

**Early Childhood Leadership Commission**  
Data, Needs Assessment, and Insights Committee  
Meeting Minutes  
25 February 2011 12:00pm-2:00pm  
Clayton Training Institute, 3795 Martin Luther King Blvd., Denver

*Committee Members Present:*

Committee Chairs – Suzie Helburn, Karen Trierweiler (via phone)

Members – Stacy Buchanan, Charlotte Brantley, Sherry Price (via phone), Faye Tate (via phone)

*Committee Members Excused:*

Gregory Anderson, Senator Linda Newell

Staff Present: Jodi Hardin, Jennifer Stedron, Phillip Woolley, Molly Yost

*Public in Attendance:*

Judy McMurphy(Office of Information and Technology), Ron Huston (Office of Information and Technology), Heather Dubiel (CDPHE), Chris Smith (Change Management Initiative), Jennifer O’Brien (Colorado Office of Professional Development), Sharon Triolo-Moloney (CDE), Steve Hill (Change Management Initiative), Kenny Smith (Colorado Children’s Campaign), Meg Franko (CDE)

**Meeting Purpose:**

- **Introduce new OIT staff to spearhead data system planning and understand how the early childhood data work is part of other statewide data system efforts.**
- **Generate agreement on timeline and method of stakeholder input to inform data system process.**
- **Generate agreement about methodology for the needs assessment.**
- **Generate agreement on potential staff to conduct needs assessment and workgroup to inform process.**

**I. Welcome and Introductions: Jennifer Stedron**

Jennifer Stedron welcomed and thanked committee members in attendance. Karen Trierweiler will be assuming co chair position in place of interim co-chair Sherry Price. Jennifer also introduced Ron Huston and Judy McMurphy of the Governor’s Office of Information and Technology. Judy McMurphy and Ron Huston will resume the data collaborative efforts spearheaded by Commissioner, Micheline Casey, who has since resigned from the Commission.

**II. Early Childhood Data System – Judy McMurphy, Ron Huston (OIT)**

The Committee reviewed the PowerPoint presentation by Judy McMurphy regarding phases of the Statewide Longitudinal Data System (SLDS). The goal is to share and exchange data and perform analysis on data to assist with a whole view on student success. The LINK will be created to collect data for early childhood data systems.

The LINK data will be shared and exchanged across multiple agencies, as well as state and federal levels ultimately. The data system is essentially many silos that have access through LINK to bring it all together, as long as the children have a unique identifier. The main focus

for the LINK is to generate collaboration with agencies across the board to build on the SLDS and create a more effective database for each agency. Further clarification is needed as to whether or not other agencies could see the data from one another and the system will allow or disallow approval to see data sets from agencies. Also, each agency will assign a data steward to provide the data that is needed and provide approval on who can and cannot access that agency's data.

The proposed components of the SLDS are as follows:

- Master Data Management: Knowledgeable of data storage and accessibility
- Business Intelligence/Reporting Tool: Enables report requests from agencies and organizations using Colorado Unique Identifier. the "Golden Record" uses IDs from all agencies and individual demographic data to create an individual "Golden Record". This data will be able to determine different IDs for the same person, e.g. if your name is slightly different, or address has changed.
- Identity Management: Information will be housed in one link database for protection.

Currently the governmental agency, CDOT, has Trough installed. Trough is unique computer software helps store the data, and assists LINK in creating the capability to import data to any Enterprise data architecture or modeling application. CDOT is currently researching the functionality and capability of Trough in order to identify a web interface that will automatically populate data.

Jennifer Stedron proposed the idea of capturing data deemed necessary to analyze what we had and what needed. There was a request made by several agencies to provide quad sheets. The Committee will explore effective and time-sensitive methods for collecting this information. Issues such as accessibility of different data systems and the availability of such systems to local communities will be discussed further.

### **III. Needs Assessment: Karen Trierweiler (via phone)**

Karen Trierweiler identified the purpose of conducting a needs assessment in Colorado and the methodology in order to identify indicators, determine criteria to rate a communities degree of risk, map availability of programs, supports and services, and communicate community needs and the availability of services. Please see Early Childhood Leadership Commission Needs Assessment handout.

### **IV. Next Steps**

The ECLC will monitor this work over the year to determine if certain measures need to be altered or refined. Also, there is a need to stretch across the health field to retrieve data that is needed in other areas. The Committee identified the need to collaborate amongst various work groups to identify appropriate content experts to guide this work. The next meeting is scheduled for April 18, 2011. There are also several data-related webinars and conference call. All information for these events can be found on the ECLC Groupsite.