Las Animas
Rate Negotiation Methodology Form

Staff Manual Volume 7.7.406.1 (12 CCR 2509-5) promulgated rules referred to in statute.

Please address each process and policy and submit to the State Department by May 15, 2008.

LL. Subject to available appropriations. a county negotiates provider rates by either a request for proposal process or other methodology that is submitted at least annually to and approved by the state and includes the following. ***NOTE: For the purpose of this document PROVIDERS shall include CPA, TRCCF and RCCF facilities.***

1. The instrument(s) that will be used to identify and document the needs of the child.
    - ***The county will complete a Placement Admission Record on each child detailing needs and reasons for placement.***
    - ***Workers will also complete paperwork (level of care assessment forms) as required by each CPA, TRCCF, and RCCF specific to each child's reasons for removal, level of functioning, and individual needs based on information received from family, schools, worker, or other agencies who have history and pertinent involvement with the child and family.***
    - ***In addition, a signed SS 23-A – Agreement to Purchase form will be completed annually with a provider, as well as the Child Specific Addendum will be completed which also specifies and identifies needs and services for the child. These documents should clearly indicate the daily rate of care breakdown amounts for child maintenance; administrative maintenance; services and administrative services. Providers shall meet all the terms in these documents.***
    - ***Child health evaluation forms, mental health evaluations, or other specialized evaluations or recommendations.***
    - ***FSPs (Family Service Plans) are also used to document needs and services to be provided to address a child's needs related to reunification, visitation, or other child specific goal.***

2. The process for documentation of provider participation and agreement regarding:

a. The needs of the child and the services that are going to be delivered.
    - ***Individual staffing's scheduled within 30 days of placement so that providers and workers can further discuss child needs and services required to meet address the needs.***

b. Services that will be provided for the payment.
    - ***Staffing discussion shall always address services may or may not include the following depending on child specifics:***

medical services, therapeutic services, educational services, visitation coordination, respite, transportation, recreational, and adoption services. Referrals for specialized evaluations may also be included as agreed upon by CPA and County. TRCCF and RCCF due to the higher level of care should be able to complete specialized evaluations in their facilities by their staff.

c. Outcomes to be achieved

- ***Outcomes for a child will also be child/family specific dependent on a child/family's levels of functioning in all areas – educational, medical, dental, mental health, emotional and behavioral. When goals are met or completed, the agreed upon service can be terminated or revised as needed.***

3. The county's policy for:

a. Determining the timeframes for negotiation or re-negotiation of rates, services, and outcomes.

- ***Negotiation of an initial rate with the CPA, TRCCF, or RCCF shall occur within 30 days, will be reviewed in 90 days, and again at 180 days. Review of child's progress in specified areas will be discussed and/or supporting documentation provided which supports continued rate and/or increase or decrease in rate.***

b. Discussion of legislated provider rate increases in negotiation or re-negotiation of rates services, and outcomes.

- ***Negotiation of an initial rate with the CPA, TRCCF, or RCCF shall also include discussion of the legislative rate increases at the above noted time frames and shall occur within 30 days, will be reviewed in 90 days, and again at 180 days. Rate increases will be evaluated and reviewed in lieu of renegotiating a rate, however, a child's need for services at that point in time will be considered. It is more than likely that any additional amount above the legislative increase will not be paid especially if a child has been in the current placement for some time already and has stabilized, but a renegotiation will not be ruled out completely either.***

c. Actions to be taken if services are not delivered or outcomes are not met.

- ***Should a CPA, TRCCF, RCCF not provide agreed upon service(s), the county will request the provider to meet said obligation, and if unable or unwilling to do so, the county will advise in writing that the negotiated payment will be decreased appropriately so that the service(s) can then be purchased privately by the county.***

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