

WOMEN'S WELLNESS connection
Connect. Get checked. Be well.

eCaST Basics

1. Logging in

- ❑ Citrix / eCaST / eCaST Test - https://cxf.dphe.state.co.us
  - o What happens the first time you login
- ❑ Passwords – strict rules
- ❑ Change Passwords

2. The importance of a good patient search

- ❑ What constitutes a good search?
- ❑ Search criteria
- ❑ Search results table
- ❑ Sorting search results table

3. The importance of good data entry

- ❑ Consistency
- ❑ Accuracy
- ❑ Completeness
- ❑ Unknowns are no-no's

4. Patient Screen

- ❑ Creating a new patient record
- ❑ Required Fields - Purple
  - o Required by CDC
  - o Required to prove eligibility for WWC
- ❑ Default / pre-populated fields
- ❑ Save / Update
- ❑ Adding to / changing an existing record
- ❑ Calculating fields - Yellow
- ❑ Optional fields - White
- ❑ Navigating
- ❑ eCaST assigned Patient ID

5. Clinical Services Report and Assistant

- ❑ Generating a new Clinical Services Report (CSR)
  - o CSR List and previous submissions
  - o Annual reenrollment
- ❑ Default set-up screen
- ❑ Navigating the assistant
- ❑ Medical history screen
  - o Required fields
  - o Pre-populated fields, next time
- ❑ Screenings screens
  - o Required fields - Purple
  - o Pre-populated from default screen
  - o Optional fields - White
  - o CBE and Follow-up Consultant CBE
  - o Indicating Screening or Diagnostic Mammogram
- ❑ Recommended Follow-up
- ❑ Review CSR
  - o Where did the information go?
  - o Covered procedures - Level Reimbursements

Continued

Women's Wellness Connection
eCaST Basics

- ❑ Billing History Tab
- ❑ Editing an existing Clinical Services Report

6. Breast and Cervical Diagnostic Follow-up Report

- ❑ Adding a new diagnostic screen and procedure
- ❑ Editing an existing diagnostic form
- ❑ Final Diagnosis Status
  - o Follow-up
  - o Final Diagnosis Status
  - o Final Imaging outcome
  - o Treatment Status
  - o Medicaid Eligibility information
  - o Initiating BCCP enrollment process / BCCP Step List
- ❑ Entering Case Management
  - o Current Disposition
  - o Entering Interventions and Appointments
  - o Ignore Connect to Care check button and Billing Tab

7. Reports and Report Parameters

- ❑ Report Parameters Document
- ❑ Report 10 – Procedures Not Paid by Requested Funder
- ❑ Report 17 – Missing Data Report
- ❑ Report 22 – Incomplete Cases Not Yet Paid By WWC

…and how these reports work should together.

- ❑ Report 80 – Core Indicator Report
- ❑ Report 80A – Patients Failing Core Indicators
- ❑ Report 84 – Breast Diagnostic Follow-up Report
- ❑ Report 85 – Cervical Diagnostic Follow-up Report

…and how these reports work should together.

- ❑ Report 12 – Clinical History
  - o Only accessible from the Patient Screen
- ❑ Report 29 CM – Immediate Follow-up Caseload
- ❑ Report 30 CM – Pending Follow-up Caseload

…can be used in conjunction with Reports 84 and 85.

- ❑ Report 12 CM – Printable History
  - o Only accessible from the Case Management/Navigation module
- ❑ Report 70 – Grant Activity
- ❑ Other
  - o Run reports weekly until you are familiar with them
  - o There are some reports you will see but not have access to
  - o Can I hurt a report?
  - o So, what are MDEs anyway?
  - o Bi-annual submission to CDC

8. eCaST Users Group Conference Call / Web cast

- ❑ 4th Wednesday of every odd month at 2:30 p.m.

9. Other - Resources

- ❑ You can find more WWC Provider Information Online (bit.ly/WWCProviders)