Public Health Improvement Steering Committee
November 4, 2010 Meeting Notes

Present: Jackie Brown, Deb Crook, John Crosthwait, Karen DeLeeuw, Jillian Jacobellis, Mark Johnson, Bonnie Koehler, Karin McGowan, Lisa Miller, Gini Pingenot, Jim Rada, Martha Rudolph, Alyson Shupe, Karen Trierweiler, Chris Urbina, Lisa VanRaemdonck, Ralph Wilmoth, Stacy Weinberg Chris Wiant, Jeff Zayach

Staff present: Kathy Brown, Kathleen Matthews, Jill Hunsaker Ryan, Corrina Lucero, Bryan Storey, Zulema Smith

Guests: Roz Bedell, Elaine Borton, Dana Erpelding, John Muske, Bob O'Doherty, Lori Ogden, Laurie Schneider, Leon Vinci, John Chase

Absent: Tim Byers, Chris Lindley, Jeff Lawrence, Mark Salley, Glenn Schlabs, Jeff Stoll

Grants Administration Task Force:

The Streamliners Update – Bob O'Doherty, *CDPHE* : The group will begin a limited Google Groups pilot in December to communicate funding opportunity announcements from CDPHE to local public health agencies.

Team Invoice Update – Karen Trierweiler*, CDPHE and John Muske, Tri-County Health Department:* The team continues to work on standardizing invoicing for all contracts. Key informants will help answer why the variety of back-up documentation is needed. The group is discussing utilizing a CDPHE Financial Risk Assessment with all local public health agencies to assess fiscal practices. The purpose of an assessment would be to determine if an agency has the back-up systems in place they would not need to send the documentation to CDPHE, but just have it available for an audit. This would be done initially as a pilot with both large and small agencies. The steering committee suggested aligning risk assessment with required documentation in PHAB and federal grant requirements as well as assuring support for high risk agencies. Other models to review may be Department of Transportation, MPO.

Center for Public Health Practice, Colorado School of Public Health - Laurie Schneider and Elaine Borton: Colorado received a HRSA 5-year grant in October to fund a Public Health Training Center, housed within the Center for Public Health Practice. The Training Center will align, support, and advances recommendations in COPHIP. Collaborations include AHEC, CDPHE, CALPHO, RIHEL, EBHC, CCTSI, Project TEACH, and other CSPH centers. The Center will continue to gain ongoing input from the Public Health Improvement Steering Committee. For more information on the Center e-mail, Laurie.Schneider@ucdenver.edu.

Public Health Indicators Task Force: The task force continues to draft indicators along with determining how to best display the data. A report on recommended indicator list will be during the January steering committee meeting.

Assessment and Planning Task Force: The office continues to develop CHAPS and will begin reviewing with pilot sites.

December meeting agenda items: Communications and 2011 Summit.

Next meeting: Thursday, December 2th, 12:00-2:00 CDPHE, Bldg C1A, Room