Government Data Advisory Board

BOARD MONTHLY MEETING

HELD ON NOVEMBER 20, 2009

MINUTES

Board Members Present:
Guy Mellor
Dan Domagala
Ron Ozga
Bob O'Doherty
Paul Engstrom
Chris Markuson
Ed Freeman
Rich Coolidge
Wayne Peel
Rick Hammans
Theresa Brandorff
Russ Arch
Micheline Casey
Patrick Kelly
Jason Presley

Board Members Absent:
J.E. Lewellen (via phone)

Members of the Public present:
Tom Stockburger, SAS Institute
Michael Armbruster, CDOT
Stacie Demchak, CDE

The meeting was called to order at the Governor's Office of Information Technology at 10:05 a.m.

Public Comments:
None

The complete minutes of the Board:

I. Action Items

a. Board participants approved October meeting minutes.
b. M. Casey reminded members to provide Vertical Industry Data Standards for their respective industries
c. Guy will help put the annual report together

d. January meeting will be Thursday, Jan. 14, 2010

II. GIS Data Governance Plan

a. Presentation by Jon Gottsegen, State GIS Coordinator, concluded at 10:55

III. Break

a. Began at 11:00 and ended at 11:15.

IV. Updates

a. SLDS grant application deadline extended to Dec. 14
b. Jeremy Felker, Chair of Education sub-committee, gave a brief update
c. Leah Lewis gave a presentation about unique identifiers and how they could be implemented throughout the state system
d. Mike Armbruster discussed data stewardship
e. M. Casey allocated GDAB sub-commitees
    i. Business – G. Mellor, T. Brandorff, R. Hammans, P. Kelly
    ii. Technical – R. Ozga, D. Domagala, C. Markuson, B. O'Doherty, R. Arch, P. Engstrom
    iii. Financial – W. Peel, R. Coolidge, J. Presley

V. Annual Plan

a. December meeting will primarily focus on drafting the report due to the OIT Director Jan. 14.
    i. 2-3 pages in length
    ii. Mostly pull from prior reports
    iii. Felker will draft sub-committee report
    iv. Mellor will take the lead and Brandorff will draft achievements

VI. Meeting Adjourned at 1:45pm

<u>Questions you're asking</u>

Data Ownership

Inventory

Privacy standards → Policies

Policies

Agreements

Best Practices
↓
Policies
↓
Templates

Definitions
Use cases
Questions to ask

Data Ownership
Data stewardship
Roles and Responsibilities