# Government Data Advisory Board

**BOARD MONTHLY MEETING**

**HELD ON SEPTEMBER 18, 2009**

**MINUTES**

Board Members Present:

Guy Mellor
Dan Domagala
Ron Ozga
Bob O'Doherty
Paul Engstrom
Chris Markuson
Ed Freeman
Jason Presley
Rich Coolidge
Wayne Peel
Rick Hammans
Theresa Brandorff
J.E. Lewellen
Micheline Casey

Board Members Absent:
Patrick Kelly

Members of the Public present:
Tom Stockburger, SAS Institute
Michael Armbruster, CDOT
Stacie Demchak, CDE
Rachel Lee, PoliticalWorks

The meeting was called to order at the Governor's Office of Information Technology at 10:00 a.m.

Public Comments:
None

The complete minutes of the Board:

**I. Public Comment Policy**

**a.** Board participants agreed that the Public Comment period will remain at the beginning of the GDAB meetings.

## II. Action Items

a. Board participants adopted the updated Board Procedures.
b. Board participants reviewed and proposed changes to the Charter.
    i. The Board held a lengthy discussion finalizing a vision and mission for the 10-year Board but ultimately approved new language.

## III. Break

a. The Board took a break from 11:20 to 11:35am.

## IV. Action Items (cont.)

**a.** The goal remained unchanged.

**b.** The Board also recommended drafting a definition for "enterprise."

## V. SLDS Update

a. Dan Domagala gave a presentation and status update for the SLDS project.
    i. The Board approved Ed Freeman as the Board's representative for the SLDS conference.
    ii. Paul Engstrom also encouraged the group to include someone from CDOC's education unit in the summit.

## VI. Minutes

**a.** The Board's August meeting minutes were approved.

## VII. Strategic Priority List

**a.** The Board began identifying a list of priorities and goals to accomplish.
    **i.** List included: Defined process for requesting data across agencies, Design a MOU template, Define process for escalation, Data usage policy, create an inventory of all state data, data ownership, authority to release/use data.

**b.** The Board was asked to prioritize the items discussed above using a ranking system of 1, 3 and 9.

## VIII. Subcommittees

**a.** An initial list of subcommittees was presented to the Board for discussion at a later meeting.

## IX. Meeting Adjournment at 1:50pm