1. **TITLE:** POLICY TO CREATE THE COLORADO ARCHITECTURE REVIEW BOARD (CARB)

2. **PURPOSE:**
   The purpose of this policy is to explain the scope and responsibilities of the Colorado Architecture Review Board (CARB).

3. **POLICY:**
   Establish the Colorado Architecture Review Board (CARB) to advise the Chief Enterprise Architect (CEA), and the Chief Information Officer (CIO) on issues pertaining to information technology policy and standards.

4. **ORGANIZATIONS AFFECTED:**
   All executive branch agencies, Secretary of State, Departments of Law and Treasury

5. **REFERENCES:**
   5.1. Chief Information Officer – see § 24-37.5-102(1) CRS
   5.2. Chief Information Security Officer – see § 24-37.5-403(1), (2) CRS
   5.3. Information Technology (IT) – see § 24-37.5-102(2)

6. **DEFINITIONS:**
   6.1. The Governor's Office of Information Technology (OIT) is responsible for delivering technology services to state government agencies.
   6.2. The Government Data Advisory Board (GDAB) is responsible for advising the Chief Information Officer on issues, projects, and programs related to data. The GDAB will run in parallel with the CARB and focus solely on issues related to data.
   6.3. Technical Committees (TC's) are teams of subject matter experts (SME's) that are created by the CARB to research technical standards, policies and operating procedures, and then make recommendations.

7. **RESPONSIBILITIES:**
   7.1. Assess information technology architecture issues including policies, standards, guidelines, or procedures and make recommendations to the Chief Information Officer and Chief Enterprise Architect;
   7.2. Review proposed programs and projects referred by the TC's and make recommendations regarding their compliance with existing Colorado standards;
   7.3. To review and revise standards, policies and rules as necessary;
   7.4. Promote coordination and cooperation among state organizations to achieve effective utilization standards and policies.

8. Operations

8.1. The board shall be composed of nine voting members. Four with technical expertise, four with agency business expertise, one financial expert.

8.2. The technical experts will represent OIT's functional teams: Agency Services, Enterprise Services, Technology Services and the Chief Information Security Office.

8.3. The Chief Information Officer shall appoint the technical members of the Colorado Architecture Review Board (CARB), and work with the Executive Directors of the Executive Branch Agencies to appoint the business experts.

8.4. Additional local, state, federal, and private sector members may participate as deemed appropriate by the Board.

8.5. The Chief Enterprise Architect (CEA) shall establish the board and convene meetings as required to address information technology architecture related issues facing state government. The CEA shall serve as Chairperson of the Board and provide staff support to the Board.

8.6. The Board shall organize and direct the Technical Committees (TC's) to address specific information technology architecture issues as required. The Board members and OIT shall contribute personnel to support the activities of these technical committees.

8.7. At the direction of the CEA, the Board shall elect any officers from among its members that are deemed necessary to discharge its duties.

9. Implementation

9.1. The Agency Services Director, Enterprise Services Director, Project Management Director, Chief Technology Officer , and Chief Information Security Officer will establish procedures for their organization's compliance with the requirements of this policy.

9.2. The CEA shall establish the board and convene meetings as required to address information technology architecture related issues facing state government.

9.3. Each member of the Board shall carry out and support the duties and responsibilities of Board members as intended by this policy.

10. Expiration

This policy will remain in effect until otherwise changed or terminated by the Enterprise Architect