

Meeting Minutes

Pollution Prevention Advisory Board Assistance Committee Tuesday, October 23, 2012 9:00 AM – 10:00 AM

CDPHE, Laboratory, 8100 Lowry Blvd., Denver

Attending: Cary Bush, Shirley Garcia, Susie Gordon, Marjorie Griek, Wolf Kray, Mary Beth Miles (phone), Rachel Nathan, Neal Schuessler

Absent: Chris Hoofnagle, Gary Horton, Jo Scher

Staff: Patrick Hamel, Eric Heyboer, Rachel Wilson-Roussel

1. Approve Previous Meeting Minutes

A motion was made and seconded to approve the September 11, 2012 Assistance Committee (AC) meeting minutes. *The motion to approve the minutes passed unanimously*.

2. RREO Rebate Application

The rebate subcommittee convened on October 11 and had a lengthy discussion about changes to the rebate application. At this point in time, there is not anything substantive to share with the committee. The subcommittee will meet again before the end of the year to determine the details of the anticipated changes to the rebate application. Eric will schedule a subcommittee meeting soon.

3. RREO Request for Applications (RFA) Document

The RFA subcommittee convened on October 1 to continue their discussion on changes to the RFA document. It was determined that the subcommittee needs to meet again soon to finalize any changes so that the full committee has a chance to review and vote their approval by the Thanksgiving holiday.

4. RREO Grant Project Updates

Eric shared the latest news on several grant projects:

- Paint Genius A Notice of Intent to terminate their contract was sent on October 12 after it was determined that they would not be able to achieve the goals as shown in their scope of work.
- WSB eRecyclers Held their first collection event on October 6. Initial reports indicate that it was a success and exceeded expectations.

• EDS Waste Solutions – Sold their curbside collection service to Waste Management. Preston Loos confirmed that the sale will not have any impact on their grant project or their collection facility in Evergreen.

Cary gave an update on the We Recycle Hub-and-Spoke project, indicating progress has been made at the Creede and La Junta spokes. Rachel Nathan shared SustainAbility's experience in expanding recycling service into Arvada, and the resulting challenges of that effort. Mary Beth confirmed that Durango's grant project is moving along and construction should start on the processing center expansion by January.

5. Schedule and Future Agenda Items

The AC will meet again in January. Eric will schedule a time and place by early December. The RFA subcommittee will convene on Wednesday, October 31 at 9:00 AM to continue work on the RFA document.

6. Adjourn

A motion was made and seconded to adjourn the meeting. *The motion to adjourn the meeting passed unanimously.*

7. <u>Post-Meeting Notes</u>

An email vote was requested by staff on November 16. A motion was made and seconded to approve the FY 2014 Request for Applications document. *The motion to accept the rebate application passed unanimously on November 29, pending additional changes as clarified during the discussion period.*

The PPAB voted and unanimously approved the RFA document at their December 6 meeting.