



# STATE OF COLORADO

John W. Hickenlooper, Governor

## Department of Local Affairs

Reeves Brown, Executive Director

### Division of Local Government

Chantal Unfug, Director

February 14, 2014

Dear Sheriff,

Enclosed are the Search and Rescue Fund Instructions and End-of-Year Award Application for FY2014. **The application deadline is April 1, 2014.** Remember, in order to be eligible for 2014 funding, all agencies having received a 2013 end-of-year award must submit expenditures prior to or with this 2014 end-of-year award application. Jurisdictions failing to provide invoice documentation by the due date will be ineligible to receive end-of-year award funding.

A continuation of last year's request, the county profile section 11 has questions regarding local efforts to fund search and rescue operations. These questions will be used in evaluating the needs for funding the program. Please provide us with your feedback.

In developing your application, please keep in mind the following points:

- Awards in the past have ranged from \$2,000 to \$15,000 and averaged around \$7,800.
- Funding recommendations are based on several criteria including: 1) number of missions, 2) search activity as a ratio of county population, 3) levels of funding from prior years, 4) complete application, 5) adherence to deadlines, 6) demonstration of need thru justification for items and amounts requested.
- While any political subdivision or agency involved in search and rescue activities is eligible to receive funding, all applications must be submitted through a County Sheriff. The County Sheriff should determine the acceptability of all requests, combine multiple requests into a single application, and prioritize all needs on the application form.
- All awards are made payable to the County Sheriff. It is the responsibility of the Sheriff to distribute funds to other jurisdictions. The Sheriff is accountable for all awards and is responsible for documenting all expenditures to the Department of Local Affairs.
- **Application deadline is April 1, 2014.** Award decisions are normally made by June 30th. However, successful applicants should not expect fund distributions prior to August 13th.
- Funds are made available for equipment and training. Examples include computerized mapping programs, GPS units, snowmobiles, ATVs, water rescue boats and equipment, high angle rescue courses, communications equipment, and small items such as climbing rope and accessories.
  - Communications equipment is an eligible item regardless of band. However, communications equipment requested must be included in the regional communications plan. To obtain information regarding your regional communications plan, contact your county emergency manager.

- If you have donated used equipment to another team or jurisdiction, please be sure and note the donation on your application.
  - If you are partnering with another team or jurisdiction on a specialized piece of equipment or training, please include that information on your application.
  - Requests for building construction or acquisition are not competitive.
  - The purchase of vehicles designed primarily for the highways such as rescue trucks or four-wheel-drive units is not eligible.
  - Personal equipment such as jackets, boots, flashlights, etc are not eligible for funding.
- The Colorado Search and Rescue Board asks that you report any calendar year 2013 (January 1, 2013 - December 31, 2013) search and rescue operations for which a mission report has not been previously submitted. You need only report on a mission one time! If you have already reported a search and rescue mission to the Department of Local Affairs or the Colorado Search and Rescue Board, you need not report again.

I look forward to working with you. If you have any questions regarding the Search and Rescue Fund and/or this process, please call me at 303/864-7733, or e-mail me at [glory.ortega@state.co.us](mailto:glory.ortega@state.co.us). The End-of-Year Award Application and Instructions are also available on our website at: [www.colorado.gov/sar](http://www.colorado.gov/sar) .

Respectfully,

Glory Ortega  
Program Manager  
Search and Rescue Fund  
Department of Local Affairs